



**AGENDA**

**Richland County Regional Planning Commission  
Full Commission Meeting**

**Teleconference** <https://global.gotomeeting.com/join/160134077>

**October 28, 2020 –12.00 p.m. - Noon Meeting**

1. Roll Call
2. Approval of Minutes of the June 24, 2020 Meetings
3. TRANSPORTATION COORDINATING COMMITTEE  
(Business of the Metropolitan Planning Organization MPO)
  - A. Public Transportation Report Todd Blankenship
  - B. Technical Advisory Committee Report Todd Blankenship

Richland County Transportation Safety Plan Presentation Nicole Waldheim  
Consultant – Burgess & Niple

FY2020 Overall Work Program Completion Report Todd Blankenship

Action Item(s):  
 Resolution 21-01 – A Resolution approving FY2020 OWP Completion Report  
 Resolution 21-02 – A Resolution Supporting ODOT Safety Targets.  
 Resolution 21-03 – A Resolution amending the TIP – Bellville Sidewalk Project  
 Resolution 21-04 - A Resolution amending the TIP – Lexington culvert project  
 Resolution 21-05 – A Resolution adopting The Richland County Transportation Safety Plan

Other Transportation Issues from the Floor
4. REGIONAL PLANNING COMMISSION Jotika Shetty
  - A. Zoning Subdivision and Landuse Report
  - B. Richland County Ohio Public Works Commission Infrastructure Program - Richland County Project Prioritization
  - C. RCRPC Bylaws Amendments
  - D. RCRPC CY2021 Meeting Schedule
5. Director Report Jotika Shetty
6. President Report Ellen Haring
7. Others from the Floor
8. Date of Next Meetings: Executive Committee: Nov 18, 2020  
Full Commission: January 27, 2021



# RICHLAND COUNTY REGIONAL PLANNING

## RICHLAND COUNTY REGIONAL PLANNING COMMISSION AND TRANSPORTATION COORDINATING COMMITTEE MINUTES OF October 28, 2020

Regional Planning				Coordinating Committee	
Lanie Bauer	Present	Jason Lawrence		Jack Butler	
Darrell Banks	Present	Mark Masters	Present	David Falquette	
Walter Berg	Present	Jim Mawhorr		Chris Kocher (ODOT)	
Bob Bianchi	Present	Tom McCready	Present	Robert Weaver / Mike Schafrath (ODOT)	
Teri Brenkus (L. Weirich)	Present	Steve McLaughlin		Andrew Shepler (ODOT)	Present
Gary Bishop	Present	Marc Milliron		Carmen Stemen (FHWA)	
Jeff Carter		Jodie Perry	Present	Jean Taddie	
Lori Cope		Ed Pickens		Jon VanHarlingen	Present
Brad Cyrus	Present	Steven Schag	Present	Mike Schafrath (ODOT)	
Sarah Davis		Phillip Scott		Jordan Whisler (ODOT)	Present
Bob Entenmann	Present	Andy Smallstey	Present		
Dan Fletcher	Present	John Spon			
Cassandra Fryman		Joe Stallard			
Joe Gies	Present	Matthew Stanfield	Present		
Paul Glesinger (Dave Siebold)	Present	Michelle Swank			
Jessica Gribben	Present	Lee Tasseff			
Adam Gove	Present	Tim Theaker	Present		
Marilyn "Micky" Hall		Trae Turner	Present		
Todd Hall (T Stallard)		Chelsie Thompson	Present	Planning Advisory Committee	
Ellen Haring	Present	Tony Vero	Present		
Randy Hutchinson	Present	Greg Vogt		Tim Bowersock	Present
Sarah Humphrey		Deanna West-Torrence	Present	Chriss Harris	
John Jaholinycky	Present	Brian White	Present	Marion Zaugg	
Marilyn John	Present	Jeff Wilson	Present	Brian McCartney	Present
				Chuck Pscholka	
				<b>Guest(s)</b>	
				Nicole Waldheim	Present

**Staff Members:** Todd Blankenship, Lyndsie Martin, Nick Leturgey, David Gentile. Terri Kiser, Jotika Shetty, Jean Taddie



**1. ROLL CALL**

**2. APPROVAL OF MINUTES OF JUNE 24, 2020 MEETING**

Minutes were approved as written.

**3. TRANSPORTATION COORDINATING COMMITTEE**

(Business of the Metropolitan Planning Organization MPO)

**Public Transportation Report** *Todd Blankenship*

- Kathy Wilkinson is back on an interim basis training the new Transportation Development Manager.
- RCT is providing transportation service to and from the Board of Elections on a request basis for voting until November 3<sup>rd</sup> on two routes.
- Due to a RCTB resignation, Gabe Zader was appointed to Chairman of the RCTB. Also appointed to the board was Aurelio Diaz.
- Funding for three new busses has been secured. This is 100% funded and requires no local funds. The three busses that are replaced will be sold via GovDeals.
- RCT is still following all COVID precaution protocol to provide safe service for riders.

**Technical Advisory Committee Report** *Todd Blankenship*

**Richland County Transportation Safety Plan Presentation**

*Nicole Waldheim, Consultant-Burgess & Niple*

Nicole worked in collaboration with RCRPC staff, ODOT and stakeholders within the region to help develop a safety plan for Richland County. She gave a presentation reviewing the contents, purpose and importance of the Richland County Transportation Safety Plan, highlighting steps to lower transportation related injuries and fatalities within Richland County.

Bob Entenmann shared that he has been appointed to represent Townships to the Governor's Ohio Traffic Safety Council and was open for suggestions to the best way for this council to collaborate with Richland County and their Safety Plan goals. Todd encourage Bob to reach out to him following the Ohio Traffic Safety Council meetings to discuss how the Council agendas relate to what we are trying to accomplish within Richland County.

**FY2020 Overall Work Program Completion Report** *Todd Blankenship*

The Completion Report was emailed to members prior to the meeting. This is a required report submitted to ODOT that list the different work elements and tasks along with budget completed in the 2020 fiscal year.

**Action Item(s):**

**Resolution 21-01 – A Resolution approving FY2020 OWP Completion Report**

Todd reviewed the annual FY20 OWP Completion Report pointing out that we are still under budget due to the open position. He related that there has been intensive effort to fill this position. Todd noted that while we certainly will benefit when the position is filled; the best results will be achieved by finding the right candidate with MPO experience. The intent is to intensify the search once more at the beginning of 2021.

**Resolution 21-02 – A Resolution Supporting ODOT Safety Targets.**

This Resolution establishes that we as an MPO will support and contribute toward the ODOT Safety Measures of setting targets of a 2% reduction in the five categories of 1. Number of fatalities, 2. Number of serious injuries, 3. Fatality rate, 4. Serious injury rate, 5. Number of non-motorized fatalities and serious injuries.

**Resolution 21-03 – A Resolution amending the TIP – Bellville Sidewalk Project**

This Resolution amends the TIP for PID114109 to support a sidewalk project that will complete the sidewalk infrastructure for Bellville, allowing safe walkability from south side of the village to the north end.

**Resolution 21-04 - A Resolution amending the TIP – Lexington culvert project**

This Resolution amends the TIP for PID113284 to sponsor a culvert replacement project with the Village of Lexington.

**Resolution 21-05 – A Resolution adopting The Richland County Transportation Safety Plan**

Todd thanked Nicole, Kendra and everyone who collaborated to come up with the Safety Plan. He mentioned that Ohio State Patrol is already collaborating and conducting safety review meetings. Todd believes that the support the plan is getting so quickly, is evidence, that this is a well done Safety Plan.

**Brian McCartney made a motion to approve all the Resolutions. Bob Entenmann seconded the motion and they were approved by a unanimous vote.**

Other Transportation Issues from the Floor

**4. REGIONAL PLANNING COMMISSION**

**Zoning Subdivision and Landuse Report (Action item)**

*Jotika Shetty*

- The Zoning Subdivision and Landuse Committee has met twice since the last meeting. There was a rezoning recommendation request from Washington Township to rezone a parcel on Main Street from R1 Residential to B1 Business. The parcel has an existing Verizon Building on the property built under the utility exemption. The current owner is asking for the rezoning. The Committee recommended that the parcel be rezoned to B1. The recommendation was forwarded to Washington Township. The Committee entertained a request for changes in the ordinance text for Springfield Township regarding real yard setback usage and text to allow seasonal activities as a conditional use in business and industrial districts. The RCRPC staff prepared ordinance language which was recommended to and adopted by Springfield Township.

**Bob Entenmann made a motion to approve the Zoning Subdivision and Landuse Report as presented. John Jaholnycky seconded the motion, and the motion was carried by a unanimous vote.**



**Richland County Ohio Public Works Commission Infrastructure Program - Richland County Project Prioritization**

*Jotika Shetty*

Jotika went over key points for the D16 Projects and application process

- Presentations and ballots were emailed prior to today's meeting. Please reach out to Jotika if you did not receive that email.
- Dates:     11/6/2020     Ballot Due Date  
               11/18/2020    Priority List Confirmed at EC  
               12-11-2020    District Meeting
- SCIP
  - a. Can fund: roads, bridges, water supply, wastewater, solid waste and storm water.
  - b. Grants available are 90% funding for repair/replacement projects and 50% funding for new/expansion projects.
  - c. Loans can provide up to 100% funding.
  - d. Emergency funds available equal 2% of the SCIP allocation (\$3.5 million).
- Small Government – 10% of SCIP money is set aside to assist Townships and Villages with populations of 5,000 or less. Applications have first go through district funding.
- LTIP – Provides an equivalent of one cent of motor fuel tax per year for roads and bridges. This is grant money only, no loans available with LTIP.
- Jotika asked that all projects be ranked and not just your top five.

Subdivision	Project	Type	Total Project Cost	OPWC Grant	OPWC Loan	OPWC Score
Richland County	Noble Road and Other Road Improvements	Road	\$1,000,000	\$250,000	\$250,000	54.5
Shelby	City of Shelby Streetscape	Road	\$1,418,985	\$155,613	\$0	51.8
Mansfield	Taylor Road Storm Sewer Improvement	Stormwater	\$1,250,000	\$400,000	\$0	51.6
Richland County	Richland County Bridge Replacements	Bridge	\$1,000,000	\$500,000	\$0	48
Madison Twp.	Manner Drive Storm Sewer & Road Improvements	Stormwater	\$250,000	\$125,000	\$0	47
Lexington Village*	Waterline improvements	Water	\$455,100	\$227,550	\$227,550	42.5
Bellville Village*	Durbin Cir, Greenbriar Dr. Rehabilitation	Stormwater	\$325,010	\$195,000	\$130,010	46
Washington Township	Township Guardrail Replacement	Road	\$92,000	\$46,000	\$0	45
Butler Village*	Craig Street Improvements 2021	Stormwater	\$225,000	\$157,500	\$0	33.4
			<b>\$6,016,095</b>	<b>\$2,056,663</b>	<b>\$607,560</b>	

**RCRPC Bylaws Amendments (Action item)**

*Joe Gies*

Joe Gies stated that the By-Laws Committee met three times to review and determined what revisions were needed. It was determined there was a need to reduce the size of the Commission to get a Membership with consistent attendance that would create a group easier to engage with.

It was established that the amended By-Laws would go into effect January 1, 2021.

**Deanna West-Torrence made a motion to approve the amendments. Marilyn John, seconded the motion and the Amendments were approved by a unanimous vote.**

**RCRPC CY2021 Meeting Schedule (Action item)**

*Ellen Haring*

Jotika noted that the 2021 Meeting Schedule reflects meeting locations and times consistent with the ability to meet in person. Due to COVID, it is likely meetings may continue to be held virtually into the 2021 calendar year.

**Randy Hutchinson made a motion to approve the 2021 Meeting Schedule. Darrell Banks, seconded the motion and the Schedule was approved by a unanimous vote.**

**5. DIRECTOR REPORT**

*Jotika Shetty*

Jotika thanked Joe Gies and the By-Laws Committee for recognizing and making changes needed to continue a strong Commission. She assured those who may not be returning as members next year that their contributions are valued and important so it is likely she will still be reaching out to many of them in the future.

Jotika introduced Jean Taddie as the new Transit Development Manager. Jean brings years of grant management and will be a great bridge builder for the Transit Board and the communities. Jotika notified the Commission that through CDBG the state is receiving \$80,000,000 in COVID money and is distributing through its Opportunities Grants. For any service needs that are COVID related, the County is willing to apply to access these funds. Jotika advised the members that if they know of any nonprofits with needs, please have them contact her for more information.

Also noted was that the Housing Relief Funds were announced. This will provide \$50,000,000 in rent, mortgage and utility assistance to local households.

Jotika stated that the EMA is updating its Comprehensive Emergency Plan. This is updated every five years. Jotika encouraged all to respond to any survey request that they received in regards to the update.

Lastly, Jotika reported that the Ohio Association of Regional Council is taking on a broadband access and affordability initiative. One of the actions items is trying to get broadband more accessible and assess how Regional Councils and Associations partner with state leadership and Connect Ohio to support the initiative.

**6. PRESIDENT REPORT**

*Ellen Haring*

Nothing at this time.

**7. OTHERS FROM THE FLOOR**

Joe Gies thanked Ellen Haring for her dedication to the Commission. Jotika stated that Ellen would preside over the first meeting in January.

**8. DATE OF NEXT MEETINGS**

Executive Committee:

Nov 18, 2020

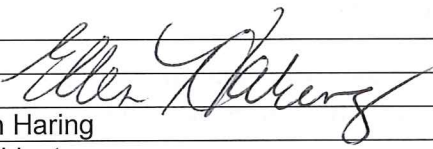
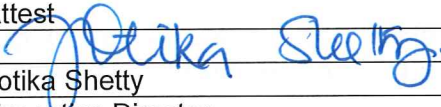
Full Commission:

January 27, 2021

**ADJOURNMENT**

***There being nothing further, President Haring concluded the meeting.***

The meeting was adjourned by declaration at 1:20 p.m.

By		Attest	
	Ellen Haring		Jotika Shetty
	President		Executive Director





**RESOLUTION 21-01**

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE  
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

**A RESOLUTION APPROVING  
THE OVERALL WORK PROGRAM COMPLETION REPORT FOR Fiscal Year 2020**

**WHEREAS**, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

**WHEREAS**, the MPO must annually prepare a document that provides an overview of all the major work activities completed and the funds expended for those activities.

**WHEREAS**, the Overall Work Program Completion Report for Fiscal Year 2020, covering the period from July 1, 2019 to June 30<sup>th</sup> 2020 has been prepared and submitted and now requires official approval, so

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Approves the Overall Work Program Completion Report for Fiscal Year 2020.

**Certification:**

*The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on October 28, 2020.*

By:

Ellen Haring  
President

Date

Attest:

Jotika Shetty  
Executive Director/Secretary

Date





## RESOLUTION 21-02

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE  
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

### A RESOLUTION SUPPORTING ODOT ESTABLISHED STATEWIDE PERFORMANCE MANAGEMENT TARGETS

**WHEREAS**, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

**WHEREAS**, Federal Rule 23 CFR 490 requires states to establish five performance measures and set target for those measures to demonstrate fatal and serious accident reductions on all public roads.

**WHEREAS**, ODOT has established five Safety Measures and have set a target of 2% reduction in all five categories.

#### 2021 Statewide Safety Measures

<u>Type</u>	<u>Target</u>
Number of fatalities	1,084
Number of serious injuries	8,101
Fatality rate	0.93
Serious injury rate	6.97
Number of non-motorized fatalities and serious injuries	811

**WHEREAS**, MPOs must establish targets for their respective areas or adopt a resolution supporting ODOT in achieving the state targets; and

**WHEREAS**, Richland County Regional Planning Commission agrees to plan and program projects that will contribute toward the achievement of these targets

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

approves supporting ODOT's Safety Performance Measure targets as identified.

#### Certification:

*The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on October 28, 2020.*

By:

Ellen Haring  
President

Date

Attest:

Jotika Shetty  
Executive Director/Secretary

Date



**RESOLUTION 21-03**

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

**A RESOLUTION AMENDING THE  
FY2021 – FY2024 TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

**WHEREAS**, the MPO has prepared and approved a Transportation Improvement Program for Fiscal Years 2021 – 2024 and found this project is consistent with the approved Long Range Transportation Plan, *DIRECTION Looking Forward 2045*.

**WHEREAS**, The Village of Bellville is sponsoring a pedestrian safety project along SR 13.

**WHEREAS**, RCRPC has requested the following project be added to the TIP

**PID:114109 RIC SR 0013 04.26**

	<i>SAC</i>	<i>Year</i>	<i>Amount</i>	<i>Type</i>
<b>PE Phase</b>				
PE PE/PE	4TC7	FY2021	\$ 39,600	RCRPC (TDC)
	Local	FY2021	\$ 4,400	Village of Bellville
PE PE/DD	4TC7	FY2022	\$ 32,400	RCRPC (TDC)
	Local	FY2022	\$ 3,600	Village of Bellville
<b>RW Phase</b>				
RW RW/AcqServ	4TC7	FY2022	\$ 22,500	RCRPC (TDC)
	Local	FY2022	\$ 2,500	Village of Bellville
RW RW/Acq	4TC7	FY2022	\$ 13,500	RCRPC (TDC)
	Local	FY2022	\$ 1,500	Village of Bellville
<b>CO Phase</b>				
CO CO/CC	4TA7	FY2023	\$ 306,200	RCRPC (TDC)
	Local	FY2023	\$ 34,000	Village of Bellville
CO CO/CE	4TA7	FY2023	\$ 30,600	RCRPC (TDC)
	Local	FY2023	\$ 3,400	Village of Bellville

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Adopts this Amendment to the Transportation Improvement Program for fiscal years 2021 – 2024 that recommends the addition of PID:114109 RIC SR 0013 04.26

**Certification:**

*The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on October 28, 2020.*

By:

Ellen Haring  
President

Date

Attest:

Jotika Shetty  
Executive Director/Secretary

Date

*[Handwritten signature of Ellen Haring]*  
10/28/20

*[Handwritten signature of Jotika Shetty]*  
10/29/20



**RESOLUTION 21-04**

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

**A RESOLUTION AMENDING THE  
FY2021 – FY2024 TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

**WHEREAS**, the MPO has prepared and approved a Transportation Improvement Program for Fiscal Years 2021 – 2024 and found this project is consistent with the approved Long Range Transportation Plan, *DIRECTION Looking Forward 2045*.

**WHEREAS**, ODOT is sponsoring a culvert replacement project on US 42 and SR 545.

**WHEREAS**, RCRPC has requested the following project be removed from the Statewide Line Item list and be added to the project list. The addition of MPO funds for an additional culvert replacement in Lexington excludes this project from being a statewide line item entry in the TIP.

**PID:113284 RIC US 0042/SR 0545 00.41/02.36**

	SAC	Year	Amount	Type
<b>PE Phase</b>				
<i>Added for additional culvert RIC-042-03.22</i>				
PE PE/PE DD	LNTP	FY2022	\$ 25,000	Village of Lexington
<b>CO Phase</b>				
<i>Added for additional culvert RIC-042-03.22</i>				
CO CO/CE	4TA7	FY2024	\$ 233,200	RCRPC (TDC)
	Local	FY2024	\$ 0	Village of Lexington

*Existing Funds*

<b>CO Phase</b>				
CO CO/CE	4PS7	FY2024	\$ 330,000	State Funds

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Adopts this Amendment to the Transportation Improvement Program for fiscal years 2021 – 2024 that recommends the adjustment of PID:113284 RIC US 0042/SR 0545 00.41/02.36

**Certification:**

*The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on October 28, 2020.*

By:

Ellen Haring  
President

Date

Attest:

Jotika Shetty  
Executive Director/Secretary

Date

*[Signature]* 10/28/20

*[Signature]* 9/29/20





**RESOLUTION 21-05**

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE  
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

**A RESOLUTION ADOPTING  
THE RICHLAND COUNTY TRANSPORTATION SAFETY PLAN**

**WHEREAS**, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

**WHEREAS**, the MPO has identified Safety as a goal in the long range transportation plan; DIRECTIONS – Looking Forward 2045, and has officially agreed to assist ODOT in achieving the State Safety Performance targets;

**WHEREAS**, the Richland County Transportation Safety Plan has been prepared and submitted and now shall be officially adopted, so

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Adopts the Richland County Transportation Safety Plan

**Certification:**

*The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on October 28, 2020.*

By:

Ellen Haring  
President

Date

Attest:

Jotika Shetty  
Executive Director/Secretary

Date