



Richland County Regional Planning Commission
TECHNICAL ADVISORY COMMITTEE MEETING
16 N Walnut St, Mansfield, OH
May 9th 2023, **2:00pm**

AGENDA

1. Roll Call
2. Approval of Minutes of the TAC Meeting on February 7th, 2023
3. Nomination of Mr. Patrick Schwan as the MPO TAC Voting Member Bob Bianchi
4. Resolutions: Pong Wu
 - 1) Resolution 23-12: Urban Planning Process
 - 2) Resolution 23-13: Reaffirmation of LRTP 2045
 - 3) Resolution 23-14: 2024-2027 TIP Todd Blankenship
 - 4) Resolution 23-15: FY 2024 Overall Work Program Pong Wu
 - 5) Resolution 23-16: Filing Auth. with ODOT
 - 6) Resolution 23-17: Appreciation for the Contributions Mr. Todd Blankenship Has Made to the RCRPC MPO Transportation Community
5. For Information (Transportation Planning and Highlights) Pong Wu
 - 1) Todd Blankenship
 - 2) Welcome Mr. Hall, Lawrence who is a new primary FHWA point of contact for our MPO. Feel free to reach out if there is a way FHWA may be of assistance. Pong Wu
 - 3) Special Transportation Planning Projects for FY2024
Information of Pavement Survey and Inventory for Safety Project Adam Hill-Warren
6. Other Transportation Issues from the floor and comments
7. Adjournment, Next Meeting: August 8th, 2023 @ 2:00pm

This meeting is open to the public and citizen input is encouraged. Any person wishing to speak on any scheduled item may do so upon recognition of the Chairperson. In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting should contact the RCRPC/MPO 48 hours prior to the meeting by calling (419) 774-5684, or email to rcrpc@rcrpc.org. The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person desiring to have an item placed on the agenda shall make a request in writing with a description and summary of the item, to the RCRPC/MPO Transportation Technical Director or MPO Chairman 14 days prior to the date of the next scheduled meeting of the MPO.

Transportation Technical Director Report

Projects and Planning Highlights

For more information, please contact Pong Wu (pwu@rcrpc.org)

5/9/2023

Dear Committee Members:

Following are highlights of transportation projects and transportation planning activities prepared for reporting to the honorable and distinguished committee members:

Ongoing Transportation Planning Activities & Updates:

- Welcome Mr. Hall, Lawrence, who is a new primary FHWA point of contact for our MPO. Feel free to reach out if there is a way FHWA may be of assistance.
- Following schedule, prepared and submitted ODOT with the draft of FY2024 OWP (7/1/2023-6/30/2024) on 5/2/2023. The scope of transportation and planning activities for which maximum funding sources can be sought from FHWA and ODOT has been identified in OWP. The draft OWP has been reviewed by FHWA and ODOT and changes have been incorporated to address both FHWA's and State's comments. The approved final FY2024 OWP will be published on RCRPC website by 7/1/2023.
- Following schedule, prepared and submitted the MPO's 2024-2027 TIP to ODOT. The related requirement for public involvement and environmental justice analysis was done. The approved final transportation improvement projects within 2024-2027 and projects' location map will be published on RCRPC website by 7/1/2023.
- Based on federal regulations, MPO/ODOT agreement is renewed biennially. The MPO partners at federal and state agencies will conduct a review of MPO transportation planning products. The next review for the MPO's transportation planning activities will take place on June 15, 2023. The related documents regarding MPO transportation planning and visualization data/information will be prepared.
- Staff have already done a driving test for MPO roadway pavement condition and safety survey. And, the results from the test survey were reviewed together with the consultant. Project's scope of work will be developed and presented to the committee for review, input and approval.
- Provided Transportation and Technical Support to the communities.
- The W 4th Street Corridor Safety Improvement Study has identified several scenarios for improvement and currently is in the process of simulation analysis comparing build options vs do-nothing for existing and future years.

Federal Grant Opportunities/FY 2023 NOFO:

- Safe Streets & Roads for All (SS4A): The deadline for application is 5p.m. ET, Monday, July 10, 2023.

Sincerely,

Pong Wu

Pong Wu

RCRPC - Transportation Technical Director



**Richland County Regional Planning Commission
 Technical Advisory Committee & Coordinating Committee
 February 7th, 2023**

*** RCRPC Conference Room, 16 N Walnut St., Mansfield, OH 44902 ***

Meeting Minutes

Mr. Bob Bianchi, TAC Chairperson, called the MPO TAC meeting to order at 2:00 p.m. Mr. Bob Bianchi asked for roll call and quorum was confirmed.

1. Roll Call / Attendance:

Technical Advisory Committee	2/7/2023	Chairperson / Vice Chairperson
Adam Gove	Y	Bob Bianchi
Bob Bianchi	Y	Janson Burgholder
Jason Burgholder	Y	
Jason Larson		Staff
Jeff Kennedy	Y	Pong Wu
Jennifer Gray	Y	David Gentile
Jodie Perry	Y	Jean Taddie
Joe Gies	Y	Jotika Shetty
Larry Weirich	Y	Terri Kiser
Mike Schfrath	Y	Todd Blankenship
Scott Ockunzzi		
Randy Hutchinson	Y	
Tony Warholic		

2. Approval of the Minutes of the Special Joint Meeting on December 14, 2022

Bob Bianchi asked for a motion to approve the Minutes of the Dec. 14th, 2023 meeting.

Adam Gove made a motion to approve the Minutes, Randy Hutchinson seconded the motion and the motion passed unanimously.

3. Business of the Metropolitan Planning Organization (MPO)

A. Technical Advisory Committee TIP Modifications/Amendments

1). Resolution 23-10: Approval and Supporting State CY 2023 Safety Target

Pong briefly explained per FHWA requirement on establishing safety performance measurement and targets each year on all public roads, ODOT created statewide safety improvement targets of 2% reduction in the five categories, and the RCRPC MPO is going to adopt a resolution supporting ODOT in achieving the state targets through MPO safety related program.

2). Resolution 23-11: Approval the Certificate of Appreciation to Mike Schafrath for his years of service on Mansfield MPO Technical Advisory Committee

Pong briefly explained Mr. Mike Schafrath served 10 years as the representative/work plan coordinator to the Mansfield MPO for ODOT District 3 and provided technical guidance and leadership to the Technical Advisory Committee as member while serving on the ODOT District 3 as Work Plan Coordinator. He is planning to retire at the end of February.

Randy Hutchinson made a motion to approve all two resolutions (resolution 23-10, resolutions 23-11), Jody Perry seconded the motion and the motion passed unanimously.

B. For Information (Transportation Planning Activities)

Mr. Pong Wu introduced Mr. Adam Hill-Warren, a new Senior Transportation Planner, who is going to take responsibility for MPO's TIP program. Mr. Wu also updated the members of TAC on the various MPO transportation planning program and tasks with which staff are currently working. Such planning programs and tasks include preparing FY2024 Overall Work Program (OWP) and related scope of transportation activities for FY2024, 2024-2027 Transportation Improvement Program and related social-economic and environmental justice analysis as per requirement by federal and state agencies, etc.. The 2050 LRTP update related scope of tasks and time schedule were also presented.

Larry Weirich made a motion to adjourn the meeting; Adam Gove seconded the motion and all approved the motion.

Bob Bianchi adjourned the meeting at 3:00 p.m. The next meeting will be May 9th @2:00pm

Note: Due to staff who was assigned with taking notes of last meeting (2/7) has left, persons who made the motions were based on memory. Please let us know for correction if we placed the wrong names.



RESOLUTION 23-12

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

A RESOLUTION CERTIFYING THE URBAN PLANNING PROCESS

WHEREAS, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

WHEREAS, In accordance with the Infrastructure Investment and Jobs Act (IIJA) also known as the "Bipartisan Infrastructure Law" (BIL) RCRPC hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is conducted in accordance with all applicable requirements including;

23 U.S.C. 134, 49 U.S.C. 5303, and this subpart;

Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;

49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or again employment or business opportunity;

Section 1101(b) of the FAST Act (Pub. L. 114-357) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in DOT funded projects;

23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;

The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;

The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;

Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and

Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

NOW, THEREFORE, BE IT RESOLVED THAT, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Certifies, in consideration of the requirements listed herein and to the degree appropriate for the size of the area and the complexity of its transportation problems, that the urban transportation planning process is being carried out in accordance with all applicable federal requirements as outlined in the Bipartisan Infrastructure Law (BIL)

Certification:

The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on May 24, 2023.

By:

Attest:

Deanna West-Torrence
President

Date

Jotika Shetty
Executive Director/Secretary

Date



RESOLUTION 23-13

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

**REAFFIRMATION OF DIRECTION - *Looking Forward 2045*,
THE LONG RANGE TRANSPORTATION PLAN**

WHEREAS, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

WHEREAS, In accordance with the Bipartisan Infrastructure Law (BIL) we hereby certify that a Transportation Plan with at least a 20 year horizon be updated every 5 years. The current approved plan, *DIRECTION-Looking Forward 2045* meets this requirement and was approved June, 2020

NOW, THEREFORE, BE IT RESOLVED THAT, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Reaffirms the Long Range Transportation Plan: **DIRECTION – *Looking Forward 2045***

Certification:

The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on May 24, 2023.

By:

Attest:

Deanna West-Torrence
President

Date

Jotika Shetty
Executive Director/Secretary

Date



RESOLUTION 23-14

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

A RESOLUTION ADOPTING THE TRANSPORTATION IMPROVEMENT PROGRAM FY2024 – FY2027

WHEREAS, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

WHEREAS, the MPO, pursuant to 23 USC 134/49 USC 5303(j)(1)(d) and 23 USC 135/49 5304(g)(1) developed the Long Range Transportation Plan and approved it June 24th 2020; and

WHEREAS, the MPO, has prepared and reviewed a Transportation Improvement Program for fiscal years 2024 – 2027 and found the projects consistent with the approved Long Range Transportation Plan for Richland County.

NOW, THEREFORE, BE IT RESOLVED THAT, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Adopts the Transportation Improvement Program for fiscal years 2024 – 2027 and recommends incorporating these improvements into local government improvement programs.

Certification:

The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on May 24, 2023.

By:

Attest:

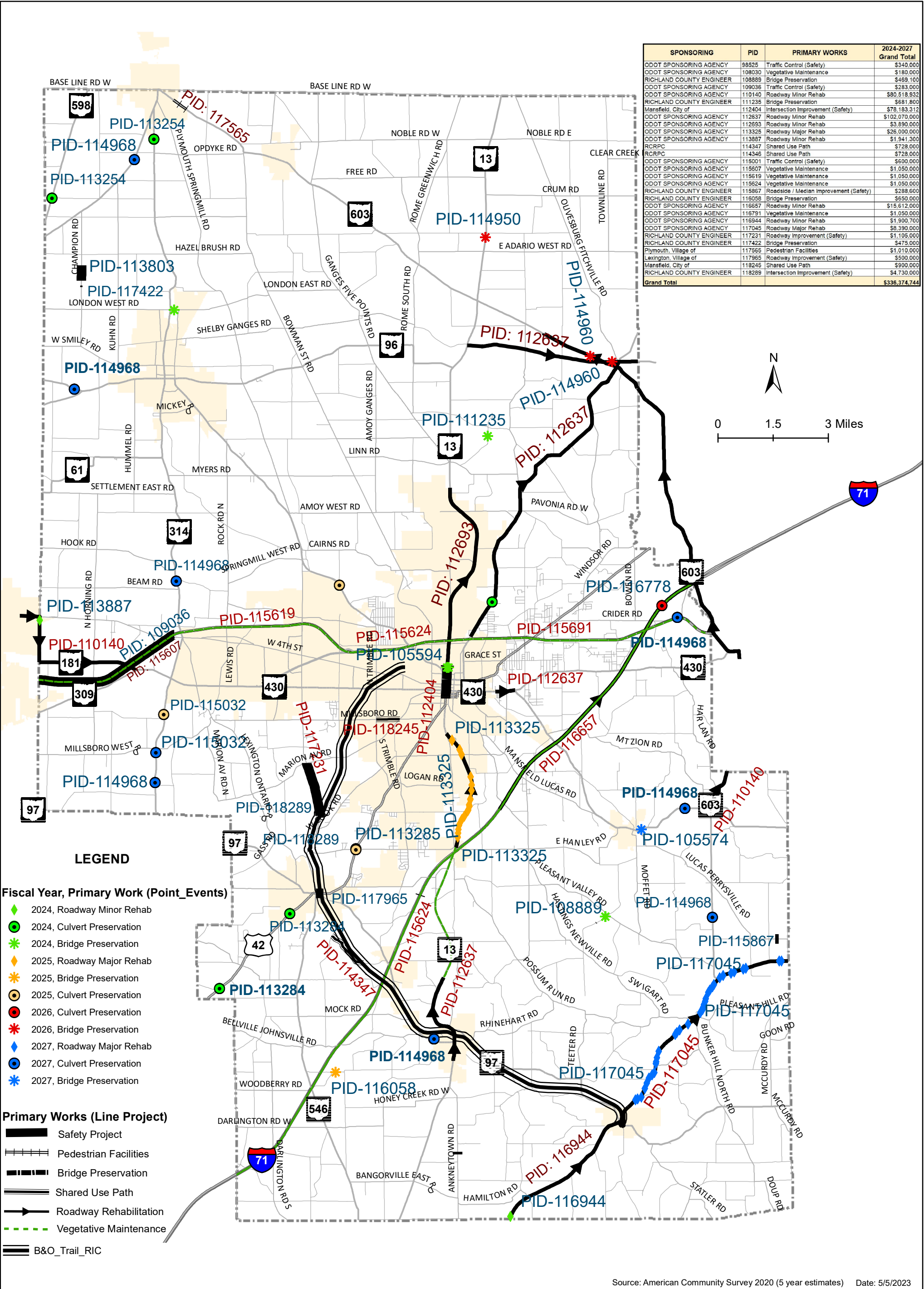
Dianna West-Torrence
President

Date

Jotika Shetty
Executive Director/Secretary

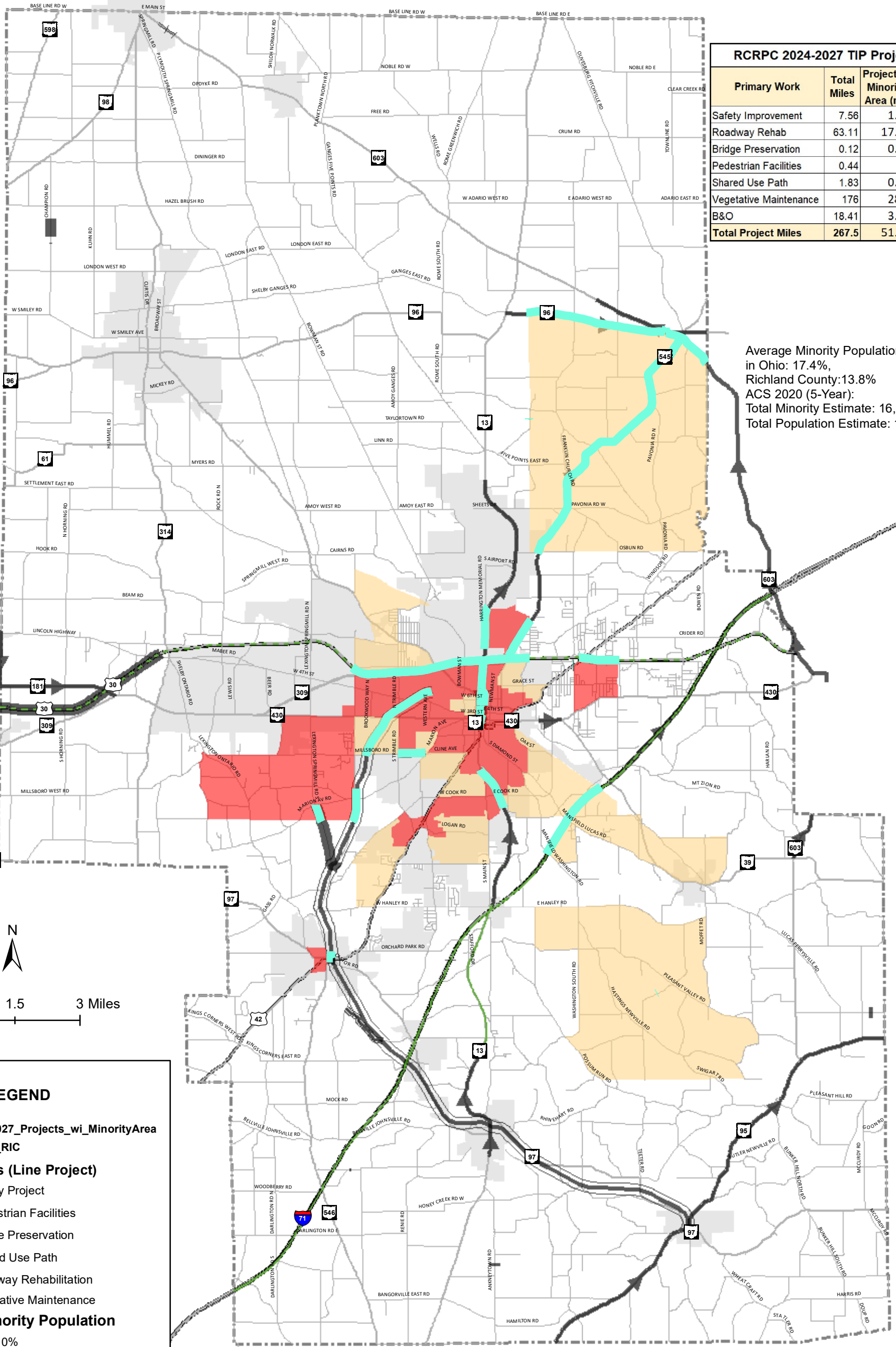
Date

SPONSORING	PID	PRIMARY WORKS	2024-2027 Grand Total
ODOT SPONSORING AGENCY	98525	Traffic Control (Safety)	\$340,000
ODOT SPONSORING AGENCY	108030	Vegetative Maintenance	\$180,000
RICHLAND COUNTY ENGINEER	108889	Bridge Preservation	\$469,100
ODOT SPONSORING AGENCY	109036	Traffic Control (Safety)	\$283,000
ODOT SPONSORING AGENCY	110140	Roadway Minor Rehab	\$80,518,932
RICHLAND COUNTY ENGINEER	111235	Bridge Preservation	\$681,800
Manfield, City of	112404	Intersection Improvement (Safety)	\$78,183,312
ODOT SPONSORING AGENCY	112637	Roadway Minor Rehab	\$102,070,000
ODOT SPONSORING AGENCY	112693	Roadway Minor Rehab	\$3,890,000
ODOT SPONSORING AGENCY	113325	Roadway Major Rehab	\$26,000,000
ODOT SPONSORING AGENCY	113887	Roadway Minor Rehab	\$1,941,300
RCRPC	114347	Shared Use Path	\$728,000
RCRPC	114346	Shared Use Path	\$600,000
ODOT SPONSORING AGENCY	115001	Traffic Control (Safety)	\$1,050,000
ODOT SPONSORING AGENCY	115607	Vegetative Maintenance	\$1,050,000
ODOT SPONSORING AGENCY	115619	Vegetative Maintenance	\$1,050,000
ODOT SPONSORING AGENCY	115624	Vegetative Maintenance	\$1,050,000
RICHLAND COUNTY ENGINEER	115867	Roadside / Median Improvement (Safety)	\$288,600
RICHLAND COUNTY ENGINEER	116058	Bridge Preservation	\$650,000
ODOT SPONSORING AGENCY	116657	Roadway Minor Rehab	\$15,612,000
ODOT SPONSORING AGENCY	116791	Vegetative Maintenance	\$1,050,000
ODOT SPONSORING AGENCY	116944	Roadway Minor Rehab	\$1,900,700
ODOT SPONSORING AGENCY	117045	Roadway Major Rehab	\$8,390,000
RICHLAND COUNTY ENGINEER	117231	Roadway Improvement (Safety)	\$1,105,000
RICHLAND COUNTY ENGINEER	117422	Bridge Preservation	\$475,000
Plymouth, Village of	117565	Pedestrian Facilities	\$1,010,000
Lexington, Village of	117965	Roadway Improvement (Safety)	\$500,000
Manfield, City of	118245	Shared Use Path	\$900,000
RICHLAND COUNTY ENGINEER	118289	Intersection Improvement (Safety)	\$4,730,000
Grand Total			\$336,374,744



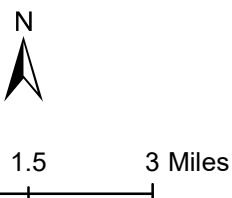
- LEGEND**
- Fiscal Year, Primary Work (Point_Events)**
- ◆ 2024, Roadway Minor Rehab
 - 2024, Culvert Preservation
 - ★ 2024, Bridge Preservation
 - ◆ 2025, Roadway Major Rehab
 - ★ 2025, Bridge Preservation
 - 2025, Culvert Preservation
 - 2026, Culvert Preservation
 - ★ 2026, Bridge Preservation
 - ◆ 2027, Roadway Major Rehab
 - 2027, Culvert Preservation
 - ★ 2027, Bridge Preservation
- Primary Works (Line Project)**
- Safety Project
 - Pedestrian Facilities
 - Bridge Preservation
 - Shared Use Path
 - Roadway Rehabilitation
 - Vegetative Maintenance
 - B&O_Trail_RIC

Source: American Community Survey 2020 (5 year estimates) Date: 5/5/2023



RCRPC 2024-2027 TIP Projects			
Primary Work	Total Miles	Project w/ Minority Area (mi)	%
Safety Improvement	7.56	1.59	21%
Roadway Rehab	63.11	17.86	28%
Bridge Preservation	0.12	0.03	25%
Pedestrian Facilities	0.44	0	0%
Shared Use Path	1.83	0.64	35%
Vegetative Maintenance	176	28.4	16%
B&O	18.41	3.17	17%
Total Project Miles	267.5	51.69	19%

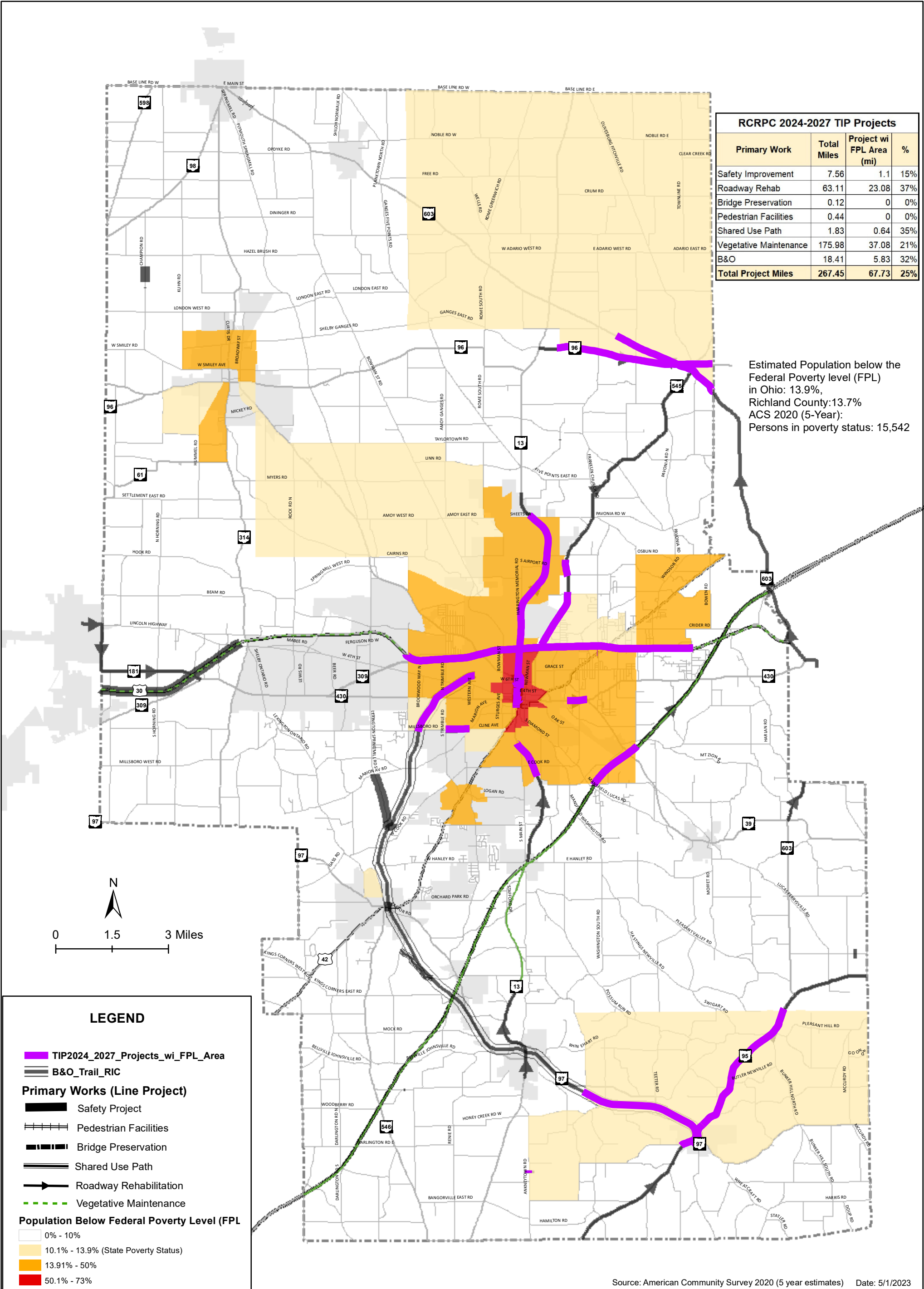
Average Minority Population in Ohio: 17.4%,
 Richland County: 13.8%
 ACS 2020 (5-Year):
 Total Minority Estimate: 16,754
 Total Population Estimate: 121,043



LEGEND

- TIP2024_2027_Projects_wi_MinorityArea
- B&O_Trail_RIC
- Primary Works (Line Project)**
- Safety Project
- Pedestrian Facilities
- Bridge Preservation
- Shared Use Path
- Roadway Rehabilitation
- Vegetative Maintenance
- Density of Minority Population**
- Less Than 10%
- 10% - 17.4% (Ohio Ave.)
- More Than 17.4%

Source: American Community Survey 2020 (5 year estimates) Date: 5/1/2023



RCRPC 2024-2027 TIP Projects			
Primary Work	Total Miles	Project w/ FPL Area (mi)	%
Safety Improvement	7.56	1.1	15%
Roadway Rehab	63.11	23.08	37%
Bridge Preservation	0.12	0	0%
Pedestrian Facilities	0.44	0	0%
Shared Use Path	1.83	0.64	35%
Vegetative Maintenance	175.98	37.08	21%
B&O	18.41	5.83	32%
Total Project Miles	267.45	67.73	25%

Estimated Population below the Federal Poverty level (FPL) in Ohio: 13.9%,
 Richland County: 13.7%
 ACS 2020 (5-Year):
 Persons in poverty status: 15,542

LEGEND

- TIP2024_2027_Projects_wi_FPL_Area
- B&O_Trail_RIC
- Primary Works (Line Project)**
- ▬ Safety Project
- ▬▬▬▬ Pedestrian Facilities
- ▬▬▬▬ Bridge Preservation
- ▬▬▬▬ Shared Use Path
- ▬▬▬▬ Roadway Rehabilitation
- - - - Vegetative Maintenance
- Population Below Federal Poverty Level (FPL)**
- 0% - 10%
- 10.1% - 13.9% (State Poverty Status)
- 13.91% - 50%
- 50.1% - 73%

Source: American Community Survey 2020 (5 year estimates) Date: 5/1/2023



RESOLUTION 23-15

OF THE COORDINATION COMMITTEE OF THE CONTINUING COMPREHENSIVE LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

**A RESOLUTION APPROVING
THE OVERALL WORK PROGRAM FOR FISCAL YEAR 2024 (FY2024)**

WHEREAS, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

WHEREAS, the RCRPC has prepared a Overall Work Program for Fiscal Year 2024 in defining a scope of transportation and planning activities to meet the needs of this MPO region for which funding can be sought from the FHWA/United States Department of Transportation, the State of Ohio; and

WHEREAS, the Overall Work Program for Fiscal Year 2024 has been reviewed by FHWA and state agencies and changes have been incorporated to address both FHWA’s and state’s comments; and

WHEREAS, the Overall Work Program for Fiscal Year 2024 hereby certifies that all requirements of 23 CFR, Part 450 relating to the Urban Transportation Planning Process have been met; and

NOW, THEREFORE, BE IT RESOLVED, THAT the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County, hereby:

Approves the Overall Work Program for Fiscal Year 2024.

Certification:

The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on May 24, 2023

By:

Attest:

Deanna West-Torrence
President

Date

Jotika Shetty
Executive Director/Secretary

Date

RCRPC

Overall Work Program

**Richland County Regional Planning Commission
Mansfield Metropolitan Planning Organization**

Fiscal Year 2024
(JULY 1, 2023 - JUNE 30, 2024)

Version 4

DRAFT



This report is the product of a project (study) financed in part by the Federal Transit Administration and the Federal Highway Administration of the U.S. Department of Transportation.

The contents of this report reflect the views of the Richland County Regional Planning Commission (RCRPC), the Metropolitan Planning Organization for the Richland County Regional Transportation Planning & Study. RCRPC is responsible for the facts and the accuracy of the data presented herein. The contents do not necessarily reflect official views or policy of the U.S. Department of Transportation. This report does not constitute a standard, specification, or regulation.



RICHLAND COUNTY REGIONAL PLANNING COMMISSION

19th Main Street
Mansfield, OH 44902
Telephone: (419) 774-5684

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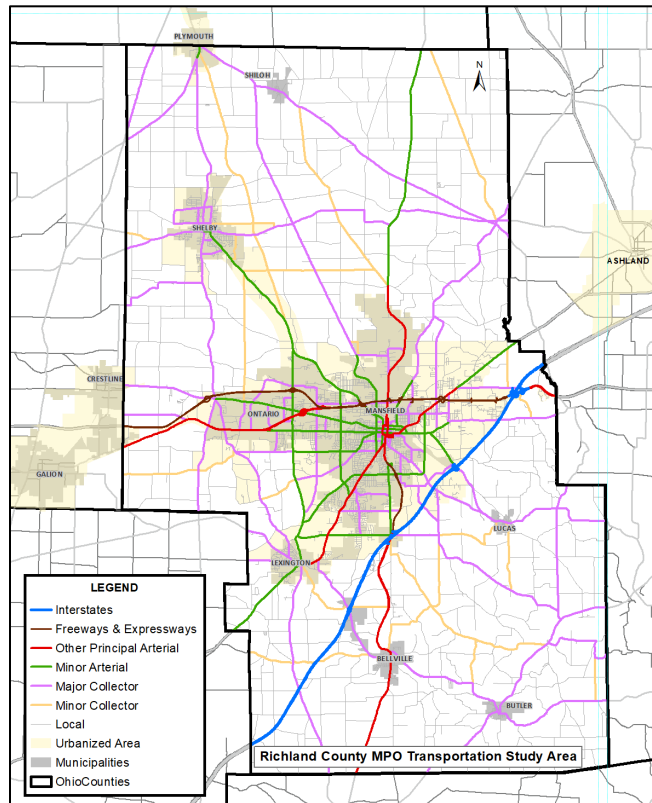
1 Introduction and Task Overview

The Overall Work Plan (OWP) reflects and provides direction for implementing the financially constrained, citizen-influenced, the State’s Access Ohio 2045 (AO45), RCRPC Regional Transportation Plan and the MPO adopted resolutions supporting ODOT’s targets for roadway performance measures. The State and Regional Transportation Plans, last adopted in 2020, has provided the framework for the region’s transportation projects and transportation improvements. Thus, street and highway, bus, bicycle and pedestrian trails/sidewalks, and airport access improvements are all considered in the RCRPC MPO regional transportation plan that seeks the efficient movement of people and goods.

This OWP presents the scope and direction of all transportation planning activities in the RCRPC MPO Region and specifies which work program tasks will be accomplished during FY 2024 (July 1, 2023 to June 30, 2024). The OWP describes priorities related to various planning efforts in the RCRPC, Transit Agencies/Entities and Metropolitan Planning Organization (MPO) within designated MPO Transportation Planning and Study Area. The MPO Transportation Planning and Study Area encompasses all Richland County and the entire corporation limits of Plymouth laying within the Huron County. Figure 1 reflects the urbanized area within MPO Planning and Study Area geography in relation to the region of Richland County.

RCRPC MPO Study Area (Figure 1)

Richland County and the Entire Corporation Limits of Plymouth



2 FY 2024 Overall Work Plan Approval Resolution



RESOLUTION 23-12

OF THE COORDINATION COMMITTEE OF THE CONTINUING COMPREHENSIVE LAND-USE AND TRANSPORTATION FOR RICHLAND COUNTY, OHIO

**A RESOLUTION APPROVING
THE RCRPC OVERALL WORK PROGRAM FOR FISCAL YEAR 2024 (FY2024)**

WHEREAS, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

WHEREAS, the RCRPC has prepared a Overall Work Program for Fiscal Year 2024 in defining a scope of transportation and planning activities to meet the needs of this MPO region for which funding can be sought from the FHWA/United States Department of Transportation, the State of Ohio; and

WHEREAS, the Overall Work Program for Fiscal Year 2024 has been reviewed by FHWA and state agencies and changes have been incorporated to address both FHWA’s and state’s comments; and

WHEREAS, the Overall Work Program for Fiscal Year 2024 hereby certifies that all requirements of 23 CFR, Part 450 relating to the Urban Transportation Planning Process have been met; and

NOW, THEREFORE, BE IT RESOLVED, THAT the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County, hereby:

Approves the RCRPC Overall Work Program for Fiscal Year 2024.

Certification:

The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on May 24, 2024

By:

Attest:

Deanna West-Torrence
President

Date

Jatika Shetty
Executive Director/Secretary

Date

3 FY 2024 Overall Work Plan and Priorities

As mentioned in the Information portion, the OWP work program reflecting intermodal transportation plan and improvement. During FY 2024, priorities and emphasis related to various intermodal planning efforts in the MPO Transportation Study Area will be on the following:

- ❖ Maintenance of the SFY 2024-2027 MPO Region Transportation Improvement Program (2021-2024 TIP), update of SFY 2024-2027 MPO Region Transportation Improvement Program (2024-2027 TIP),
- ❖ Active transportation infrastructure investment program and planning,
- ❖ Regional traffic pattern, traffic safety, congestion and social-economic data collection and analysis, public involvement, and carbon reduction related air quality data, etc..

Additionally, work efforts will start on the

- ❖ Update and develop the 2050 MPO Region's Long-Range Transportation Plan. The new update is expected to be adopted by the Coordinating Committee (MPO Policy Committee) in early FY 2025.
- ❖ Special Transportation Projects, such project in FY2024 includes:
 - ✓ airport access and corridor study,
 - ✓ roundabout improvement before and after comparing analysis.
 - ✓ Pavement survey/inventory/safety project (Using STBG planning funds 100 %.)
- ❖ Bike and pedestrian trail and safety improvement study will also be the efforts to be listed in FY2024 special Transportation project, such project in FY2024 includes:
 - ✓ bike and pedestrian trail crossing intersection and safety improvement.
- ❖ Data management is also a continuing element. Designed for monitoring MPO's basic data relevant to transportation planning, it has typically required a significant amount of time and resources, primarily in the analysis of traffic, safety and/or social-economic census data. A considerable amount of MPO staff time is/will be utilized analyzing and updating the results of the mentioned data above.

FY 2024 RCRPC OVERALL WORK PLAN

The table below is the funding summary to cover RCRPC and MPO program tasks to be performed in the Fiscal Year 2024. For detailed lists of the OWP itemized tasks, please referring to the *Part 6: FY 2024 OWP Detailed Budget by Task Category (Table)*, and Appendix B for FY 2024 OWP Planning Activities by Staff Member.

FY 2024 Overall Work Program Summary		
OWP Funding Category		Amount
200 - PWP & CDGB	CDBG , PWP	\$63,456
600 - PL/In-House	MPO Transportation Planning Program	\$507,393
674.2a - Public Transit	Public Transportation	\$196,686
674.2b - Transit Data	Public Transportation	\$150,000
674.4/Monility	Mobility Service/Coordination	\$559,911
900 - Local Service	Local Service	\$52,665
1. Special Project 1	SP1 - 2050 LRTP Update	\$120,000
2. Special Project 2	SP2 - SR13Corridor Project /4.5mi	\$95,000
3. Special Project 3	SP3 - Bike/Ped Trail Safety Project	\$47,500
3a. Special Project 3	SP3 - Bike/Ped Trail Safety Project	\$32,397
3b. Special Project 3 / ISAATO *	SP3 - Bike/Ped Trail Safety Project	\$15,103
4. Special Project 4 Total **	SP4 - Pavement Survey & Safety Project Total (STBG)	\$184,069
4a. Special Project 4	SP4 - Pavement Inventory Survey & Safety Project / (STBG)100%	\$122,624
4b Special Project 4/ In-House Staff	SP4 - Pavement Survey & Safety Project: In-house Staff Cost (STBG) 100%	\$61,445
FY 2024 OWP GROUND TOTAL		\$1,976,681
FY 2024 Transportation Planning Program (Including STBG Funds)		\$953,962
* Increase Safe and Accessibility Transportation Options (ISAATO) 2.5% of PL Funds for FY 2024 Eligible Activities		
** PID 119135 - STBG Planning Funds for Pavement Survey & Safety Project		

Both FHWA and ODOT request that the financially constrained Plan includes recommendations for streets and highways, airport access, transit and freight movement, and bicycle and pedestrian ways. The work element and task descriptions included in this work program under the directions from FHWA and ODOT are/were prepared and approved through the MPO committee structure which provides technical and policy guidance for the continuing transportation planning process. The work program elements may be revised or amended at any time to reflect improved study procedures. However, revisions or amendments must be approved through the Technical and Policy Committee structure.

The most recent federal transportation authorizing legislation Infrastructure Investment and Jobs Act (IIJA), was enacted by Congress and signed into law in November 2021. Like previous authorization acts, IIJA requires the MPO to carry out the transportation planning process for each urbanized area with a population of more than 50,000. In addition, it specifies that the MPO shall:

- ❖ Prepare a Long-Range Transportation Plan (LRTP) once every five-year in an attainment area and provide citizens, affected public agencies, representatives of transportation agency employees, private providers of transportation, and other parties an opportunity to comment;
- ❖ Develop a Transportation Improvement Program (TIP) for the area, which will be updated at least once every four years in compliance with 23 CFR 450.324 and shall be approved by the MPO as part of the Statewide Transportation Improvement Program (STIP) update process.
- ❖ In developing such plans and programs, employ a continuing, cooperative, and comprehensive (3C) process; and
- ❖ Comply with the Americans with Disabilities Act of 1990 (ADA), Executive Order 13166 Limited English Proficiency, Title VI of the Civil Rights Act of 1964, and regulations regarding Disadvantaged Business Enterprises (DBE).

4 OWP Scope and Metropolitan Planning Factors

The MPO uses the planning factors to establish goals for the LRTP and to prioritize projects in the LRTP and TIP. The process for developing these products is continuing, cooperative, and comprehensive (3-C). State, Regional, and local priorities are expressed by the MPO in development and execution of the planning program. Federal planning emphasis areas are often expressed through legislation or through planning guidance issued by the Federal Highway Administration, the Federal Transit Administration, or the Environmental Protection Agency. The BIPARTISAN INFRASTRUCTURE LAW (BIL), signed into law in November 2021, requires MPOs to consider ten planning factors in the transportation planning process. Additionally, BIL continues its predecessor's emphasis on financial feasibility, public involvement, and consideration of social, economic, and environmental impacts of transportation decisions. Substantial work is anticipated during FY 2024 in consideration of these planning requirements. Following is a description of the planning factors and a summary of FY 2024 planning activities applicable to each BIL planning factor. The BIL continues the Metropolitan Planning Program, which establishes a cooperative, continuous, and comprehensive framework for making transportation investment decisions in metropolitan areas. Program oversight is a joint Federal Highway Administration/Federal Transit Administration responsibility.

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency. RCRPC MPO will consider performing those of following tasks:
 - ❖ Compile and analyze information about current traffic patterns and travel conditions.
 - ❖ maintain the Coordinated Public Transit-Human Services Transportation Plan and a competitive project selection process for the JARC and the related funds apportioned to the Mansfield urbanized area.
 - ❖ assist MPO entities in identifying needed transportation improvements and related funding sources.
 - ❖ participate in evaluation of proposed major transportation improvement projects in the metropolitan area.
 - ❖ develop travel demand and congestion management strategies to improve efficiency of existing system.
 - ❖ Promotion of alternative fuels and more efficient use of transportation system
 - ❖ provide a process to evaluate proposed TIP projects based on anticipated efficient movement of people and goods.

2. Increase the safety of the transportation system for motorized and nonmotorized users. RCRPC MPO will consider performing those of following tasks:
 - ❖ Continue the data-driven crash data analysis, identify roadway and bridges where unsafe conditions underscore the need for prompt improvement.
 - ❖ Coordinate with ODOT in selecting projects that merit special funding consideration because related safety concerns warrant attention; focus on bike/pedestrian safety and transit safety in regard to transit operations and passenger protection
 - ❖ Identify locations of recurring congestion and high crashes rates and encourage development of appropriate safety and congestion management strategies.
 - ❖ Promote use of technological solutions, alternate routes, etc. to manage incidents.
 - ❖ Educate elderly persons regarding transit safety.
 - ❖ Consider safety as a factor in evaluation of proposed TIP projects.

3. Increase the security of the transportation system for motorized and nonmotorized users. RCRPC MPO will consider performing those of following tasks:
 - ❖ Maintain pavement and bridge inventories.
 - ❖ Maintain an inventory of comprehensive regional base maps.
 - ❖ Promote the use of technology to enhance transit service security.
 - ❖ Promote the use of technology to enhance the security of roadway infrastructure.

4. Increase the accessibility and mobility options available to people and for freight. RCRPC MPO will consider performing those of following tasks:
 - ❖ Assemble and analyze demographic, socioeconomic and land use data to simulate the current and planned land development patterns in which the transportation system must operate.
 - ❖ Maintain a current transit database that documents characteristics of bus service available to metropolitan area travelers.
 - ❖ Process Plan amendments that meet the public involvement, fiscal constraint, and air quality thresholds, and demonstrate the ability to improve mobility for movement of people and freight.
 - ❖ Collect and analyze network data to improve the efficiency of existing and future MPO REGION area transportation networks.
 - ❖ Maintain and update bicycle/pedestrian trail database.
 - ❖ Enhance the forecasting ability of Regional transportation models.
 - ❖ Develop 2050 Long-Range Transportation Plan.
 - ❖ Continue working with ODOT and other states on freight and trade.
 - ❖ Maintain current information on the federal functional classification network and analyze major investments which can increase mobility options.
 - ❖ Assess transit needs and promote transit options in MPO REGION area
 - ❖ Ensure compliance with civil rights laws and other guidelines calling for access to information about, and options related to, transportation choices

5. Protect and enhance the environment, promote energy conservation, and improve quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns. RCRPC MPO will consider performing those of following tasks:
 - ❖ Evaluate social, environmental, land use and economic impacts of transportation plans.
 - ❖ Maintain a geographic information system that allows integrated analysis of various layers of data as they affect the human population and transportation network.
 - ❖ Coordinate with ODOT with regard to statewide transportation network improvements.
 - ❖ To determine regional desire to develop and promote multi-modal priorities.
 - ❖ Coordinate with ODOT in the project selection process.
 - ❖ Develop a planning process that can be integrated into the required environmental analysis for major highway and transit projects.
 - ❖ Implement the MPO Urban Area Coordinated Public Transit-Human Services Transportation Plan with state and local health and human services providers.
 - ❖ Improve the efficiency of the current transportation system.
 - ❖ Continue provision of paratransit services for the elderly and individuals with disabilities.

- ❖ Monitor air quality in the metropolitan area, and implement measures to improve air quality including promotion of rideshare, use of clean fuels, implementation of transportation system management strategies.
 - ❖ Maintain contact with area citizens and business with a focus on receiving and providing information that can help to improve the transportation system and quality of life for the metropolitan area.
6. Enhance the integration and connectivity of the transportation system, across and between modes, and for people and freight. RCRPC MPO will consider performing those of following tasks:
- ❖ Monitor and map the continuing development of the intermodal Regional transportation network
 - ❖ Evaluate and update the long-range plan's intermodal recommendations, including transit, bicycle, and pedestrian trail strategies.
 - ❖ Update the current "Direction Looking Forward 2045" LRTP.
 - ❖ Cooperate with ODOT in maintaining and updating functional classification systems and assist with ODOT in selection of projects for funding under the NHS, Bridge, and Interstate programs.
 - ❖ Maintain transit route and scheduling database that assists in continuous internal review of bus route performance.
7. Promote efficient system management and operation. RCRPC MPO will consider performing those of following tasks:
- ❖ Assemble and analyze demographic, socioeconomic and land use data to simulate the current and planned land development patterns in which the transportation system must operate.
 - ❖ Develop and maintain fiscally constrained long-range transportation plan and transportation improvement project plan.
 - ❖ Analyze future travel demand.
 - ❖ Monitor federally funded transportation improvements and provide periodic status reports.
 - ❖ Coordinate and support ODOT's sets of targets for measuring roadway performance.
 - ❖ Provide a process to evaluate proposed TIP projects based on anticipated efficient movement of people and goods.
8. Emphasize the preservation of the existing transportation system. RCRPC MPO will consider performing those of following tasks:
- ❖ Assemble and analyze demographic, socioeconomic and land use data to simulate the current and planned land development patterns in which the transportation system must operate.

- ❖ Data collection of existing traffic, pavement and transportation conditions, strategic roadways, public transportation, and goods movement.
 - ❖ Develop the 2050 Long-Range Transportation Plan.
9. Improve the resiliency and reliability of the transportation system and reduce (or mitigate) the stormwater impacts on surface transportation.
10. Enhance travel and tourism.

Additionally, the MPO REGION planning process must include the following activities. These responsibilities are carried out through the completion of work program tasks as well.

- ❖ Publish public involvement procedures that support early and continuing involvement of citizens, affected public agencies, transportation agency employees, private providers of transportation, public transit users, freight shippers, and other interested parties in the development of the transportation plans and transportation improvement programs (TIPs).
- ❖ Comply with Title VI of the Civil Rights Act of 1964, the Presidential Order on Environmental Justice, and the State's assurance of nondiscrimination under any program receiving U.S. Department of Transportation (DOT) assistance.
- ❖ Identify actions necessary to comply with the Americans with Disabilities Act of 1990 and applicable U.S. DOT regulations.
- ❖ Provide for the involvement of traffic, rideshare, and parking agencies; airport and port authorities; and appropriate private transportation providers.
- ❖ Provide for involvement of local, state, and federal environmental resource and permit agencies.
- ❖ Include preparation of technical reports to assure documentation of the redevelopment, refinement, and reappraisal of the transportation plan.
- ❖ Develop and maintain a long-range intermodal regional transportation plan that is fiscally constrained and addresses at least a 20-year period.
- ❖ Develop/update a transportation improvement program (TIP) every year in cooperation with the State and public transit operators. The TIP must be fiscally constrained by year and may identify illustrative projects.

5 Funding Summary Breakdown by OWP Task Category

5.1 CATEGORY 200 COMMUNITY AND ECONOMIC DEVELOPMENT

In 1982, the RCRPC completed a "Comprehensive Housing Study" under a HUD 701 Planning Grant. The completion of this report marked the end of an era in that it was the last activity to be performed under a long list of HUD 701 Planning Grants.

The RCRPC has assumed various roles in the community and economic development process throughout its existence. All of its planning elements, be they land use or transportation oriented, have been undertaken with an awareness of their significance to the local community and economy.

Currently, the RCRPC administers a variety of community and economic development programs which are meant to provide services to low- and moderate-income residents of Richland County, and/or to support the economic stability and growth of the community. The oversight of these programs includes grant management, required reporting, and extensive work with partner agencies and local and State governmental entities to ensure that the programs meet the specified objectives. A summary of these programs is provided in the introduction and background section of this document.

5.1.1 Subcategory 204 Community Development Block Grants

Objective: Planning, development, administration and implementation of Community Development Block Grant (CDBG) Program in Richland County, including the Revolving Loan Fund (RLF) activities.

Work Element 204.1 CDBG / RLF

Purpose: Planning, development, administration, and implementation of the County's CDBG & RLF.

Activities

Provide planning, development, administration, and implementation services to the Richland County Commissioners for Richland County's CDBG Allocation Program, CDBG –CV Program. Active competitive CDBG grants including community development, economic development, and targets of opportunity grants.

Administration of the Richland County Revolving Loan Fund. Distributing information; reviewing the program with prospective applicants; reviewing applications; processing and closing loans; servicing all loans and maintaining appropriate records.

Attend trainings and conferences that build capacity and level of expertise in community development.

204.1 Results

*Administration of the current program year CDBG - continual
Development and administration of the next program year CDBG grants – continual
Training and capacity building of staff - continual
Administration of Revolving Loan Fund in Richland County - continual*

204.1 CDBG / RLF		
<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>
In-House Staff	450	\$ 39,163
<i>Source of Funding</i>		<i>Amount</i>
Richlnd County (CDBG)		\$ 39,163

5.1.2 Subcategory 206 Ohio Public Works Commission programs

Objective: Development and Administration of Ohio Public Works Commission (OPWC) Programs in the multi-county area making up District 16.

OPWC District 16 is made up of eight (8) counties as designated by the State Legislature. It includes Ashland, Crawford, Hardin, Marion, Richland, Seneca, Wayne and Wyandot Counties.

Work Element 206.1 OPWC District 16 Administration

Purpose: Development and Administration of OPWC Programs for District 16, including the State Capital Improvement Programs (State Issue #1).

Activities

Serve as District 16 liaison for Infrastructure projects. Administrative services include the maintenance of the District 16 data base of Issue #1 projects, the communication with appropriate officials in the District concerning the programs rules and regulations, review applications for eligibility and completeness and the maintenance of meeting records and other files.

Serve as District 16 liaison for Natural Resources Assistance Council (NRAC). Administrative services will include maintaining and updating the membership list, the communication with appropriate officials in the District concerning the programs rules and regulations, review applications for eligibility and completeness and the maintenance of the meeting records and other files.

206.1 Results

Administration of ongoing District 16 State Capital Improvements Program - continual

Administration of the District 16 Clean Ohio Space Program-continual

206.1 OPWC		
<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>
In-House Staff	275	\$ 24,293
<i>Source of Funding</i>		<i>Amount</i>
Ohio Public Works Commission		\$ 24,293

5.2 CATEGORY 600 TRANSPORTATION

Transportation Planning plays a fundamental role in the regional vision for the future. It includes a comprehensive consideration of possible strategies; an evaluation process that encompasses diverse viewpoints; the collaborative participation of relevant transportation related agencies and organizations; and open, timely, and meaningful public involvement.

Transportation helps shape an area’s economic health and quality of life. Not only does the transportation system provide for the mobility of people and goods, it also influences patterns of growth and economic activity by providing access to the land. The performance of the system affects public policy concerns like air quality, environmental resource consumption, social equality, land use, urban growth, economic development, safety and security. Transportation planning recognizes the critical links between transportation and other societal goals. The planning process is more than merely listing highway and transit capital projects. It requires developing strategies for operating, managing, maintaining and financing the area’s transportation system in such a way as to advance the area’s long-term goals.

Transportation planning is a cooperative process designed to foster involvement by all users of the system, such as the business community, community groups, environmental organizations, the traveling public, freight operators, and public transit operators through a proactive public participation process.

Transportation Planning involves a number of steps:

- Monitoring existing conditions.
- Forecasting future population and employment growth/decline, including assessing projected land use in the region and identifying major growth corridors.
- Identifying current and projected future transportation problems and needs and analyzing, through detailed planning studies, various transportation improvement strategies to address those needs.

- Developing long range and short-range programs of alternative capital improvement and operational strategies for moving people and goods.
- Estimating the impact of recommended future improvements to the transportation system on environmental features, including air quality.
- Developing a financial plan for securing sufficient revenues to cover the costs of implementing strategies.

The Transportation Planning program will aggressively address the issue of Environmental justice by ensuring public involvement of low income and minority groups in all facets of the planning process. Disproportionately high and adverse human health or environmental effects on these identified populations will be properly evaluated and mediated to every extent possible by the MPO.

The Public Involvement Plan and Title VI requirements will continually be reviewed and updated to reflect the most efficient way including virtual participation options to meet the requirements of these programs.

Federal planning factors listed in section 3 “OWP Scope and Metropolitan Planning Factors” will be applied as the basis for transportation planning products. Based on the BIL, a minimum of 2 ½% of PL funding is required to be used to increase safe and accessible options for multiple travel modes for people of all ages and abilities. The FY2024 RCRPC Overall Work Program far exceeds this 2 ½% requirement in planned activities.

5.2.1 Subcategory 601 Short Range Planning

Objective: The identification and analysis of near-term transportation problems/needs and the development of recommended solutions.

Purpose: To identify short range transportation needs and problems, present alternative solutions and evaluation criteria, and assist policy makers in development and adoption of plans and programs that include activities and projects that optimize efficient management of the existing transportation system.

Activities

- *Continuous administration and technical direction of the transportation planning program.*
- *Implementation of the Richland County Traffic Safety Plan*
- *Assist local entities with determining low-cost safety countermeasures.*
- *Assist local entities with funding options for safety improvements.*

- *Assist all jurisdictions with potential solutions to safety, congestion and general operational concerns, such as pavement assessment survey/study.*
- *Promote innovative transportation solutions such as access management or signal coordination to reduce the need for new roadways and added capacity.*
- *Implement strategies identified in the RCRPC Active Transportation Plan.*
 - *Develop RCRPC complete streets guidelines and assist local entities with adopting their own.*
 - *Develop an outreach program for Ped/Bike Safety*
- *Assist ODOT with implementation of Walk.Bike.Ohio.*
- *Encourage active transportation activities through various media outlets.*
- *Assist local entities with applying for funds for active transportation projects.*
- *Evaluate countywide sidewalk inventory to assist in project decision making.*
- *Assist with implementation of the Richland County Housing Needs and Action Plan*
- *Assist ODOT with implementation of Transport Ohio*
- *Considering the coordination with ODOT for the development of Regional Freight Plan*
- *Create level of expertise within the staff on the latest management and operations strategies for existing transportation system – utilize LTAP and other available training tools.*

Transit Planning

- *Monitor transit activities and assist RCT management team and the Richland County Transit Board in identifying operational improvements, service adjustments, safety issues, and capital improvements.*
- *Assist with the development and Implementation of Transit Development Program (TDP) –*
In an effort to improve the transit operations, this report is produced documenting operations of the last calendar year and forecasting the operational and capital needs of the Transit System for the next 10 years.
- *Planning efforts for the Agency Transportation Advisory Committee (ATAC) and Ohio Coordination Program grant.*
- *Monitor adherence to the Coordinated Public Transit Human Services Transportation Plan*

601 Results

- *Prepare and conducts the following research and programs – Continual.*
Monthly press releases promoting traffic safety education.
RCRPC complete streets guidelines document.

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Established Bike and Pedestrian Safety outreach program.

Transit Asset Management (TAM) document.

Regional Safe Routes to school/School Zone Safety Campaign.

RCT- Transit Development Program (TDP) document.

Richland County Housing Study and Action Plan.

- Administration of grants that may be procured for the purpose of coordination activities, such as ODOT’s Ohio Coordination Program. - Continual
- Decision making guided by the Coordinated Public Transit Human Services Transportation Plan affecting local public transit and transportation services – Continual.
- Training of MPO planning staff through attendance at transportation related conferences, workshops, and seminars with content relevant to the work program – Continual
- **Project Analysis and Study**
 - Conduct Airport Access and Corridor Analysis
 - Conduct Bike and Pedestrian Safety Improvement Study
 - Conduct Roundabout Improvement Before and After Comparing and Education Study
 - Conduct Pavement Survey and Inventory for safety using STBG grants

601.1 Short Range Planning FY2023 Carryforward		
Responsible Agency	Hours	Cost
In-House Staff	459	\$ 43,059
Source of Funding		Amount
US DOT		\$ 34,447
Ohio DOT		\$ 4,306
Local		\$ 4,306
Total		\$ 43,059

601.1 Short Range Planning FY2024		
Responsible Agency	Hours	Cost
In-House Staff	459	\$ 43,059
Source of Funding		Amount
US DOT		\$ 34,447
Ohio DOT		\$ 4,306
Local		\$ 4,306
Total		\$ 43,059

Special Project 2 SR-13 Corridor/Accessibility & Safety		
Responsible Agency	Hours	Cost
In-House Staff		\$ 95,000
Source of Funding		Amount
US DOT		\$ 76,000
Ohio DOT		\$ 9,500
Local		\$ 9,500
Total		\$ 95,000

Special Project 3b Bike/Ped Safety		
Responsible Agency	Hours	Cost
In-House Staff		\$ 32,397
Source of Funding		Amount
US DOT		\$ 25,918
Ohio DOT		\$ 3,240
Local		\$ 3,240
Total		\$ 32,397

Special Project 3a ISAATO: Bike/Ped Safety		
Responsible Agency	Hours	Cost
In-House Staff		\$ 15,103
Source of Funding		Amount
US DOT		\$ 15,103
Ohio DOT		\$ -
Local		\$ -
Total		\$ 15,103

Special Project 4/FY2024 CTBG Pavement Survey & Safety		
Responsible Agency	Hours	Cost
In-House Staff		\$ 184,069
Source of Funding		Amount
US DOT		\$ 184,069
Ohio DOT		\$ -
Local		\$ -
Total		\$ 184,069

2.5% Set-side for 100% PL

PID 119135 - STBG Planning Funds for Pavement Survey & Safety Project

5.2.2 Subcategory 602 Transportation Improvement Program

Objective: The development, monitoring, and revision of the biennial Transportation Improvement Program (TIP) and project delivery activities associated with projects included in the 4-year program of transportation system improvements.

Purpose: The developing, monitoring and revision of the TIP and project delivery activities associated with projects included in the 4-year program of transportation system improvements.

Activities:

- Continuous administration and technical direction of the transportation planning program.
- Develop and revise a 4-year Transportation Improvement Program
- Review of all projects in the TIP for consistency with the LRTP
- Fiscal constraint review for all projects and programs requested to be in the TIP.
- Public Involvement as per TIP/STIP development schedule and RCRPC Public Involvement Plan
- Continue to improve/enhance project selection criteria to insure national and regional goals are addressed.
- Emphasize safety improvements within project selection.
- Support roadway design standards that balance the need to improve operations and traffic carrying capacity with the economic viability of the adjacent land.
- Promote system preservation throughout the selection process.
- Continue to support local promotion and construction of active transportation infrastructure.
- Encourage design standards that consider community and environmental impacts through the incorporation of context sensitive solutions into projects.
- Prepare TIP Amendments and Modifications throughout all phases of project development.

602 Results

- Interactive Online TIP map - Continual

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- Effective project selection process - Continual
- Meet the requirements of the RCRPC Public Involvement Plan - Continual
- Fiscal Analysis of all TIP projects - Continual
- Complete, well-balanced program utilizing MPO allocated funds - Continual.
- Transit projects for TIP programmed.

601.1 Short Range Planning FY2023 Carryforward			601.1 Short Range Planning FY2024		
<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>	<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>
In-House Staff	459	\$ 43,059	In-House Staff	459	\$ 43,059
<i>Source of Funding</i>		<i>Amount</i>	<i>Source of Funding</i>		<i>Amount</i>
US DOT		\$ 34,447	US DOT		\$ 34,447
Ohio DOT		\$ 4,306	Ohio DOT		\$ 4,306
Local		\$ 4,306	Local		\$ 4,306
<i>Total</i>		\$ 43,059	<i>Total</i>		\$ 43,059

5.2.3 Subcategory 605 Continuing Planning - Surveillance

Objective: Maintenance of basic data files or input to other aspects of the ongoing transportation planning process.

Work Element 605.1 Surveillance

Purpose: Collection and maintenance of sufficient data to monitor growth of the community; use and efficiency of the transportation system both now and in the future; transportation resources and community attitudes towards transportation.

Activities: Continuous administration and technical direction of the transportation planning program.

Collect and maintain data for the inventory of physical characteristics and conditions of the transportation System

- Roads and Bridges
- Transit and Paratransit System assets
- Freight Terminals/Generators
- Railroads
- Airports
- Parking
- Bike Trails

- Walking/Hiking Paths
- Sidewalks / Crosswalks / Curb Ramps
- Signals and Signing
- Pavement Marking

Collect and maintain data for the inventory of the operational characteristics of the transportation system.

- Traffic Volumes
- Intersection Movement Counts
- Crash data
- Traffic Signals

RCT operation data including ridership, revenue miles, revenue hours, and costs

- RCT vehicle data
- Freight Activity – Roadway/Rail/Air
- Commercial Areas

Collection and maintenance of Demographic, Economic, and Land Use data

- Population
 - Workers
 - *Vehicles*
 - *Households*
 - *Employment*
-
- Analysis of Census data relative to transportation system operations
 - Increase local knowledge of freight operations and data from Transport Ohio development.
 - Maintenance of GIS system to be utilized in the collection and maintenance of all transportation planning data.

605 Results

- Up to date inventories and data files, essential to all planning activities and decision making -Continual.
- Increased expertise in the use of Streetlight Software - Continual
- Program for public distribution of data pertinent to current news/events – Continual.
- Traffic counts in response to community requests and MPO needs – Continual.

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- Data analysis from survey/public input outreach effort - Continual
- 2020 decennial census, ACS & related data disseminated and analyzed as available – Continual.

605.1 Surveillance FY2023 Carryforward			605.1 Surveillance FY2024		
<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>	<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>
In-House Staff	1,292	\$ 70,172	In-House Staff	1,292	\$ 70,172
<i>Source of Funding</i>		<i>Amount</i>	<i>Source of Funding</i>		<i>Amount</i>
US DOT		\$ 56,137	US DOT		\$ 56,137
Ohio DOT		\$ 7,017	Ohio DOT		\$ 7,017
Local		\$ 7,017	Local		\$ 7,017
<i>Total</i>		\$ 70,172	<i>Total</i>		\$ 70,172

5.2.4 Subcategory 610 Transportation Plan

Objective: Development, evaluation, revision and updating of the Long-Range Transportation Plan (LRTP)

Work Element 610.1 Long Range Planning

Purpose: Maintain a LRTP that is consistent with the requirements of the present Surface Transportation Act and representative of the needs and desires of the citizens of Richland County. Monitor and evaluate forecasts, assumptions, and goals that in the adopted long-range plan and make adjustments or revise the plan as necessary.

Activities

- Continuous administration and technical direction of the transportation planning program.
- Coordinate long range planning activities with land use, economic development, and local community organizations.
- Staff involvement in researching the latest planning and implementation efforts of all multi modal transportation options (Motor Vehicles/Bike/Pedestrian/Transit)

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- Encourage ODOT and local governments to employ context sensitive solutions in the planning and development of transportation projects.
- Verify Goals, Objectives, and Strategies presented in the approved Long Range Transportation Plan still serve the region appropriately.
- Ensure the current RCRPC Regional Plans are aligned with statewide Access Ohio 2045 and Walk-Bike-Ohio.

610 Results

- Schedule for update of LRTP (A draft schedule for updating the current LRTP is shown in Appendix A: 610 - LRTP Update Tasks & Schedule)
- Update travel demand model
- Update modeling network
- Update base and horizon year social-economic data
- Needs assessment.
- GIS database
- Safety
- Regional financial and funding analysis
- Public involvement tools
- Short, mid, and long-term project lists
- Plan update activity schedule.
- Establish stakeholder group.
- Determine level of consultant assistance.
- Establish Committee to investigate regional funding opportunities and candidate projects for
- Bipartisan Infrastructure Law grants.
- Update Current LRTP (Consultant)

610.1 Long Range FY2023 Carryforward			610.1 Long Range FY2024		
<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>	<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>
In-House Staff	230	\$ 44,265	In-House Staff	230	\$ 44,265
<i>Source of Funding</i>		<i>Amount</i>	<i>Source of Funding</i>		<i>Amount</i>
US DOT		\$ 35,412	US DOT		\$ 35,412
Ohio DOT		\$ 4,427	Ohio DOT		\$ 4,427
Local		\$ 4,427	Local		\$ 4,427
<i>Total</i>		\$ 44,265	<i>Total</i>		\$ 44,265

Special Project 1 LRTP Update		
<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>
In-House Staff		\$ 120,000
<i>Source of Funding</i>		<i>Amount</i>
US DOT		\$ 96,000
Ohio DOT		\$ 12,000
Local		\$ 12,000
<i>Total</i>		\$ 120,000

5.2.5 Subcategory 625 Planning Assistance/Service

Objective: The provision of planning assistance, data, information, and reports to individuals and organizations involved in community development, planning and implementation activities.

Work Element 625.1 Planning Assistance, Information Dissemination and GIS Activities

Purpose: To assist and make available transportation data collected to anyone requesting information about the transportation system in Richland County.

Activities

- Continuous administration and technical direction of the transportation planning program.
- Continue to be represented on local committees that address transportation issues. Including the work required to be a participating member, including but not limited to:
 - Safe Routes to School Committees
 - Richland Community Development Group
 - Richland Moves
 - Richland Public Health
 - Transportation Improvement District
- Report to Technical Advisory Committee on all planning program activities
- Assist local jurisdictions with reviews of proposed development.
 - Access Management
 - Impact analysis
- Assist ODOT and all local partners with their Safety Goals
- Promote region’s statistical advantages.
- Encourage local and state agencies to maintain adequate funding programs for the operation and maintenance of the region’s transportation system.
- Assist ODOT D3 in all regional transportation planning activities.
- Continue to evaluate, update and implement the RCRPC Public Involvement Plan
- Continue to be a readily accessible forum for cooperative decision making by local government officials with regards to land use and transportation and development related issues.

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- Participate in organizations and events that target traditionally underserved population.
- Maintenance of Transportation related pages of the RCRPC Website

625 Results

- Assistance and Support to groups who have interest in the regional transportation system - Continual.
- Coordinated effort in maintaining and improving the transportation system – Continual.

625.1 Service FY2023 Carryforward			625.1 Service FY2024		
<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>	<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>
In-House Staff	414	\$ 30,287	In-House Staff	414	\$ 30,287
<i>Source of Funding</i>		<i>Amount</i>	<i>Source of Funding</i>		<i>Amount</i>
US DOT		\$ 24,229	US DOT		\$ 24,229
Ohio DOT		\$ 3,029	Ohio DOT		\$ 3,029
Local		\$ 3,029	Local		\$ 3,029
<i>Total</i>		\$ 30,287	<i>Total</i>		\$ 30,287

5.2.6 Subcategory 630 Participation in Statewide Planning

Objective: To be an effective planning partner to ODOT

Work Element 630.1 Participation in Statewide Planning

Purpose: Assistance provided to ODOT for all statewide transportation planning activities

Activities

- Assistance and participation in meetings, plan reviews, program reviews and other statewide planning and policy issues
- Collaboration with FHWA and ODOT in all things affecting the region
- Participation on OARC committees that relate to regional transportation planning issues.
 - OARC Transportation Directors
 - OARC Safety Working Group
 - ODOT Statewide Transportation Modeling Group
- Attendance and participation in “Toward Zero Deaths” activities
- Assist ODOT with all statewide plans and initiatives.

630 Results

- *Local input on statewide boards that affect the regional transportation system - Continual.*
- *Written or verbal input to ODOT regarding statewide plans and programs and initiatives - Continual*

630.1 Statewide FY2023 Carryforward			630.1 Statewide FY2024		
<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>	<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>
In-House Staff	51	\$ 4,765	In-House Staff	51	\$ 4,765
<i>Source of Funding</i>		<i>Amount</i>	<i>Source of Funding</i>		<i>Amount</i>
US DOT		\$ 3,812	US DOT		\$ 3,812
Ohio DOT		\$ 476	Ohio DOT		\$ 476
Local		\$ 476	Local		\$ 476
<i>Total</i>		\$ 4,765	<i>Total</i>		\$ 4,765

5.2.7 Subcategory 674 Transit

Objective: Activities and assistance to develop, monitor, analyze, and improve mass transit services and systems including the development of short- and long-range plans and programs to improve operational efficiencies and forecast the need for capital improvements.

Work Element 674.2 Operational planning for the Richland County Transit Board (RCTB)

Purpose: Additional details regarding the work completed in this section are included in Appendix D.

Activities

- Provide staff, administration and office facilities to the Richland County Transit Board, the implementing agency for public transportation projects in Richland County

674.2Results

- Route and schedule analysis throughout the year - Continual.
- Effective marketing – Continual.
- Safety analysis
- Performance monitoring – Continual.
- Equipment management – Continual.
- Financial planning, budgeting, monitoring, and implementation of all financial activities – Continual.
- Staff involvement in and planning for all RCTB meetings – Continual.
- Planning for operation of para-transit services – Continual.
- Use of RCT services for ATAC coordination effort – Continual.
- National Transit Database (NTD) annual reports – Continual.
- ODOT Certification of Data annual report – Continual.
- Grant development, administration, and reporting for all local, FTA, and Office of Transit grants – Continual.

674.2a Mass Transit		
<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>
In-House Staff	3,542	\$ 196,686
<i>Source of Funding</i>		<i>Amount</i>
FTA Section 5307 PID: 111766		\$ 157,349
Local - RCTB		\$ 39,337
<i>Total</i>		\$ 196,686

Expense for data collection and planning as per FY22 OWP Appendix D

674.2b Mass Transit- Data		
<i>Responsible Agency</i>		<i>Cost</i>
Transit Operator		\$ 150,000
<i>Source of Funding</i>		<i>Amount</i>
FTA Section 5307		\$ 120,000
Local - RCTB		\$ 30,000
<i>Total</i>		\$ 150,000

Work Element 674.4 Social Service Transportation

Purpose: To facilitate the coordination of transportation provided by Social Service Agencies and to achieve the goals of the Coordinated Public Transit Human Services Transportation Plan.

Activities

- Maintain a single computerized database of transportation services in Richland County.
- Use a comprehensive listing of transportation routes and schedules provided by all social service agencies and Richland County Transit.
- Fulfill trip requests in a coordinated fashion by matching the request with existing transportation.
- Maintain records and provide invoicing services for trips.

674.4 Results

- Coordination of transportation resources in Richland County - Continual
- Scheduled trips, information and referral to agencies and providers, facilitation of exchange of fares between agencies and providers - Continual.

674.4 Social Service Transportation		
<i>Responsible Agency</i>	<i>hours</i>	<i>Cost</i>
Agencies & Providers	1,856	\$ 559,911
<i>Source of Funding</i>		<i>Amount</i>
ODOT Office of Transit		\$ 69,829
ATAC Agencies		\$ 490,082
<i>Total</i>		\$ 559,911

5.2.8 Subcategory 697 Transportation Program Reporting

Objective: To effectively communicate transportation activities to stakeholders

Work Element 697.1 Transportation Program Reporting

Purpose: Includes the preparation of reports and documents that facilitate communication of transportation related issues to the region's transportation stakeholders.

Activities

- Continuous administration and technical direction of the transportation planning program.
- Creation of Overall Work Program and Completion report.
- Develop Purpose for Project Study and Project Scope of Work.
- Develop Request for Proposals.
- Development and publishing of annual report of transportation planning activities.
- Giving comments and inputs to received project documentation.
- Review and Updating of Title VI/Environmental Justice formal complaint process.
- Review and Updating of RCRPC Transportation Prospectus
- Review and Updating of RCRPC Transportation Planning Procedural Manual.
- Continue to develop regional modes of cooperation between multiple agencies.
- Create level of expertise within the staff on the latest Virtual Public Involvement (VPI) techniques.

697 Results

- MPO website update - Continual
- Local MPO Manual for public, new hires, commission members - Continual.
- Work Program completion report - Continual.
- Enhanced Performance Management dashboard on website - Continual.
- Approved Overall Work Program - Continual.
- Federal Funds Obligation Report - Continual.
- Approved Title VI/Environmental Justice formal complaint process – 1st Quarter.
- Approved RCRPC Transportation Prospectus- 4th Quarter

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- RCRPC Transportation Planning Procedural Manual- 4th Quarter
- Enhanced Public Involvement (VPI) techniques - Continual
- Monthly press releases promoting traffic safety education – Continual.
- Completed employee timesheets, weekly staff update meetings, monthly staff status reports - Continual.
- Meeting presentation, educational materials on transportation topics, meeting agendas, memos and minutes developed for the TAC, coordinating committee. - Continual
- MPO website maintained with current information on transportation topics - Continual.
- Press releases and media stories related to MPO projects – Continual.

697.1 Reporting FY2023 Carryforward			697.1 Reporting FY2024		
<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>	<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>
In-House Staff	401	\$ 52,951	In-House Staff	401	\$ 52,951
<i>Source of Funding</i>		<i>Amount</i>	<i>Source of Funding</i>		<i>Amount</i>
US DOT		\$ 42,361	US DOT		\$ 42,361
Ohio DOT		\$ 5,295	Ohio DOT		\$ 5,295
Local		\$ 5,295	Local		\$ 5,295
<i>Total</i>		\$ 52,951	<i>Total</i>		\$ 52,951

5.3 CATEGORY 900 COMPREHENSIVE PLANNING AND LOCAL SERVICE

The Richland County Regional Planning Commission has prepared a long-range *Comprehensive Land Use Plan for 2035* for Richland County that was completed and approved during Fiscal Year 2009. The development of this plan was oriented around an anticipated rate and level of growth and development activities. The lack of growth and development does not necessarily invalidate the plan. It may, however, have an impact from the standpoint that when growth and developments do occur, they may be at a different character rate or be of a different than what we had anticipated in our plan. For this reason, it is necessary to keep abreast of the assumptions that went into the development of the plan, what is being done to implement the plan (i.e. development regulations) and what is actually happening or needs to be happening in the region. If this is done, we should be able to identify the point at which the plan has to be revised, in part or in total, to facilitate new direction or character of growth and development that may be desired by the community.

The Richland County Regional Planning Commission is responsible for the administration of the Richland County Subdivision Regulations and provides advice and assistance to villages, townships, and cities relative to their development regulations.

5.3.1 Subcategory 901 Local Service

Objective: Provide professional and technical service to participating governmental subdivisions

Work Element 901.1 Local Service (Includes work previously included in 920)

Purpose: Provide professional and technical service to participating governmental subdivisions and the general public. Provide administration for the Enterprise Zone/Tax Incentive Review Council for Richland County, and the Zoning, Sub-division, and land use committee of the RCRPC. All services are provided with emphasis on attention to being consistent with the Comprehensive Land Use Plan for 2035.

Activities

- The resources of the RCRPC will be made available to participating governmental subdivisions to address identified issues or problems. Requests will be evaluated on a first come first serve basis. Evaluation will be based on, but not limited to, estimated cost, available budget, previous service provided to the requesting entity, and significance to the region as a whole.
- The Commission will provide local support for special or new programs that are beneficial to local governments.
- Enterprise Zone management for Richland County.
- Richland County Growth Corporation administration.
- The Commission will continue the process of reviewing, re-evaluating and updating the existing Comprehensive Plan.
- Assist with the development of the Richland County Housing Needs assessment and Action Plan.
- Monitor, and update as needed, the Richland County Comprehensive Economic Development Strategy (CEDS).
- Assistance provided by staff and the Zoning, Subdivision and Land Use Committee includes, but is not limited to the following:
 - 1) Administration of the Richland County Subdivision Regulations.
 - 2) Advice, recommendations and assistance to cities, villages, townships, and the general public on zoning and subdivision matters, as appropriate.
- Review and revise Richland County Subdivision Regulations to reflect new Ohio Laws or local evaluation of potential changes.

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- Develop mapping, data and related materials for the work of RCRPC.
- Provide training and technical assistance to the RCRPC membership.
- Community outreach to expand the understanding and use of GIS in Richland County.
- Staff participation on task forces, committees, focus groups or workshops convened by members to facilitate local planning.

Results

- Providing information and assistance to participants in the RCRPC on a request basis
- Local administration of the State Issue programs dealing with Open Space and Infrastructure grant programs
- Administration for the Richland County Growth Corporation
- Administration for the Enterprise Zone and Tax Incentive Review Council for Richland County
- Continuing monitoring of Comprehensive Plan for planned 10-year reevaluation cycle through an audit.
- Response to requests for information and service
- Administration and revised Subdivision Regulations
- Recommendations on rezoning and text amendment requests to Townships
- Participation in local planning efforts
- Richland County Housing Needs Assessment and Action Plan

900.1 Local Service		
<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>
In-House Staff	320	\$ 52,665
<i>Source of Funding</i>		<i>Amount</i>
Participating Agency Fees		\$ 52,665

5.4 CATEGORY 1000 ADMINISTRATION

There are certain activities and costs incurred by the Richland County Regional Planning Commission that are necessary for its general operation that cannot be directly assigned to any one program, and that are equally beneficial to all programs. These costs are assigned to an indirect cost pool and distributed across all programs on the basis of direct time costs to each program. Typical examples of these types of costs are rent, bookkeeping, and general office management, and the costs associated with the preparation, holding and documentation of meetings of the RCRPC.

5.4.1 Subcategory 1001 Administration

Objective: To provide for effective and efficient operation of the RCRPC and completion of its work program

Work Element 1001 Administration

Purpose: Provide a charge number for administrative costs

Activities

- Office management.
- Bookkeeping, financial functions to facilitate the flow of funds through the County Auditor and County Treasurer.
- RCRPC meeting preparation, attendance, and documentation, including regular staff meetings.
- Work program and budget development, monitoring and progress report (shared with Transportation planning program).

Results

- Effective financial and operational management of RCRPC

Responsibilities, Manpower and Funding: Indirect costs.

All costs associated with administration are documented in the annual Cost Allocation Plan (CAP) that is developed according to the guidelines that are provided by the ODOT Office of Audits. Upon approval by that Office, the final CAP rate is incorporated into this document.

1001 Administration		
<i>Responsible Agency</i>	<i>Hours</i>	<i>Cost</i>
RCRPC (Wages&FB)	2,322	\$ 114,339
<i>Source of Funding</i>		<i>Amount</i>
Shared by all direct time programs		\$ 114,339

6 FY 2024 OWP Detailed Budget by Program and Task Category (Table)

FY 2024 Overall Work Program										
PROGRAM		TOTAL	US-DOT	ODOT	Local	RCTB 5307	RCTB LOCAL	ODOT Coord	Other (as specified)	
FY 2024 Overall Work Program Itemized Budget	204: CDBG	204: CDBG (Administration, Fair Housing, RLF) ODOT/CDBG								
		DIRECT SALARIES	\$19,352							\$19,352
		FRINGE BENEFITS	\$10,522							\$10,522
		DIRECT EXPENSES	\$0							\$0
		INDIRECT COSTS	\$9,290							\$9,290
		SUB TOTAL	\$39,163							\$39,163
		FUNDING BY SOURCE								100.0%
	206: OPWC	206: Ohio Public Works Commission programs (Issue #1, NRAC, Job Ready Site) OPWC								
		DIRECT SALARIES	\$11,930							\$11,930
		FRINGE BENEFITS	\$6,486							\$6,486
		DIRECT EXPENSES	\$150							\$150
		INDIRECT COSTS	\$5,727							\$5,727
		SUB TOTAL	\$24,293							\$24,293
		FUNDING BY SOURCE								100.0%
	601.1: Short Range	601.1: SHORT RANGE - USING ESTIMATED 2023 CARRYOVER								
		DIRECT SALARIES	\$13,865	\$11,092	\$1,386	\$1,386				
		FRINGE BENEFITS	\$7,538	\$6,031	\$754	\$754				
		DIRECT EXPENSES	\$15,000	\$12,000	\$1,500	\$1,500				
		INDIRECT COSTS	\$6,656	\$5,325	\$666	\$666				
			SUB TOTAL	\$43,059	\$34,447	\$4,306	\$4,306			
		FUNDING BY SOURCE		80.0%	10.0%	10.0%				
601.1: SHORT RANGE - 2024 FUNDS										
DIRECT SALARIES		\$13,865	\$11,092	\$1,386	\$1,386					
FRINGE BENEFITS		\$7,538	\$6,031	\$754	\$754					
DIRECT EXPENSES	\$15,000	\$12,000	\$1,500	\$1,500						
INDIRECT COSTS	\$6,656	\$5,325	\$666	\$666						
	SUB TOTAL	\$43,059	\$34,447	\$4,306	\$4,306					
	FUNDING BY SOURCE		80.0%	10.0%	10.0%					
602: TIP	602: TIP - USING ESTIMATED 2023 CARRYOVER									
	DIRECT SALARIES	\$1,828	\$1,462	\$183	\$183					
	FRINGE BENEFITS	\$994	\$795	\$99	\$99					
	DIRECT EXPENSES	\$4,500	\$3,600	\$450	\$450					
	INDIRECT COSTS	\$877	\$702	\$88	\$88					
		SUB TOTAL	\$8,199	\$6,559	\$820	\$820				
		FUNDING BY SOURCE		80.0%	10.0%	10.0%				
	602: TIP - 2024 FUNDS									
	DIRECT SALARIES	\$1,828	\$1,462	\$183	\$183					
	FRINGE BENEFITS	\$994	\$795	\$99	\$99					
DIRECT EXPENSES	\$4,500	\$3,600	\$450	\$450						
INDIRECT COSTS	\$877	\$702	\$88	\$88						
	SUB TOTAL	\$8,199	\$6,559	\$820	\$820					
	FUNDING BY SOURCE		80.0%	10.0%	10.0%					
605: Surveillance	605: SURVEILLANCE - USING ESTIMATED 2023 CARRYOVER									
	DIRECT SALARIES	\$33,439	\$26,751	\$3,344	\$3,344					
	FRINGE BENEFITS	\$18,181	\$14,545	\$1,818	\$1,818					
	DIRECT EXPENSES	\$2,500	\$2,000	\$250	\$250					
	INDIRECT COSTS	\$16,052	\$12,842	\$1,605	\$1,605					
		SUB TOTAL	\$70,172	\$56,137	\$7,017	\$7,017				
		FUNDING BY SOURCE		80.0%	10.0%	10.0%				
	605: SURVEILLANCE - 2024 FUNDS									
	DIRECT SALARIES	\$33,439	\$26,751	\$3,344	\$3,344					
	FRINGE BENEFITS	\$18,181	\$14,545	\$1,818	\$1,818					
DIRECT EXPENSES	\$2,500	\$2,000	\$250	\$250						
INDIRECT COSTS	\$16,052	\$12,842	\$1,605	\$1,605						
	SUB TOTAL	\$70,172	\$56,137	\$7,017	\$7,017					
	FUNDING BY SOURCE		80.0%	10.0%	10.0%					

FY 2024 RCRPC OVERALL WORK PLAN

FY 2024 Overall Work Program										
PROGRAM	TOTAL	US-DOT	ODOT	Local	RCTB 5307	RCTB LOCAL	ODOT Coord	Other (as specified)		
FY 2024 Overall Work Program Itemized Budget	610: Long Range	610: LONG RANGE - USING ESTIMATED 2023 CARRYOVER								
		DIRECT SALARIES	\$9,025	\$7,220	\$903	\$903				
		FRINGE BENEFITS	\$4,907	\$3,926	\$491	\$491				
		DIRECT EXPENSES	\$26,000	\$20,800	\$2,600	\$2,600				
		INDIRECT COSTS	\$4,333	\$3,466	\$433	\$433				
		SUB TOTAL	\$44,265	\$35,412	\$4,427	\$4,427				
		FUNDING BY SOURCE		80.0%	10.0%	10.0%				
		610: LONG RANGE - 2024 FUNDS								
		DIRECT SALARIES	\$9,025	\$7,220	\$903	\$903				
		FRINGE BENEFITS	\$4,907	\$3,926	\$491	\$491				
		DIRECT EXPENSES	\$26,000	\$20,800	\$2,600	\$2,600				
		INDIRECT COSTS	\$4,333	\$3,466	\$433	\$433				
	SUB TOTAL	\$44,265	\$35,412	\$4,427	\$4,427					
	FUNDING BY SOURCE		80.0%	10.0%	10.0%					
	625: Planning Assistance	625: PLANNING ASSISTANCE - USING ESTIMATED 2023 CARRYOVER								
		DIRECT SALARIES	\$13,730	\$10,984	\$1,373	\$1,373				
		FRINGE BENEFITS	\$7,465	\$5,972	\$747	\$747				
		DIRECT EXPENSES	\$2,500	\$2,000	\$250	\$250				
		INDIRECT COSTS	\$6,591	\$5,273	\$659	\$659				
		SUB TOTAL	\$30,287	\$24,229	\$3,029	\$3,029				
		FUNDING BY SOURCE		80.0%	10.0%	10.0%				
		625: PLANNING ASSISTANCE - 2024 FUNDS								
		DIRECT SALARIES	\$13,730	\$10,984	\$1,373	\$1,373				
		FRINGE BENEFITS	\$7,465	\$5,972	\$747	\$747				
DIRECT EXPENSES		\$2,500	\$2,000	\$250	\$250					
INDIRECT COSTS		\$6,591	\$5,273	\$659	\$659					
SUB TOTAL	\$30,287	\$24,229	\$3,029	\$3,029						
FUNDING BY SOURCE		80.0%	10.0%	10.0%						
630: Statewide Participation	630: STATEWIDE PARTICIPATION - USING ESTIMATED 2023 CARRYOVER									
	DIRECT SALARIES	\$2,107	\$1,686	\$211	\$211					
	FRINGE BENEFITS	\$1,146	\$917	\$115	\$115					
	DIRECT EXPENSES	\$500	\$400	\$50	\$50					
	INDIRECT COSTS	\$1,012	\$809	\$101	\$101					
	SUB TOTAL	\$4,765	\$3,812	\$476	\$476					
	FUNDING BY SOURCE		80.0%	10.0%	10.0%					
	630: STATEWIDE PARTICIPATION - 2024 FUNDS									
	DIRECT SALARIES	\$2,107	\$1,686	\$211	\$211					
	FRINGE BENEFITS	\$1,146	\$917	\$115	\$115					
	DIRECT EXPENSES	\$500	\$400	\$50	\$50					
	INDIRECT COSTS	\$1,012	\$809	\$101	\$101					
SUB TOTAL	\$4,765	\$3,812	\$476	\$476						
FUNDING BY SOURCE		80.0%	10.0%	10.0%						
674.2: Mass Transit	674.2a: MASS TRANSIT EXCLUSIVE (RCTB Planning expenses as described in OWP Appendix B) and included in the STIP as PID#111770. This section provided by the transit operator (Required by FTA to be included here)									
	DIRECT SALARIES	\$94,718				\$75,774	\$18,944			
	FRINGE BENEFITS	\$51,499				\$41,199	\$10,300			
	DIRECT EXPENSES	\$5,000				\$4,000	\$1,000			
	INDIRECT COSTS	\$45,469				\$36,375	\$9,094			
	SUB TOTAL	\$196,686				\$157,349	\$39,337			
	FUNDING BY SOURCE					80.0%	20.0%			
	674.2b: MASS TRANSIT DATA - This section provided by transit operator (Required by FTA to be included here)									
	Expense for data collection, financial and grant management, and other planning per FY23 OWP Appendix B	\$150,000				\$120,000	\$30,000			
	FUNDING BY SOURCE					80.0%	20.0%			

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FY 2024 Overall Work Program										
		PROGRAM	TOTAL	US-DOT	ODOT	Local	RCTB 5307	RCTB LOCAL	ODOT Coord	Other (as specified)
FY 2024 Overall Work Program Itemized Budget	674.4 Mobility	674.4: SERVICE COORDINATION Agencies								
		DIRECT SALARIES	\$41,957						\$33,566	\$8,391
		FRINGE BENEFITS	\$22,813						\$18,250	\$4,563
		DIRECT EXPENSES	\$475,000						\$1,900	\$473,100
		INDIRECT COSTS	\$20,142						\$16,113	\$4,028
		SUB TOTAL	\$559,911						\$69,829	\$490,082
		FUNDING BY SOURCE						12.5%	87.5%	
	697: Transportation Program Report	697: TRANSPORTATION PROGRAM REPORTING - USING EST 2023 CARRYOVER								
		DIRECT SALARIES	\$13,812	\$11,049	\$1,381	\$1,381				
		FRINGE BENEFITS	\$7,510	\$6,008	\$751	\$751				
		DIRECT EXPENSES	\$25,000	\$20,000	\$2,500	\$2,500				
		INDIRECT COSTS	\$6,630	\$5,304	\$663	\$663				
		SUB TOTAL	\$52,951	\$42,361	\$5,295	\$5,295				
		FUNDING BY SOURCE		80.0%	10.0%	10.0%				
	697: Transportation Program Report	697: TRANSPORTATION PROGRAM REPORTING - 2024 FUNDS								
		DIRECT SALARIES	\$13,812	\$11,049	\$1,381	\$1,381				
		FRINGE BENEFITS	\$7,510	\$6,008	\$751	\$751				
		DIRECT EXPENSES	\$25,000	\$20,000	\$2,500	\$2,500				
INDIRECT COSTS		\$6,630	\$5,304	\$663	\$663					
SUB TOTAL		\$52,951	\$42,361	\$5,295	\$5,295					
	FUNDING BY SOURCE		80.0%	10.0%	10.0%					
901: Local	901: LOCAL SERVICES (Including Development Regulations)									
	DIRECT SALARIES	\$12,188			\$12,188					
	FRINGE BENEFITS	\$6,627			\$6,627					
	DIRECT EXPENSES	\$28,000			\$28,000					
	INDIRECT COSTS	\$5,851			\$5,851					
	SUB TOTAL	\$52,665			\$52,665					
	FUNDING BY SOURCE				100.0%					

FY 2024 Overall Work Program										
		PROGRAM	TOTAL	US-DOT	ODOT	Local	RCTB 5307	RCTB LOCAL	ODOT Coord	Other (as specified)
FY 2024 Overall Work Program Summary	Total	GRAND TOTAL ALL PROGRAMS (excludes Transit Operator Planning/674.2b- Transit Data)								
		DIRECT SALARIES	\$355,754	\$140,488	\$17,561	\$29,749	\$75,774	\$18,944	\$33,566	\$39,673
		FRINGE BENEFITS	\$193,427	\$76,385	\$9,548	\$16,175	\$41,199	\$10,300	\$18,250	\$21,570
		DIRECT EXPENSES	\$660,150	\$121,600	\$15,200	\$43,200	\$4,000	\$1,000	\$1,900	\$473,250
		INDIRECT COSTS	\$170,780	\$67,441	\$8,430	\$14,281	\$36,375	\$9,094	\$16,113	\$19,045
		TOTAL	\$1,380,112	\$405,915	\$50,739	\$103,405	\$157,349	\$39,337	\$69,829	\$553,538
	Summary	Summary (includes transit operator planning as required by FTA)								
		Local Service	\$52,665	\$0	\$0	\$52,665	\$0	\$0	\$0	\$0
		Transportation Planning (MPO)	\$507,393	\$405,915	\$50,739	\$50,739	\$0	\$0	\$0	\$0
		Transportation Special Projects (CPG)	\$247,397	\$197,918	\$24,740	\$24,740				
		** Transportation Special Projects (STB)	\$184,069	\$184,069	\$0	\$0				
		* ISAATO (CPG)	\$15,103	\$15,103						
		Public Transportation/Transit	\$346,686	\$0	\$0	\$0	\$277,349	\$69,337	\$0	\$0
		Mobility Coordination	\$559,911				\$0	\$0	\$69,829	\$490,082
		CDBG	\$39,163	\$0	\$0	\$0	\$0	\$0	\$0	\$39,163
		Public Works Programs	\$24,293	\$0	\$0	\$0	\$0	\$0	\$0	\$24,293
		Misc.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total	\$1,976,681	\$803,004	\$75,479	\$128,144	\$277,349	\$69,337	\$69,829	\$553,538
Funding by Original Source	FY2024 Funding by Original Source									
	Federal/FTA	\$316,512				\$277,349			\$39,163	
	Federal Funds /CPG	\$603,832	\$603,832							
	* ISAATO / Federal CPG	\$15,103	\$15,103							
	** Federal Funds/ STBG	\$184,069	\$184,069							
	State Of Ohio	\$169,601		\$75,479				\$69,829	\$24,293	
	Local	\$687,564			\$128,144		\$69,337		\$490,082	
	Other	\$0							\$0	
Total	\$1,976,681	\$803,004	\$75,479	\$128,144	\$277,349	\$69,337	\$69,829	\$553,538		

* ISAATO 2.5% of PL @ 100% for FY 2024 Eligible Activities.

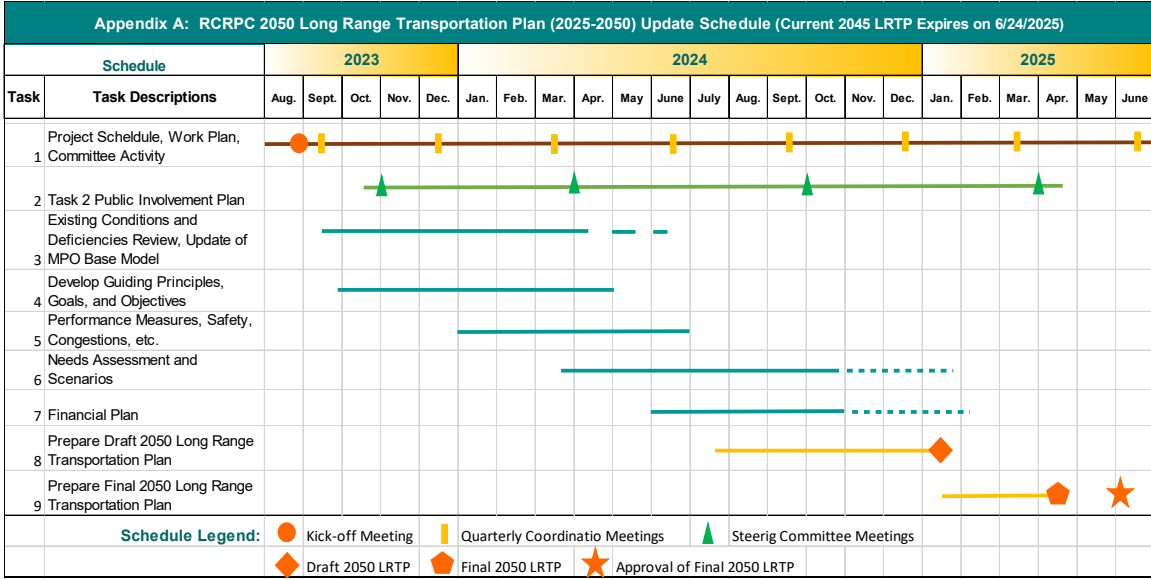
** PID 119135 - STBG Planning Funds for Pavement Survey Project & Safety.

FY 2024 RCRPC OVERALL WORK PLAN

Transportation Planning Program Summary						
PROGRAM			TOTAL	US-DOT	ODOT	Local
A: Transportation Planning (In-House)	FY23 Carryover	ESTIMATED FY2023 CARRYOVER (IN-HOUSE PLANNING)	\$253,697	\$202,957	\$25,370	\$25,370
	FY24	ESTIMATED FY2024 FUNDS (IN-HOUSE PLANNING)	\$253,697	\$202,957	\$25,370	\$25,370
	Total	TOTAL IN-HOUSE PLANNING (TRANSPORTATION PLANNING PROGRAM)	\$507,393	\$405,915	\$50,739	\$50,739
B1: Special Projects (FY 2024 CPG Funds)	SP-1	SP1 - 2050 LRTP UPDATE: FY 2024 FUNDS	\$120,000	\$96,000	\$12,000	\$12,000
	SP-2	SP2 - SR 13 Corridor (North of Longview Ave.) 4.5mi: FY 2023	\$0	\$0.0	\$0.0	\$0.0
		SP2 - SR-13 CORRIDOR (North of Longview Ave.) 4.5mi: FY 2024 FUNDS	95,000	76,000	9,500	9,500
	SP-3	SP3 - BIKE/PED TRAIL (Belville) FY 2023 CARRYOVER FUNDS	\$7,459	\$5,967	\$746	\$746
		SP3 - BIKE/PED TRAIL (Belville) FY2024 FUNDS	\$24,938	\$19,950	\$2,494	\$2,494
		* SP3 - BIKE/PED TRAIL (Belville) ISAATO /FY2024 FUNDS	\$15,103	\$15,103		
	FY23 Carryover	(SP-1,SP-2,SP-3) USING FY23 CARRYOVER FUNDS	\$7,459	\$5,967	\$746	\$746
	FY24 Funds	SPECIAL PROJECTS TOTAL (SP1,SP2,SP3) FY2024 FUNDS	\$239,938	\$191,950	\$23,994	\$23,994
Total	* ISAATO / FY2024 FUNDS	\$15,103	\$15,103			
B2: SP 4 - STBG/ Pavement Survey & Safety Project	FY24 Funds	SP4 - STBG: PAVEMENT SURVEY & SAFETY PROJECT FY2024	\$122,624	\$122,625	\$0	\$0
		SP4 - ADAM HILL WARREN (USING 733 HOURS)	\$46,675	\$46,675	\$0	\$0
		SP4 - PONG WU (USING 178 HOURS)	\$14,769	\$14,769	\$0	\$0
	Total	** SP4 - TOTAL STBG FY2024	\$184,069	\$184,069	\$0	\$0
Transportation Planning Program Total	FY23 Carryover	EST FY 2023 CARRYOVER FUNDS (07/01/2023 -12/31/2023)	\$261,156	\$208,925	\$26,116	\$26,116
	FY24 Funds	FY 2024 FUNDS (01/01/2024 -06/30/2024)	\$493,635	\$394,908	\$49,363	\$49,363
		* ISAATO /FY2024 FUNDS	\$15,103	\$15,103		
	Total	TRANSPORTATION PLANNING PROGRAM GRAND TOTAL (Excluding Special Project 4)	\$769,893	\$618,935	\$75,479	\$75,479
Transportation Planning Program Total	FY23 Carryover	EST FY 2023 CARRYOVER FUNDS (07/01/2023 -12/31/2023)	\$261,156	\$208,925	\$26,116	\$26,116
	FY24 Funds	FY 2024 FUNDS (01/01/2024 -06/30/2024)	\$677,704	\$578,977	\$49,363	\$49,363
		* ISAATO /FY2024 FUNDS	\$15,103	\$15,103	\$0	\$0
	Total	TRANSPORTATION PLANNING PROGRAM GRAND TOTAL (Including Special Project 4)	\$953,962	\$803,004	\$75,479	\$75,479
* ISAATO 2.5% of PL @ 100% for FY 2024 Eligible Activities.						
** PID 119135 - STBG Planning Funds for Pavement Survey Project & Safety						

7 Appendix:

7.1 Appendix A: 610 – LRTP Update Tasks & Schedule



7.2 Appendix B: FY2024 OWP and Planning Activities by Staff Member

Appendix B: FY 2024 Overall Work Program and Planning Activities by Staff Member (7/1/2023 - 6/30/2024)																		
Staff	Position	Total Hours	204: CDBG & Fair Housing	206: District 16 OPWC	206: District 16 NRAC	601: SHORT RANGE TOTAL	602: TIP TOTAL	605: SURVEILLANCE TOTAL	610: LONG RANGE TOTAL	625: PLANNING ASSISTANCE TOTAL	630: STATEWIDE PARTICIPATION TOTAL	674.2: MASS TRANSIT EXCLUSIVE	674.4: SERVICE COORDINATION	697: TRANSPORTATION PROGRAM REPORT FUNDS TOTAL	901.1: LOCAL SERVICES	1000: ADM Ho/Vocal/ Sick	Total Hours Assigned	
Tadie	Planner III-Transit Development Manager	2080	0.0	0.0	0.0	0.0	0.0	15.0	0.0	10.0	0.0	1,681.0	0.0	75.0	0.0	0.0	299.20	2,080
Hill Warren	Transportation Planner III	2080	0.0	0.0	0.0	274.7	733.0	366.2	91.6	183.1	0.0	0.0	0.0	183.1	0.0	0.0	248.60	2,080
Wu	Transportation Technical Director	2080	0.0	0.0	0.0	178.1	267.2	356.2	356.2	267.2	89.1	0.0	0.0	267.2	0.0	0.0	299.20	2,080
Interns (2)	Interns (2)	1040	0.0	0.0	0.0	257.5	0.0	772.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	10.00	1,040
Martin	Planner II - Mobility Mgr	2080	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1,806.0	0.0	0.0	5.0	268.60	2,080
Fiscal Manager	Admin/Fiscal Manager	2080	50.0	20.0	5.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	50.0	50.0	20.0	1,636.0	248.60	2,080
Planner II/GIS/LU	Transpl/Land Use Plan II	2080	0.0	0.0	0.0	82.6	0.0	1,073.2	0.0	330.2	0.0	0.0	0.0	165.1	100.0	0.0	329.00	2,080
Shetty	Executive Director	2080	400.0	200.0	50.0	125.0	0.0	0.0	12.5	37.5	12.5	0.0	0.0	62.5	200.0	681.0	299.20	2,080
Transit Fiscal/New Hire	Transit Fiscal/New Hire	2080	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1,861.0	0.0	0.0	0.0	0.0	219.00	2,080
Total Hours		17680	450	220	55	918	1,000	2,583	460	828	102	3,542	1,856	803	320	2,322	2,221	17,680

7.3 Appendix C: Cost Allocation Plan / Audits / ODOT

COST ALLOCATION PLAN

A fringe benefit rate of **54.371%** and an indirect cost rate of **48.005%** have been used in the preparation of this document. The rate is documented in the SCHEDULE OF DIRECT LABOR, FRINGE BENEFITS, AND GENERAL OVERHEAD, which has been provided to the ODOT Office of External Audits. These rates do not reflect any anticipated carryover of indirect costs from previous fiscal years. The RCRPC uses the Provisional Method for the Cost Allocation Plan (CAP).

This rate is prepared by evaluating the most recently audited Fiscal Year's financial data, considering experience for the current Fiscal Year and projecting this information for the entire year, and using this historical experience as a starting point. This is then evaluated, along with any changes in salaries or other costs that are anticipated for the coming year, to arrive at an estimated indirect rate.

AUDITS

Arrangements will be made for the required financial and compliance audit in accordance with OMB Circular A-133, and the audit will be made within the prescribed audit reporting cycle. Failure to furnish an acceptable audit, as determined by the federal audit agency, may be a basis for denial and/or refunding of federal funds.

OHIO DEPARTMENT OF TRANSPORTATION SUPPORT AND ASSISTANCE

ODOT supports and assists the Richland County Regional Planning Commission in the performance of Transportation planning process for Richland County in a number of ways including but not necessarily limited to the following:

1. Provision of a District Representative that provides advice, assistance, and monitors technical activities and financial transactions related to the program.
2. Transportation Statewide Planning and Research provides:
 - (a) A traffic count program on a regular basis and select counts on a requested basis.
 - (b) Advice and assistance in developing traffic projection utilizing travel demand modeling and related computer services when requested.
3. Bureau of Aerial Engineering provides price quotations and technical advice concerning photogrammetry services on a request basis.
4. Both the Central Office and the District Programming Office provide information, assistance and advice in the development of and monitoring of our Biennial TIP.

5. The District Traffic Engineer and his staff have provided valuable information and assistance in the evaluation of high accident locations and development of signal improvements.
6. Provision of a project liaison that provides advice and assistance to the Agency Transportation Advisory Committee regarding the coordination of social service transportation.

Provision of a project liaison that provides advice and assistance regarding public transportation operations and grant management.

7.4 Appendix D: RCT Section 5307 Planning

Description of RCT Planning Program funded by Section 5307

1. INTRODUCTION

The transit system in Richland County is operated under a rather unique arrangement. This arrangement has an effect on the transit planning process. The relationship between the operational arrangement and the planning process is described in this section.

Oversight of the transit operations in Richland County is the responsibility of the Richland County Transit Board (the Board) which is appointed by the County Commissioners. The Board owns all of the capital assets of the transit system, and determines routes, schedules, fares and policies. The Board contracts with a private management company to oversee the day to day operations and maintenance of the transit service, and to provide some of the short range planning functions. The Board provides reimbursement to the private operator for all net operating, maintenance, and planning expenses. The Board has no staff of its own, and has entered into an agreement with the Richland County Regional Planning Commission (RCRPC) to provide additional planning functions, including marketing, administration, financial, and grant management.

The planning activities of both the RCRPC and the private operator are funded by a combination of Section 5307 Federal funds (80%) and local funds (20%). This appendix briefly describes the work to be done under that portion of the planning program funded by Section 5307.

2. SHORT RANGE OPERATIONAL PLANNING

The purpose of this element is to provide a means for the efficient on-going planning for operation of the transit system. The planning done under the various sections of this element enables the Transit Board to make decisions which result in the most effective utilization of funds available, to provide the best possible service to the riding public. The following text gives a general description of the work to be completed.

Route and Schedule Analysis - Ridership data is continually monitored and tabulated. The performance of each route is checked by calculating the ridership per vehicle mile each month. The ridership on individual runs of each route, and specific pick-up locations, is also checked periodically to monitor route performance. Routes or particular runs with a continuing poor performance are the subject for further analysis. These analyses may lead to immediate minor revisions in routes or schedules, or recommendations for major revisions to be included in the Transit Development Program. This work is performed by the RCRPC and the private operator.

Marketing - This includes development and implementation of specific promotional efforts including free days in conjunction with special events, monthly pass program, and the design of an effective bus user information system. This information system includes route maps and time schedules that are available as a link from the RCRPC

web site, and informational signs and printed timetables that are available on the vehicles and at the passenger station. This is a joint effort between the RCRPC and the private operator.

Performance Monitoring - The purpose of this sub-element is for the RCRPC to monitor the performance of the private operator in providing the service and reporting necessary data. It consists of periodic schedule adherence checks on all transit routes, periodic ridership counts to verify ridership figures reported by operator, and routine monthly comparison of reported ridership to reported fare box revenue. As per federal requirements all performance management and target setting activities will be coordinated with the MPO, ODOT and FTA.

Equipment Management - The private operator maintains records on mileage, parts replacement, maintenance, breakdowns and etc. by vehicle. The operator uses this information to develop and maintain an effective preventative maintenance program. The RCRPC maintains a file on the age and condition on all equipment. This information is used for various reporting requirements and in the development and monitoring of a capital improvements program as part of the Transit Development Program (TDP). As per federal regulations all Transit Asset Management requirements will be coordinated with the MPO, ODOT and FTA.

Financial Planning - An annual budget is developed for the Board and adherence to the budget is monitored and reported to the Board on a monthly basis. All expected revenue and expenses for the coming year are included in the budget. The budget is used in preparing funding applications from all sources and in keeping the Board advised of the current financial situation. The financial data is used to develop estimates of future costs and revenues that are used in the planning of the TDP. This work is performed by the RCRPC.

Provide for Involvement of RCTB - Regular board meetings are held monthly, and special committee meetings are held as needed. Staff of the RCRPC and the private operator attend all of these meetings and provide information to assist the board in their decision making process, and to receive instructions on how to carry out the board's decisions. RCRPC staff provides the Board with information on State and Federal grant programs, including legislation, policies and regulations.

Para-transit service planning is performed primarily by the private operator, with RCRPC staff monitoring the service each month.

Grant management activities of the RCRPC include collecting and reporting data for various monthly, quarterly, and annual reports, as required by the various funding sources, and for the purpose of planning for future operational and financial needs.

3. PLANNING FOR THE TRANSPORTATION DISADVANTAGED

Special planning efforts are needed for transportation programs to assist the elderly, persons with disabilities, and persons that are otherwise disadvantaged, to such an extent that prohibits them from utilizing the fixed route transit system. The private

operator works with local human service agency staff and persons with disabilities in providing the para-transit service. The purpose of this effort is to meet the transportation needs of these persons in the most efficient way possible. This effort results in combining trips where possible, and scheduling trips on RCT bus service, or other providers when appropriate.

7.5 Appendix E: Title VI Program Compliance Review

**Metropolitan Planning Organizations (MPOs) &
Regional Transportation Planning Organizations (RTPOs)**

General

1. Which office within your organization has lead responsibility for Title VI compliance?

[Office of the Executive Director](#)

2. Who is your designated Title VI Coordinator? Please provide the person's name, title and contact information.

[Jotika Shetty, Executive Director, Phone: 419 774 6202 , Email: jshetty@rcrpc.org](#)

3. Does your organization have a Title VI Program Plan? If so, please provide the website link or attach a copy.

<https://www.rcrpc.org/policies>

4. Does your organization have a Title VI policy? If so, please provide the website link or attach a copy.

<https://www.rcrpc.org/policies>

5. Does your organization have written Title VI complaint procedures? If so, please provide the website link or attach a copy.

<https://www.rcrpc.org/policies>

6. Does your organization have a Title VI complaint form? If so, please provide the website link or attach a copy.

<https://www.rcrpc.org/policies>

7. Does your organization make the public aware of the right to file a complaint? If so, describe how this is accomplished.

RCRPC posts the Title VI Notice to the Public on www.rcrpc.org and in public area in the RCRPC offices lobby.

8. In the past three years, has your organization been named in any Title VI and/or other discrimination complaints or lawsuits? If so, please provide the date the action was filed, a brief description of the allegations and the current status of the complaint or lawsuit. Describe any Title VI-related deficiencies that were identified and the efforts taken to resolve those deficiencies.

No

9. Has your organization provided written Title VI Assurances to ODOT? Is the Title VI Assurance included in the MPO self-certification resolution (Note, this only applies to MPOs, RTPOs do not approve self-certification resolutions)? If so, please provide a copy as an attachment.

[Resolution 21-12 attached. Updated resolution will be provided when approved.](#)

10. Does your contract language include Title VI and other non-discrimination assurances?

[Yes, it does include in all contracts.](#)

11. Do you use any of the following methods to disseminate Title VI information to the public (select all that apply):

- i. Title VI posters in public buildings
- ii. Title VI brochures at public events
- iii. Title VI complaint forms in public buildings
- iv. Title VI complaint forms at public events
- v. [Title VI policy posted on your website - YES](#)
- vi. [Title VI Program Plan posted on your website - YES](#)
- vii. [Other \(Please explain\) – Title VI information on TAC meeting Agenda and](#)

[related TAC meeting website](#)

Public Involvement

12. Does your organization have a Public Participation Plan? If so, please provide the website link or attach a copy. When was the Public Participation Plan most recently updated?

<https://www.rcrpc.org/public-involvement-1>

13. Please select which of the following outlets your organization uses to provide notices to different population groups (select all that apply):

- i. Neighborhood and community paper advertisements
- ii. Community radio station announcements
- iii. Church and community event outreach
- iv. Targeted fliers distributed in particular neighborhoods
- v. [Other \(Please explain\) - notices on organization website and social media, press releases to media](#)

14. Do you coordinate with local community groups to facilitate outreach to minorities and low-income populations? If so, please list groups.

[The RCRPC continues to seek new ways to include minorities, traditionally underserved persons and advocacy groups in its planning program. It has identified the following organizations to facilitate outreach to minorities and low-income populations](#)

- [North End Community Improvement Collaborative](#)
- [Mansfield Area Y](#)
- [Richland Public Health](#)
- [Richland County 211](#)

15. Do you take the following into consideration when identifying a public meeting

location (select all that apply):

- i. Parking - YES
- ii. Accessibility by public transportation - YES
- iii. Meeting times - YES
- iv. Existence of ADA ramps - YES
- v. Familiarity of community with meeting location – YES

RCRPC also assists other stakeholders (such as ODOT) when public meetings are being scheduled

16. Have meeting participants requested special assistance (e.g., interpretation services) ahead of any public event in the past year? If so, describe how the request was addressed.

No requests were received

Limited English Proficiency (LEP) and Language Assistance

17. Are you familiar with the LEP four-factor analysis methodology? - YES

18. Are you familiar with the LEP language assistance Safe Harbor threshold? - YES

19. Does your organization have an LEP Plan and/or a Language Assistance Plan (LAP)? If so, please provide the website link or attach a copy. - NO

20. Has your organization identified vital documents that need to be made available in languages other than English? If so, describe how that need is being addressed. –

NO, but the google web contains the translation function to different languages

21. Do you have a list of staff who speak languages other than English? We do not have an official list but are aware which staff persons who are multilingual.

22. Do you provide free translation services in languages other than English to the public

upon request? [Yes](#)

23. How often do you receive requests for language assistance? [Almost never](#)

Title VI Training

24. Who provides Title VI training to your staff?

- i. ODOT staff - [The staff has attended update workshop and training when provided by ODOT](#)
- ii. Title VI Coordinator
- iii. Other (Please explain)

25. How often are Title VI trainings conducted? - [As provided by ODOT](#)

26. How many staff were trained on Title VI this year? [Zero this year](#)

Transportation Planning Program - Data Collection and Analysis

27. Does your agency maintain documentation describing its procedures for incorporating Title VI requirements into the region's transportation planning program?

[Title VI requirements are being documented in more detail in all publications](#)

28. Does your organization maintain socio-demographic data and mapping for the transportation planning region? [Yes](#)

29. Does your organization use data to identify protected groups for consideration in the planning process?

[YES, we use US Census Data](#)

30. Does your organization conduct Transportation Plan and Transportation Improvement Program environmental justice analyses of the impacts that planned transportation system investments will have on both minority (including low-income status populations) and non-minority areas? Discuss the assessment methodology

and resulting documentation.

Yes. All transportation plans are developed with public involvement activities to inform and engage minorities and underserved populations. Data is used to conduct environmental justice analysis on all project for impacts on minority and low income status populations that are to be included in Transportation Plan and Transportation Improvement Program.

31. Does your organization track demographic information of participants in its transportation planning program public involvement events? **NO**

Technical Assistance

32. Provide the name, title, and contact information for the person who completed this questionnaire and the date the questionnaire was completed. Is this the person who should be contacted with follow-up questions? If not, please provide the name, title, and contact information for that individual.

Pong Wu, Transportation Technical Director, pwu@rcrpc.org 02/28/2022

33. Do you have any questions regarding this questionnaire? If so, please include them here along with your email address or telephone number and an ODOT representative will respond. **NO**
34. Would your organization like Title VI training or other Civil Rights technical assistance from ODOT? If yes, please explain. **Title VI prohibits discrimination on the basis of race, color, or national origin in any program or activity that receives Federal funds or other Federal financial assistance. Programs that receive Federal funds cannot distinguish among individuals on the basis of race, color or national origin, either directly or indirectly, in the types, quantity, quality or timeliness of program services, aids or benefits that they provide or the manner in which they provide them. RCRPC is continually trying to improve in these areas; notification of future training opportunities is always welcome.**

RESOLUTION 23-16

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

A RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS WITH THE OHIO DEPARTMENT OF TRANSPORTATION

WHEREAS, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission (RCRPC) who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

WHEREAS, RCRPC is authorized to apply for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Law, as codified, 49 USC Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities, Ohio's Specialized Transportation Program and executing a contract with the ODOT upon project approval.

WHEREAS, the Director of the ODOT is authorized to make grants for the Specialized Transportation Program;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under 49 USC Section 5310 the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation (U.S. DOT) requirements thereunder; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

1. Authorizes the RCRPC Executive Director to execute and file
 - a) Proposals to aid in the financing of capital and operating assistance projects
 - b) Grant agreements with ODOT for the aid in the financing capital and operating assistance projects
 - c) An assurance or any other document required by the U.S DOT effectuating the purposes of Title VI of the Civil Right Act of 1964
 - d) Set forth affirmative disadvantaged business policies in connection to any procurement made as part of the project
2. Authorizes the RCRPC Executive Director to furnish such additional information as ODOT may require in connection with the proposal for the program of projects submitted to the Federal Transit Administration.

Certification:

The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on May 24, 2023.

By:

Attest:

Deanna West-Torrence
President

Date

Jotika Shetty
Executive Director/Secretary

Date

FY 2024 Planning Activity

MPO Regionalwide Pavement Evaluation Program

Presented by Richland County Regional Planning Commission.



What is a Pavement Evaluation?



- An assessment of all roadways within MPO Transportation Study Area that are not maintained by ODOT.
 - Rates segments of pavement based upon numerous criteria.
 - 2 available rating systems: PCI and PACER

Benefits of a Pavement Study



- Provides an accurate assessment of current assets
 - Study should be repeated every 2-3 years for the first 10 years.
- Takes the politics out of paving!
 - Can be combined with GIS and Pavement management software to make the best possible use of available funding.
 - Allows for true long term planning.
 - Pavement management software provides recommendations on where to spend available funding.
 - Maintenance vs repair vs replacement.

PCI



- Used Nation-wide
- Computerized inspection.
- Performed by driving a van equipped with multiple sensors.
- Provides a score of 1-100 as well as numerous other details.

PROS

- Can be used to capture road markings, signage, and other data
- Extreme Detail
- No human decision making.

CONS

- Expensive –starts at 3x the price of the PASER method of a basic analysis
- Can not duplicate without necessary equipment

PASER



- Used by Michigan DOT and Wisconsin DOT's
- Visual Inspection
- Performed by either an engineer, road construction professional, or a camera.
- Provides a score of 1-10.

PROS

- Industry Standard
- Less expensive

CONS

- Can be subjective
- Not as detailed as the PCI

Transconomy Phone Collector App



- The Transconomy App uses a smart phone to evaluate the pavement
- Provides a PACER score for roadways
- Can be done by anyone with a smartphone, window mount, and a vehicle
- Captures additional data such as street signs, pavement markings, etc.

PROS

- Price
- Collects additional data besides the PACER score
- Objective Scoring
- Easy to do

CONS

- New Technology
- Who performs the work?

Transconomy Phone Collector App



Pavement Assessment

TRANSCONOMY Mansfield OH

Pavement Condition Filter All Attributes

Pavement Condition Ranking

3

Poor

Details

Segment ID	SEG-0011
Segment Length	560 ft
Begin Latitude	40.7577
Begin Longitude	-82.5097
End Latitude	40.7578
End Longitude	-82.5117
Pavement Type	Asphalt
Quality	Poor
Street Name	Hedges Street

Media

- 123_10183_1677779959059.jpg
- 123_10183_1677779960045.jpg
- 123_10183_1677782024062.jpg
- 123_10183_1677782032061.jpg
- 123_10183_1677782033059.jpg
- 123_10183_1677782035059.jpg
- 123_10183_1677782037064.jpg

Transconomy Phone Collector App



Street Signs

Mansfield OH

Traffic Signs

Filter

All Attributes

Adam Hill-Warren

MUTCD - Regulatory Signs

Details

Asset ID	S-0219
Assembly ID	A-0133
MUTCD Code	R1-1
MUTCD Name	Stop
Sign Text	STOP
Street Name	Marshall Avenue
Post Type	Steel
Footing Type	None
Sign Type	Flat

Media

123_10183_1677785256054_POST_CR
OP_S-0263_A-0164.jpg

123_10183_1677785256054_VIS_S-
0263_A-0164.jpg

Thanks



For More MPO Regional Pavement Evaluation Program,
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