



**Richland County Regional Planning Commission**  
**Technical Advisory Committee (TAC)**

**MINUTES**

**October 11th, 2022**

**1:30 p.m. - Meeting**

**\*\*\* RCRPC Conference Room, 16 N Walnut St., Mansfield, OH 44902 \*\*\***

Bob Bianchi called the meeting to order at 1:30 p.m. Bob asked for roll call and quorum was confirmed.

**Roll Call / Attendance:**

Technical Advisory Committee		Chairperson / Vice Chairperson	
Joe Gies	P	Bob Bianchi	P
Jennifer Gray		Jason Burgholder	P
Adam Gove	P		
Randy Hutchinson	P	<b>Staff</b>	
Jeff Kennedy	P	Pong Wu	P
Jason Larson		David Gentile	P
Jodie Perry	P	Todd Blankenship	P
Mike Schafrath	P	Jean Taddie	P
Tony Warholic		Jotika Shetty	P
Teri Brenkus	P	<b>Guest(s)</b>	
Vacant- Public Health / AT		Scott Ockunzzi	
		Mark Strohm	
		Pat Schwan	

**1. Approval of the Minutes of July 12<sup>th</sup>, 2022 Meeting**

Bob Bianchi asked for a motion to approve the Minutes of the July 12<sup>th</sup>, 2022 meeting.

*Joe Gies made a motion to approve the Minutes, Adam Gove seconded the motion and the motion passed unanimously.*

**2. Technical Advisory Committee Motions / Resolutions**

**A. Resolution 23-04: FY2022 OWP Completion Report**

Todd spoke about the completion report and noted how the commission has not been fully staffed so that some of the carryover will be reduced once staffing levels are at 100%.

*Joe Gies made a motion to approve Resolution 23-04, Adam Gove seconded the motion and the motion passed unanimously.*

**B. Resolution 23-05: RFP/2050 Long-Range Transportation Plan (LRTP)**

Pong explained the Long Range Transportation Plan update and that a RFP will be put together to employ a consulting firm for the plan update. Bob asked if all jurisdictions were going to be consulted and Pong answered, yes, and that an advisory committee will be formed for this project. The question was asked if this process had been done before and Jotika stated that it has been done before but was done in house, not using a consultant. Pong added that for a planning practice, according to the future funds available, the regional-wide projects developed for 2050 LRTP will be divided into three time periods: Short-term: 2025 to 2030; Mid-term: 2031 to 2040; Long-term: 2041 to 2050.

*Jodie Perry made a motion to approve Resolution 23-05, to put together a RFP for a long range transportation plan, Adam Gove seconded the motion and the motion passed unanimously.*

**C. Motion to accept FY2022 Annual Listing of Federally Obligated Projects and Report for Website and Public Review**

Pong explained that he needed a motion to approve the list of federally obligated projects list and to publish the list on the Regional Planning Commission's website. That this is a requirement of federal funds that the commission receives and is for obligated projects.

*Jodie Perry made a motion to approve the Federally Funded Projects List and Publish for public review on the RCRPC website, Adam Gove seconded the motion and the motion passed unanimously.*

**3 Projects Updates**

**A. RCRPC Federal-Aid Roadway System and Potential for Adding More Local Roads to the Federal-Aid System/Functional Classification System**

Pong updated the TAC on the possibility to upgrade the region's roadways including major local roads to the federal-aid functional classification (FC) system or a higher level of FC system based on his discussions with ODOT staff and his recent study comparing ODOT/FHWA guidelines with regional-wide total number of FC roadways (a result map was provided). Basically, ODOT will start to update the state-wide roadway Functional Classification system in the calendar year 2023 but it would take 1-2 years from calendar year 2023 to be completed. He said that it can be completed by the local entity (RCRPC) in a much shorter time frame, around 6 months. If any jurisdictions are interested they were asked to contact him.

**B. TIP Project Update/Minor Changes**

Todd provided updates on the B&O Bike Trail project, he is hoping to make a modification on the 3<sup>rd</sup> quarter STIP amendment. He further described some administrative modifications that needed done related to changes in PE on the Main Street project. He also discussed the Plymouth Sidewalk project and the need to consult with ODOT about it.

**C. Other Potential Projects**

He has also been investigating a pavement condition rating system and looking into consultants for a cost estimate and also trying to see what jurisdictions are interested in acquiring this data.

**D. Public Transportation Report**

Jean updated the TAC on the status of the TDP, the transit board has contracted with RLS &

Associates to perform the 10 year strategic plan. They will look at routes, employment centers, regional integration, and the possibility of funding for rural transit service. The goal is to get public input and analysis completed by March with a draft plan by summer. She asked that RCT be informed of any developments, and events for public outreach and also of any interest to be on the steering or oversight committees. She further related that the transit portion of the 4 year STIP plan was completed and to keep any partnerships to combine projects where a bus shelter could be placed in mind. An example was when a parking lot is renovated and a bus shelter could be added.

**E. In-Kind**

Pong explained that “in kind” dollars can be used as local match dollars and will keep the TAC informed when he has further details.

**F. RCRPC/MPO Newsletter**

Jotika let members know to send in any projects they have completed to have included in the newsletter put out by RCRPC.

**G. Local Project updates**

Todd went over local projects listing and explained that we need to get them plugged into a more definite timeline.

**4 Other Business**

Mike introduced Scott Ockunzzi, a new engineer in his office.

*Joe Gies made a motion to adjourn the meeting; Adam Gove seconded the motion and all approved the motion.*

Bob Bianchi adjourned the meeting at 2:50 p.m.

By: \_\_\_\_\_  
Bob Bianchi - Chairman

Attest: \_\_\_\_\_  
Pong Wu – Transportation Technical Director