



Richland County Regional Planning Commission
TECHNICAL ADVISORY COMMITTEE MEETING
16 N Walnut St, Mansfield, OH
February 7th 2023, **2:00pm**

AGENDA

1. Roll Call
2. Approval of Minutes of the Special Joint Meeting on December 14, 2022
3. Business of the Metropolitan Planning Organization MPO
 - A. Technical Advisory Committee TIP Modifications/Amendments Pong Wu
 - 1) Resolution 23-10 – Approval and Supporting State CY 2023 Safety Target Todd Blankenship
 - 2) Resolution 23-11 – Appreciation for the Leadership and Contributions Mr. Schafrath Has Made to RCRPC/MPO Transportation and Community Pong Wu
 - B. For Information (Transportation Planning Activities & Highlights): Pong Wu
 - 1) New Staff – Adam Hill-Warren
 - 2) FY 2024 OWP
 - 3) 2024-2027 TIP
 - 4) 2050 LRTP Update
 - 5) Before/After Traffic Analysis for Roundabout at Mansfield Rd/Cook Rd Intersection
 - 6) Traffic Impact Study Coordination (W 4th St. and New Gas Station at N Main St.)
 - 7) Developing/Updating MPO TIP & Planning Project Funding Process and Scoring Procedures
 - 8) Updating the Coordinating Committee Bylaws. The Coordinating Committee is the official policy board of the MPO that approves all plans and projects
 - 9) Administration Modifications for TIP Projects Todd Blankenship
 - RCRPC AM 23-13 – FY 21-24 TIP 114109 RIC-13 4.26 (Belleville), move Construction from FY24 to FY23.
 - RCRPC AM 23-14 – FY 21-24 TIP 116266 HUR 0061 0.38 (Plymouth Walk), cost adjustments to detailed design (PE-DD) and CO phases.
 - C. Other Transportation Issues from the floor and comments
 - D. Adjournment, Next Meeting: May 9th, 2023 @2:00pm

This meeting is open to the public and citizen input is encouraged. Any person wishing to speak on any scheduled item may do so upon recognition of the Chairperson. In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting should contact the RCRPC/MPO 48 hours prior to the meeting by calling (419) 774-5684, or email to rcrpc@rcrpc.org. The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person desiring to have an item placed on the agenda shall make a request in writing with a description and summary of the item, to the RCRPC/MPO Transportation Technical Director or MPO Chairman 14 days prior to the date of the next scheduled meeting of the MPO.

Transportation Technical Director Report

Projects and Planning Highlights

For more information, please contact Pong Wu (pwu@rcrpc.org)

2/7/2023

Dear Committee Members:

Following are highlights of transportation projects and transportation planning activities prepared for reporting to the honorable and distinguished committee members:

Resolutions for Approval:

- **Resolution 23-10:** A resolution approving the support to ODOT's CY 2023 Safety Targets, and contribute toward the achievements through MPO transportation planning and program projects.
- **Resolution 23-11:** A resolution approving the recognition of appreciation to Mr. Mike Schafrath for his years of professional service to the Mansfield MPO.

RCRPC TIP Revision/Administrative Modification (Minor changes):

PID 114109 RIC SR 0013 04.26 (Bellville) to move construction phase from FY24 to FY23

PID 116266 HUR SR 0061 0.38 (Plymouth Walk), cost adjustments for detailed design (PE-DD) and construction phases.

Ongoing Transportation Planning Activities & Highlights:

- New Staff - Mr. Adam Hill-Warren, Sr. Transportation Planner and a new addition to Transportation Planning.
- Preparing FY2023 OWP (7/1/2023-6/30/2024): Overall Working Plan (OWP) is one of MPO products to carry out the areawide transportation planning activities, traffic/transportation studies, ongoing tasks and budgets; maintain regional transportation planning technical data, census data, modeling and the techniques necessary for the transportation planning process; support and document justification for improvements of MPO region's Long-Range Transportation Plan (LRTP) development, Transportation Improvement Program (TIP) and Technical Support and Assistance outlined annually in the OWP.
- Preparing next 2024-2027 TIP: Following ODOT's schedule, the MPO is working on the next TIP development (2024-2027), the scheduled Public Involvement Period will be 3/10 – 4/10. The approved final transportation improvement projects within 2024-2027 TIP will be published on RCRPC website by 7/1/2023.
- 2050 LRTP Update: RFP is scheduled to be released for recruiting consultants' proposals in February.
- A Before/After Traffic Analysis for Roundabout at Mansfield Rd/Cook Rd Intersection will be conducted in house
- The Notice to Process to the Traffic Impact Study for W 4th St. Corridor will soon be issued by ODOT
- Developing/Updating MPO TIP & Planning Project Funding Process and Selection Scoring Procedures
- Updating the Coordinating Committee Bylaws. The Coordinating Committee is the official policy board of the MPO that approves all plans and projects
- Started an initial contact to consultants for information about MPO roadway pavement condition survey project and related cost for implementing the project. Project's scope of work will be developed and presented to the committee for review, inputs and approval.
- Technical Support to Traffic Impact Study for New Gas Station at N Main St/Mansfield and Ontario.
- Transit Development Plan (TDP) update – TDP is a State-required study of transit service. It helps to identify transit service needs and determine the resources required for implementation or new service in the next ten years. A consultant is hired for updating the TDP covering FY 2024 through FY 2033.

Sincerely,

Pong Wu

Pong Wu

RCRPC - Transportation Technical Director



Richland County Regional Planning Commission
Technical Advisory Committee & Coordinating Committee
SPECIAL JOINT MEETING MINUTES

December 14th, 2022

1:00 p.m. - Meeting

*** RCRPC Conference Room, 16 N Walnut St., Mansfield, OH 44902 ***

Mr. Bob Bianchi, TAC Chairperson and Mr. Joe Gies, Full Commission President, jointly called the MPO special meeting to order at 1:05 p.m. Mr. Bob Bianchi and Mr. Joe Gies asked for roll call and quorum was confirmed.

1. Roll Call / Attendance:

Technical Advisory Committee	12/14/2022	Chairperson / Vice Chairperson
Adam Gove	Y	Bob Bianchi
Bob Bianchi	Y	Janson Burgholder
Jason Burgholder	Y	
Jason Larson		Staff
Jeff Kennedy		Pong Wu
Jennifer Gray		David Gentile
Jodie Perry	Y	Jean Taddie
Joe Gies	Y	Jotika Shetty
Larry Weirich	Y	Terri Kiser
Mark Strohm Presented for Mike Schfrath	Y	Todd Blankenship
Randy Hutchinson	Y	
Tony Warholic		

Transportation Coordinating Committee								
First	Last	12/14/2022	First	Last	12/14/2022	First	Last	12/14/2022
Bob	Bianchi	Y	Chriss	Harris		Andrew	Shepler	
Gary	Bishop		Sarah	Humphrey		Matthew	Stanfield	Y
Tim	Bowersock	Y	Randy	Hutchinson	Y	Carmen	Stemen	
Teri	Brenkus	Y	John	Jaholnycky		Lee	Tasseff	Y
Jack	Butler		Chris	Kocher		Timothy	Theaker	
Donnie	Clark		Brian	McCartney		Trae	Turner	
Bob	Entemann	Y	Cliff	Mears	Y	John	VanHarlingen	
David	Falquette	Y	Cheryl	Meier		Robert	Weaver/	
Tom	Craft	Y	Jodie	Perry		Deanna	West-Torrence	Y
Joe	Gies	Y	Ed	Pickens	Y	Jordan	Whisler	
Don	Daugherty	Y	Charles	Pscholka		Brian	White	Y
Adam	Gove	Y	Dave	Remy		Jeff	Wilson	
Todd	Hall		Mike	Schafrath	Y	Marion	Zaugg	
Ellen	Haring		Steve	Schag	Y			

2. Approval of the Minutes of October 11th, 2022 Meeting

Bob Bianchi asked for a motion to approve the Minutes of the October 11th, 2022 meeting.

Adam Gove made a motion to approve the Minutes, Randy Hutchinson seconded the motion and the motion passed unanimously.

3. Technical Advisory Committee/Full Commission Motions / Resolutions

Pong gave a brief message about reasons for this calls for special meeting. The purpose for the joint meeting is to save FY2023 TIP related STBG funds and FY2022 carryover funds from lapsing by the end of 2022. Resolutions for amending funding of three TIP projects in the lists have to be approved prior to the end of 2022.

A. Resolution 23-07: PID:117965 RIC US 0042 04.15 (Lexington)

Todd explained the Main Street (US42) in Lexington roadway reconfiguration project is to improve Bike, Pedestrian and vehicle traffic. This project was awarded \$500,000 in Safety Funds. We will use MPO FY23 funds to begin the design work, leaving the awarded safety funds to be used in the Construction Phase.

B. Resolution 23-08: PID:117565 RIC SR 0603 21.18 (Plymouth SRTS)

This project is about the installation of a sidewalk along SR 603 from Main Street in the village to the school campus property south of the village. The project was awarded \$400,000 in Safe Routes to School funding. Todd explained we are going to use MPO FY23 funds to begin the design work as well, leaving the awarded safety fund to be used in the Construction Phase.

C. Resolution 23-09: PID: 118245 RIC Millsboro Rd Trail (Mansfield)

Todd spoke installation of a multi-use trail along Millsboro to connect the Marion Ave sidewalk to the Trimble Road sidewalk. Preliminary Design is almost complete and was paid for by the city. These funds will allow the City to contract for Real Estate Services and then purchase the needed Right of Way to complete the multi-use trail. Construction funds will also be requested of the MPO at a future date

Randy Hutchinson made a motion to approve all three resolutions (resolution 23-07, resolutions 23-08 and resolution 23-09) for amending funding of three TIP projects, Larry Weirich seconded the motion and the motion passed unanimously.

4. MPO Project Information:

A. W 4th St. Corridor Traffic Impact Study

Pong updated the members of TAC & Full Commission on the use of FY2022 Carryover funds for W 4th Street traffic study. The traffic impact and corridor study will address access

management, transportation safety concerns at intersections, and land use strategies to better understand the future right-of way needs along the corridor from Home Rd. to Interchange of US 30 at W. 4th Street in about 5 miles. He further answered Joe about the RCRPC/MPO regional-wide employment data sources regarding the Local Employment Dynamics (LED) and Quarterly Workforce Indicators (QWI) that were used in the work-related OD trip analysis.

B. TIP Project Update/Minor Changes

Todd provided updates on administrative modifications for Mansfield Main Street that need to adjust local real estate services for right-of-way. He also mentioned the TIP administrative modifications about the FY23 RCTB transit projects

Larry Weirich made a motion to adjourn the meeting; Adam Gove seconded the motion and all approved the motion.

Bob Bianchi & Joe Gies adjourned the meeting at 1:45 p.m.

RESOLUTION 23-10

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

A RESOLUTION SUPPORTING ODOT ESTABLISHED STATEWIDE PERFORMANCE MANAGEMENT TARGETS

WHEREAS, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

WHEREAS, Federal Rule 23 CFR 490 requires states to establish five performance measures and set target for those measures to demonstrate fatal and serious accident reductions on all public roads.

WHEREAS, ODOT has established five Safety Measures and have set a target of 2% reduction in all five categories.

CY 2023 STATEWIDE SAFETY PERFORMANCE MEASURES	
Performance Measure	CY 2023 Target*
Number of Fatalities	1,173
Fatality Rate (per 100M VMT)	1.04
Number of Serious Injuries	7,649
Serious Injury Rate (per 100M VMT)	6.77
Number of Nonmotorized Fatalities and Serious Injuries	824
* This target value baseline is (2017-2021) five-year rolling annual average	
CY = Calendar Year.	

WHEREAS, MPOs must establish targets for their respective areas or adopt a resolution supporting ODOT in achieving the state targets; and

WHEREAS, Richland County Regional Planning Commission agrees to plan and program projects that will contribute toward the achievement of these targets

NOW, THEREFORE, BE IT RESOLVED THAT, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Approves supporting ODOT's Safety Performance Measure targets as identified.

Certification:

The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on February 22, 2023.

By:

Attest:

Joseph C. Gies
President

Date

Jotika Shetty
Executive Director/Secretary

Date



RESOLUTION 23-11

OF THE COORDINATION COMMITTEE OF THE CONTINUING COMPREHENSIVE
LAND-USE AND TRANSPORTATION FOR RICHLAND COUNTY, OHIO

A RESOLUTION APPROVING THE CERTIFICATE OF APPRECIATION TO MIKE SCHAFRATH FOR HIS YEARS OF SERVICE ON MANSFIELD MPO TECHNICAL ADVISORY COMMITTEE

WHEREAS, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

WHEREAS, Mike Schafrath served 10 years as the representative/work plan coordinator to the Mansfield MPO for ODOT District 3; and

WHEREAS, Mike Schafrath supported and provided technical guidance and leadership to the Technical Advisory Committee as member while serving on the ODOT District 3 as Work Plan Coordinator; and

WHEREAS, the Richland County MPO planning area has benefited from the technical guidance of Mike Schafrath, and, the transportation projects and transportation planning activities he supported will benefit all citizens within the designated MPO planning area; and

WHEREAS, the MPO Technical Advisory Committee and Transportation Coordinating Committee commend your character, leadership and service to our community.

NOW, THEREFORE, BE IT RESOLVED, THAT the Technical Advisory Committee and Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County do hereby deem it an honor and pleasure to extend this Proclamation to Mike Schafrath in recognition and appreciation of his dedication to the Mansfield MPO and the community.

Approves the Certificate of Appreciation to Mike Schafrath for his years of service on TAC.

Certification:

The foregoing resolution was approved jointly by the Technical Advisory Committee and Transportation Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on February 22nd, 2023

By:

Bob Bianchi
Chairperson of TAC

Date

Attest:

Pong Wu
Transportation Technical Director

Date

By:

Joseph Gies
President

Date

Attest:

Jotika Shetty
Executive Director/Secretary

Date



RICHLAND COUNTY REGIONAL PLANNING

Joe Gies President
Deanna West-Torrence Vice-President
Jotika Shetty Executive Director

January 24, 2023

Scott Ockunzzi
ODOT District 3
906 Clark Avenue
Ashland, Ohio 44805

RCRPC TIP Administrative Modification

Dear Mr. Ockunzzi:

The Richland County Regional Planning Commission (RCRPC) has authorized its Transportation Technical Director to approve Administrative Modifications to the RCRPC Transportation Improvement Program (TIP). The purpose of this letter is to notify ODOT and FHWA that this administrative modification to the RCRPC FY 2021-2024 TIP has been authorized and approved.

Administrative Modification RCRPC 2023 AM - 13 modifies the following....

PID:114109 RIC SR 0013 04.26 (Bellville)

Adjust CO Phase FY

Event	SAC	Type	Year	Amount	Toll	Adj Total
CO CO Contr 01	4TA7/RI03	Federal	FY2023	\$ 635,503		\$714,941
	LNTP	Local	FY2023	\$ 79,438		\$ 79,438
	LNTP	Local	FY2023	\$ 79,438	\$79,438	
CO CO Engr 01	4TA7/RI03	Federal	FY2023	\$ 76,589		\$ 86,163
	LNTP	Local	FY2023	\$ 9,574		\$ 9,574
	LNTP	Local	FY2023	\$ 9,574	\$ 9,574	
CO On Going	4TA7/RI03	Federal	FY2023	\$ 4,144		\$ 4,662
	LNTP	Local	FY2023	\$ 518		\$ 518
	LNTP	Local	FY2023	\$ 518	\$ 518	

After reviewing the request, we have determined these changes meet the criteria identified by FHWA and ODOT regarding the Statewide Transportation Improvement Program modification procedures of a minor revision that does not cause significant scope or environmental changes, nor does it impact fiscal constraint. RCRPC is currently exempt from air quality conformity.

If you have any questions, please don't hesitate to contact me at 419-774-6200.

Respectfully,

Pong Wu
RCRPC Transportation Technical Director



RICHLAND COUNTY REGIONAL PLANNING

Joe Gies President
Deanna West-Torrence Vice-President
Jotika Shetty Executive Director

January 24, 2023

Scott Ockunzzi
ODOT District 3
906 Clark Avenue
Ashland, Ohio 44805

RCRPC TIP Administrative Modification

Dear Mr. Schafrath:

The Richland County Regional Planning Commission (RCRPC) has authorized its Transportation Technical Director to approve Administrative Modifications to the RCRPC Transportation Improvement Program (TIP). The purpose of this letter is to notify ODOT and FHWA that this administrative modification to the RCRPC FY 2021-2024 TIP has been authorized.

Administrative Modification RCRPC 2023 AM - 14 modifies the following....

PID:116266 HUR SR 0061 00.38 (Plymouth Walk)

Revise Detailed Design

	SAC	Year	Amount	Type
DD Dtl Dsgn 01	C227/RI03	FY2024	\$ 19,914	Federal

Revise Construction

	SAC	Year	Amount	Type
CO CO Contr 01	C227/RI03	FY2024	\$141,650	Federal
CO CE Engr 01	C227/RI03	FY2024	\$ 22,700	Federal

After reviewing the request, we have determined these changes meet the criteria identified by FHWA and ODOT regarding the Statewide Transportation Improvement Program modification procedures of a minor revision that does not cause significant scope or environmental changes, nor does it impact fiscal constraint. RCRPC is currently exempt from air quality conformity.

If you have any questions, please don't hesitate to contact me at 419-774-6200.

Respectfully,

Pong Wu
RCRPC Transportation Technical Director