

Special Joint Meeting (TAC & Coordinating Committee)

December 14, 2022, 1:30pm

## Transportation Technical Director Report

Projects and Planning Highlights

For more information, please contact Pong Wu ([pwu@rcrpc.org](mailto:pwu@rcrpc.org))

### Dear Members of Transportation Advisory Committee and Coordinating Committee:

As we are approaching the end of the year, I would like to take the opportunity of this special joint meeting to extend my warmest gratitude and sincere appreciation for your continued support and trust over the years. Wish you a Merry Christmas and Happy New Year! May the upcoming year bring new goals and achievements on MPO/RCRPC Regional Transportation Improvement and Planning.

In our transportation planning efforts to save both TIP FY2023 funds and FY2022 OWP/CGP carryover funds from lapsing, after having closely worked with ODOT, the RCRPC/MPO calls to conduct a special joint meeting for the approval of three resolutions addressed below. As for the information portion, to save valuable funds from lapsing by the end of year, we also worked with ODOT for using the FY22 carryover funds under the approved FY2023 OWP tasks for W 4<sup>th</sup> St. corridor study.

Following are highlights of transportation projects and transportation planning activities prepared for reporting to the honorable and distinguished committee members:

### Resolutions for Approval:

- **Resolution 23-07 - PID: 117965 RIC US 0042 04.15 (Lexington)**  
Main Street (US42) in Lexington roadway reconfiguration project to improve Bike, Pedestrian and vehicle traffic. This project was awarded \$500,000 in Safety Funds. We will use MPO funds to begin the design work, leaving the awarded safety funds to be used in the Construction Phase.
- **Resolution 23-08 - PID: 117565 RIC SR 0603 21.18 (Plymouth SRTS)**  
Installation of a sidewalk along SR 603 from Main Street in the village to the school campus property south of the village. This project was awarded \$400,000 in Safe Routes to School funding. We will use MPO funds to begin the design work, leaving the awarded safety fund to be used in the Construction Phase.
- **Resolution 23-09 - PID: 118245 RIC Millsboro Rd Trail (Mansfield)**  
Installation of a multi-use trail along Millsboro to connect the Marion Ave sidewalk to the Trimble Road sidewalk. Preliminary Design is almost complete and was paid for by the city. These funds will allow the City to contract for Real Estate Services and then purchase the needed Right of Way to complete the multi-use trail. Construction funds will also be requested of the MPO at a future date

### For Information (do not need official action taken and is provided for your information):

- **W 4<sup>th</sup> St. Corridor Study:**  
The traffic impact and corridor study will address access management, transportation safety concerns, and land use strategies to better understand the future right-of way needs along the corridor from Home Rd. to Interchange of US 30 at W. 4<sup>th</sup> Street in about 5 miles (Please see Attachment for details).
- **Administrative Modifications** (Please see Attachment for details)  
RCRPC AM 23-10 - FY23 RCT Transit Funding: Minor adjustments to Transit funds  
RCRPC AM 23-11 - Main Street Mansfield: Minor adjustments to funds in the Right of Way Phase

Sincerely,  
Pong Wu  
RCRPC - Transportation Technical Director



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Richland County Regional Planning Commission  
**TECHNICAL ADVISORY COMMITTEE MEETING**  
16 N Walnut St, Mansfield, OH

**Special Joint Meeting (TAC & Coordinating Committee)**  
**December 14, 2022, 1:00pm**

**AGENDA**

1. Roll Call
2. Approval of Minutes of the October 11 Meeting
3. TRANSPORTATION COORDINATING COMMITTEE  
(Business of the Metropolitan Planning Organization MPO)
  - A. Technical Advisory Committee Report Pong Wu
    - 1) Resolution 23-07 – A Resolution Amending the FY 21-24  
Transportation Improvement Plan, PID: 117965 RIC US 0042 04.15  
(Lexington) Todd Blankenship
    - 2) Resolution 23-08 – A Resolution Amending the FY 21-24  
Transportation Improvement Plan, 117565 RIC SR 0603 21.18  
(Plymouth SRTS)
    - 3) Resolution 23-09 – A Resolution Amending the FY 21-24  
Transportation Improvement Plan, 118245 RIC Millsboro Rd Trail  
(Mansfield)
  - B. For Information:
    - 1) W 4<sup>th</sup> Corridor Study: Pong Wu

The traffic impact and corridor study will address access management, transportation safety concerns, and land use strategies to better understand the future right-of way needs along the corridor from Home Rd. to Interchange of US 30 at W. 4<sup>th</sup> Street in about 5 miles.
    - 2) Administration Modifications for TIP Projects Todd Blankenship

RCRPC AM 23-10 - FY23 RCT Transit Funding: Minor adjustments to Transit funds  
RCRPC AM 23-11 - Main Street Mansfield: Minor adjustments to funds in the Right of Way Phase
  - C. Other Transportation Issues from the floor and comments

This meeting is open to the public and citizen input is encouraged. Any person wishing to speak on any scheduled item may do so upon recognition of the Chairperson. In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting should contact the RCRPC/MPO 48 hours prior to the meeting by calling (419) 774-5684, or email to [rcrpc@rcrpc.org](mailto:rcrpc@rcrpc.org). The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person desiring to have an item placed on the agenda shall make a request in writing with a description and summary of the item, to the RCRPC/MPO Transportation Technical Director or MPO Chairman 14 days prior to the date of the next scheduled meeting of the MPO.



# Richland County Regional Planning Commission Technical Advisory Committee (TAC)

## MINUTES

October 11th, 2022

1:30 p.m. - Meeting

\*\*\* RCRPC Conference Room, 16 N Walnut St., Mansfield, OH 44902 \*\*\*

Bob Bianchi called the meeting to order at 1:30 p.m. Bob asked for roll call and quorum was confirmed.

### Roll Call / Attendance:

Technical Advisory Committee		Chairperson / Vice Chairperson	
Joe Gies	P	Bob Bianchi	P
Jennifer Gray		Jason Burgholder	P
Adam Gove	P		
Randy Hutchinson	P	<b>Staff</b>	
Jeff Kennedy	P	Pong Wu	P
Jason Larson		David Gentile	P
Jodie Perry	P	Todd Blankenship	P
Mike Schafrath	P	Jean Taddie	P
Tony Warholic		Jotika Shetty	P
Teri Brenkus	P	<b>Guest(s)</b>	
Vacant- Public Health / AT		Scott Ockunzzi	
		Mark Strohm	
		Pat Schwan	

### 1. Approval of the Minutes of July 12<sup>th</sup>, 2022 Meeting

Bob Bianchi asked for a motion to approve the Minutes of the July 12<sup>th</sup>, 2022 meeting.

*Joe Gies made a motion to approve the Minutes, Adam Gove seconded the motion and the motion passed unanimously.*

### 2. Technical Advisory Committee Motions / Resolutions

#### A. **Resolution 23-04: FY2022 OWP Completion Report**

Todd spoke about the completion report and noted how the commission has not been fully staffed so that some of the carryover will be reduced once staffing levels are at 100%.

*Joe Gies made a motion to approve Resolution 23-04, Adam Gove seconded the motion and the motion passed unanimously.*

**B. Resolution 23-05: RFP/2050 Long-Range Transportation Plan (LRTP)**

Pong explained the Long Range Transportation Plan update and that a RFP will be put together to employ a consulting firm for the plan update. Bob asked if all jurisdictions were going to be consulted and Pong answered, yes, and that an advisory committee will be formed for this project. The question was asked if this process had been done before and Jotika stated that it has been done before but was done in house, not using a consultant. Pong added that for a planning practice, according to the future funds available, the regional-wide projects developed for 2050 LRTP will be divided into three time periods: Short-term: 2025 to 2030; Mid-term: 2031 to 2040; Long-term: 2041 to 2050.

*Jodie Perry made a motion to approve Resolution 23-05, to put together a RFP for a long range transportation plan, Adam Gove seconded the motion and the motion passed unanimously.*

**C. Motion to accept FY2022 Annual Listing of Federally Obligated Projects and Report for Website and Public Review**

Pong explained that he needed a motion to approve the list of federally obligated projects list and to publish the list on the Regional Planning Commission's website. That this is a requirement of federal funds that the commission receives and is for obligated projects.

*Jodie Perry made a motion to approve the Federally Funded Projects List and Publish for public review on the RCRPC website, Adam Gove seconded the motion and the motion passed unanimously.*

**3 Projects Updates**

**A. RCRPC Federal-Aid Roadway System and Potential for Adding More Local Roads to the Federal-Aid System/Functional Classification System**

Pong updated the TAC on the possibility to upgrade the region's roadways including major local roads to the federal-aid functional classification (FC) system or a higher level of FC system based on his discussions with ODOT staff and his recent study comparing ODOT/FHWA guidelines with regional-wide total number of FC roadways (a result map was provided). Basically, ODOT will start to update the state-wide roadway Functional Classification system in the calendar year 2023 but it would take 1-2 years from calendar year 2023 to be completed. He said that it can be completed by the local entity (RCRPC) in a much shorter time frame, around 6 months. If any jurisdictions are interested they were asked to contact him.

**B. TIP Project Update/Minor Changes**

Todd provided updates on the B&O Bike Trail project, he is hoping to make a modification on the 3<sup>rd</sup> quarter STIP amendment. He further described some administrative modifications that needed done related to changes in PE on the Main Street project. He also discussed the Plymouth Sidewalk project and the need to consult with ODOT about it.

**C. Other Potential Projects**

He has also been investigating a pavement condition rating system and looking into consultants for a cost estimate and also trying to see what jurisdictions are interested in acquiring this data.

**D. Public Transportation Report**

Jean updated the TAC on the status of the TDP, the transit board has contracted with RLS &

Associates to perform the 10 year strategic plan. They will look at routes, employment centers, regional integration, and the possibility of funding for rural transit service. The goal is to get public input and analysis completed by March with a draft plan by summer. She asked that RCT be informed of any developments, and events for public outreach and also of any interest to be on the steering or oversight committees. She further related that the transit portion of the 4 year STIP plan was completed and to keep any partnerships to combine projects where a bus shelter could be placed in mind. An example was when a parking lot is renovated and a bus shelter could be added.

**E. In-Kind**

Pong explained that “in kind” dollars can be used as local match dollars and will keep the TAC informed when he has further details.

**F. RCRPC/MPO Newsletter**

Jotika let members know to send in any projects they have completed to have included in the newsletter put out by RCRPC.

**G. Local Project updates**

Todd went over local projects listing and explained that we need to get them plugged into a more definite timeline.

**4 Other Business**

Mike introduced Scott Ockunzzi, a new engineer in his office.

*Joe Gies made a motion to adjourn the meeting; Adam Gove seconded the motion and all approved the motion.*

Bob Bianchi adjourned the meeting at 2:50 p.m.

By: \_\_\_\_\_

Bob Bianchi - Chairman

Attest: \_\_\_\_\_

Pong Wu – Transportation Technical Director



## RESOLUTION 23-07

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE  
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

### A RESOLUTION AMENDING THE FY2021 – FY2024 TRANSPORTATION IMPROVEMENT PROGRAM

**WHEREAS**, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

**WHEREAS**, the MPO has prepared and approved a Transportation Improvement Program for Fiscal Years 2021 – 2024 and found this project is consistent with the approved Long Range Transportation Plan, *DIRECTION Looking Forward 2045*.

**WHEREAS**, Village of Lexington is sponsoring a roadway/pedestrian safety improvement project.

**WHEREAS**, RCRPC has requested the following project be amended to reflect the following

#### PID:117965 RIC US 0042 04.15 (Lexington)

Event	SAC	Type	Year	Amount	Toll Revenue	Total
<u>PE Environmental</u>						
PE Env PE 01	4TA7-RI03	Federal	FY2023	\$ 85,000		\$ 85,000
<u>PE Detailed Design</u>						
PE Dtl Dsgn 01	4TA7- RI03	Federal	FY2024	\$ 15,000		\$ 15,000

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Adopts this Amendment to the Transportation Improvement Program for fiscal years 2021 – 2024 that recommends these changes of PID:117965 RIC US 0042 04.15 (Lexington)

#### **Certification:**

*The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its special meeting held on December 14th, 2022*

By:

Attest:

\_\_\_\_\_  
Joseph Gies  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jotika Shetty  
Executive Director/Secretary

\_\_\_\_\_  
Date



## RESOLUTION 23-08

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE  
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

### A RESOLUTION AMENDING THE FY2021 – FY2024 TRANSPORTATION IMPROVEMENT PROGRAM

**WHEREAS**, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

**WHEREAS**, the MPO has prepared and approved a Transportation Improvement Program for Fiscal Years 2021 – 2024 and found this project is consistent with the approved Long Range Transportation Plan, *DIRECTION Looking Forward 2045*.

**WHEREAS**, Village of Plymouth is sponsoring a roadway/pedestrian safety improvement project.

**WHEREAS**, RCRPC has requested the following project be amended to reflect the following

#### PID: 117565 RIC SR 0603 21.18 (Plymouth SRTS)

Event	SAC	Type	Year	Amount	Toll Revenue	Total
<u>PE Environmental</u>						
PE Env. PE 01	4TA7/RI03	Federal	FY2023	\$ 80,000		\$ 80,000
<u>PE Detailed Design</u>						
PE Dtl. Dsgn 01	4TA7/RI03	Federal	FY2024	\$ 50,000		\$ 50,000
<u>Real Estate Services</u>						
RW RE Serv 01	4TA7/RI03	Federal	FY2024	\$ 50,000		\$ 50,000
<u>Acquisition</u>						
RW Acquis 01	4TA7/RI03	Federal	FY2024	\$ 60,000		\$ 60,000

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Adopts this Amendment to the Transportation Improvement Program for fiscal years 2021 – 2024 that recommends these changes of PID:117565 RIC SR 0603 21.18 (Plymouth SRTS)

#### **Certification:**

*The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its special meeting held on December 14th, 2022*

By:

Attest:

Joseph Gies  
President

Date

Jotika Shetty  
Executive Director/Secretary

Date





## RESOLUTION 23-09

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE  
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

### A RESOLUTION AMENDING THE FY2021 – FY2024 TRANSPORTATION IMPROVEMENT PROGRAM

**WHEREAS**, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

**WHEREAS**, the MPO has prepared and approved a Transportation Improvement Program for Fiscal Years 2021 – 2024 and found this project is consistent with the approved Long Range Transportation Plan, *DIRECTION Looking Forward 2045*.

**WHEREAS**, The City of Mansfield is sponsoring a pedestrian infrastructure project.

**WHEREAS**, RCRPC has requested the following project be amended to reflect the following

#### PID: 118245 RIC Millsboro Rd Trail (Mansfield)

Event	SAC	Type	Year	Amount	Toll Revenue	Total
<i>Real Estate Services</i>						
<i>RW RW Serv 01</i>	<i>4TC7-RI03</i>	<i>Federal</i>	<i>FY2024</i>	<i>\$ 32,000</i>		<i>\$ 32,000</i>
	<i>LNTP</i>	<i>Local</i>	<i>FY2024</i>	<i>\$ 8,000</i>		<i>\$ 8,000</i>

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Adopts this Amendment to the Transportation Improvement Program for fiscal years 2021 – 2024 that recommends these changes of PID: 118245 RIC Millsboro Rd Trail (Mansfield)

#### **Certification:**

*The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its special meeting held on December 14th, 2022*

By:

Attest:

\_\_\_\_\_  
Joseph Gies  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jotika Shetty  
Executive Director/Secretary

\_\_\_\_\_  
Date

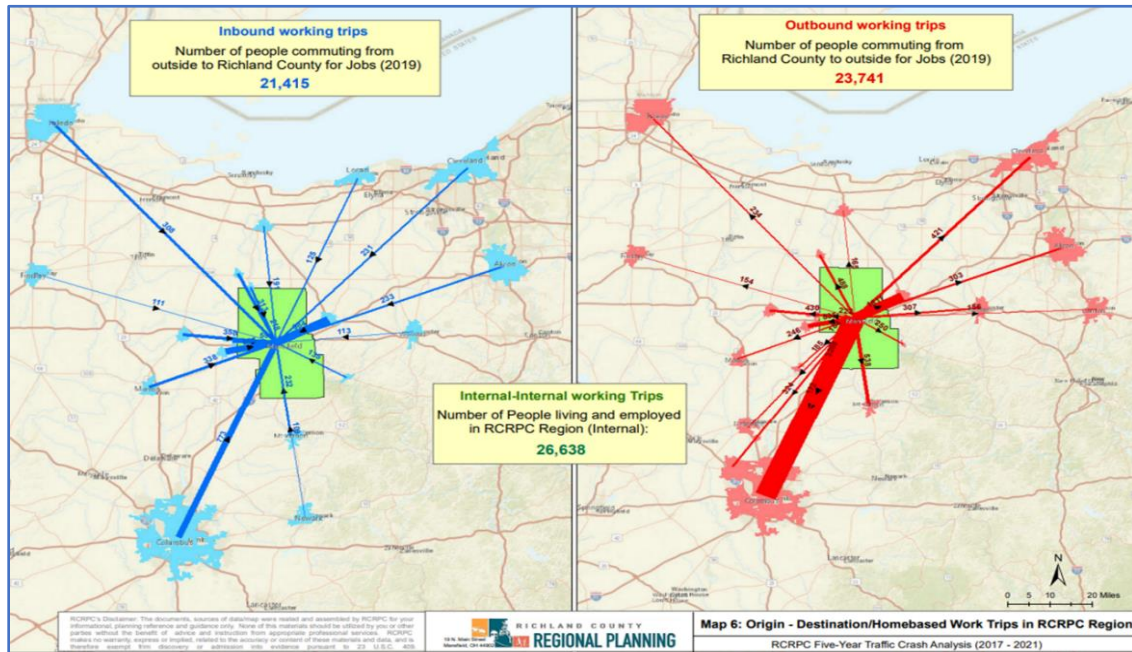


## West 4<sup>th</sup> Street Corridor Improvement Study (From Home Rd. to US 30 On/Off Ramp)

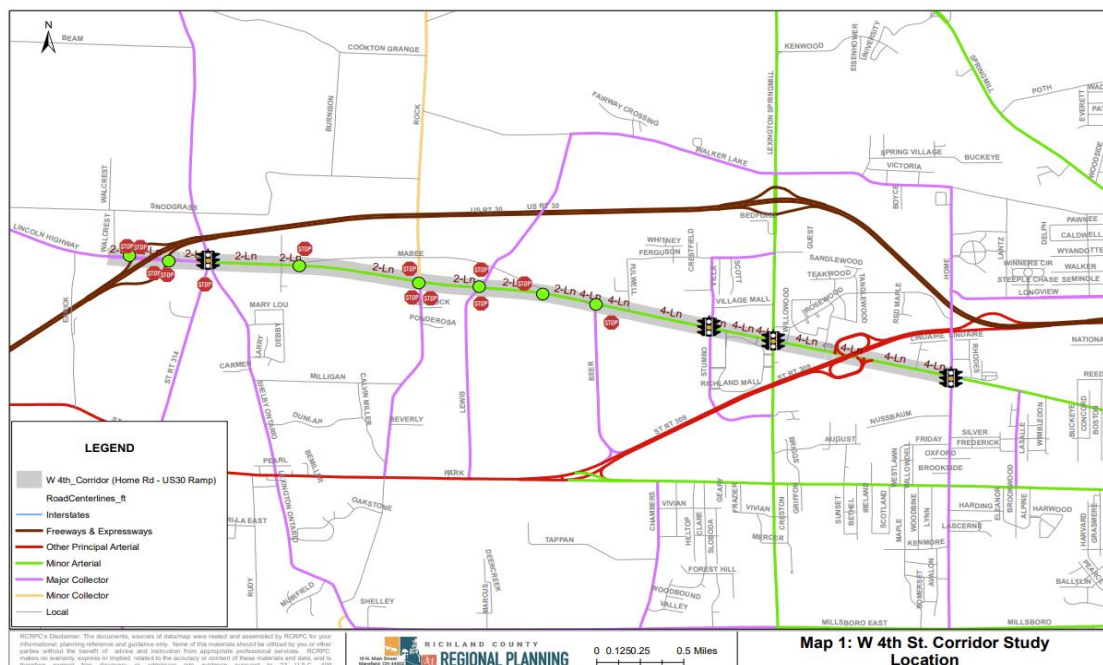
Pong Wu - Transportation Technical Director

### Purpose and Need

Every day about 22,000 commuters who live outside of RCRPC/MPO boundary travel to RCRPC region for their jobs (External – Internal), and meanwhile about 24,000 commuters who live within RCRPC/MPO boundary travel to communities outside of RCRPC/MPO boundary for jobs (In-Ex) in addition to the amount of daily 27,000 work-related trips that are generated and attracted internally within the RCRPC/MPO boundary(I-I);(See RCRPC OD Work Trip below).

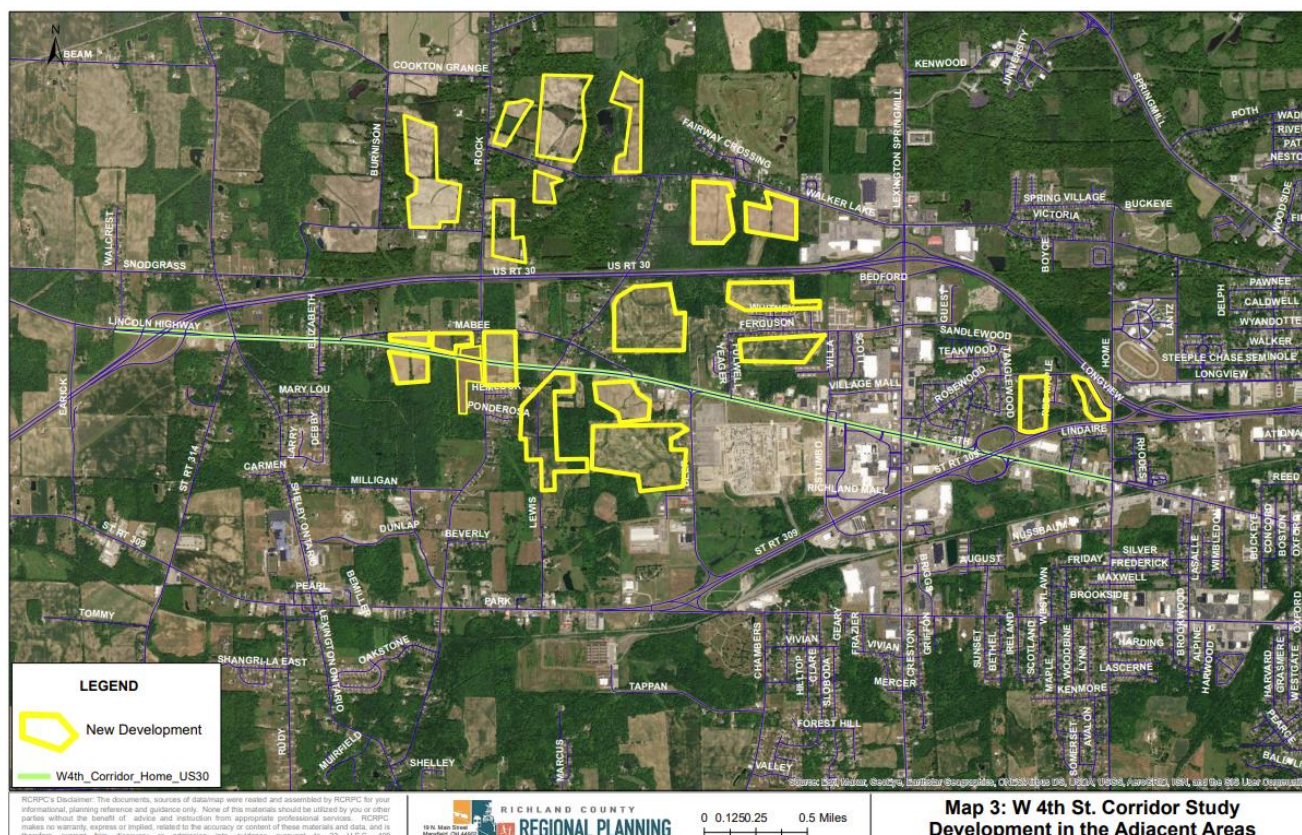
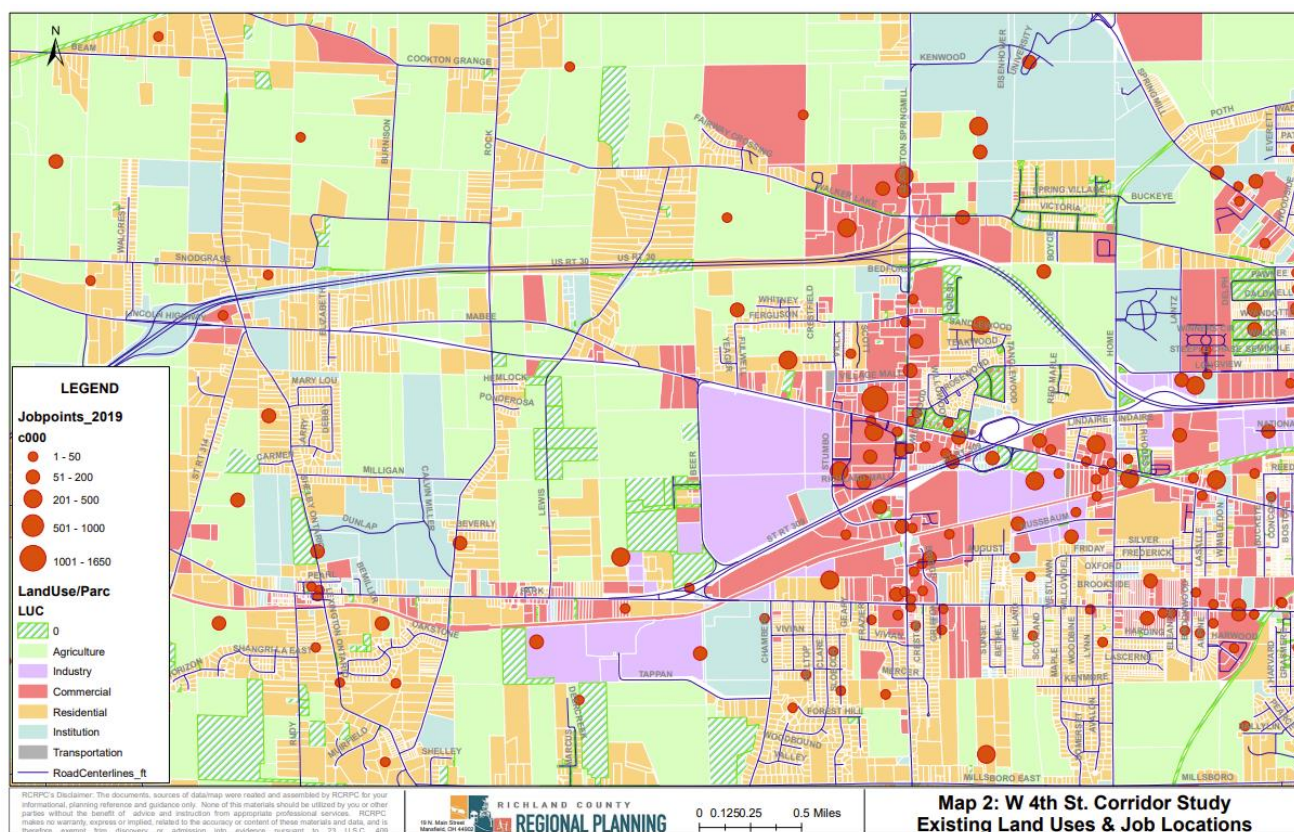


The West 4<sup>th</sup> Street functioning as MPO's minor arterial in the urban area is one of through corridors that commuters travel for their work trips. The portion of West 4<sup>th</sup> Street to be conducted for traffic analysis from Home Road to Beer Road (2.1 mile) is a 4-lane roadway with signalized intersections at the major intersection, and from Beer Road to the US 30 EB On/Off Ramp (2.5 mile) is a 2-lane street with unsignalized TWSC intersections mostly along the corridor. (See Map 1 – Corridor Location & Intersection, Number of Lanes along Corridor).





The traffic condition and safety issues at various intersections along the corridor of West 4<sup>th</sup> Street between Home Rd and US 30 EB ON/Off-Ramp (4.6 miles) have raised concerns by community due to existing and planned various land use developments adjacent to this corridor (see Map 2/Land Use & Job Locations, Map 3/Planned Developments).



The Richland County Regional Planning Commission (MPO) is seeking to conduct a corridor study for the mentioned portion of West 4<sup>th</sup> Street that will address access management, transportation safety concerns, and land use strategies to better understand the future right-of way needs along the corridor within the Ontario Urban Area. Although there is no current project plan in the RCRPC current 2045 Plan, the consultant will analyze to identify projects that will improve operations and efficiency of the studied corridor based on be projected future development, population growth, forecasted traffic. The consultant is encouraged to work collaboratively with local officials and stakeholders (Such as the City of Ontario, RCRPC and ODOT) for existing and future adjacent land use development available. Recommending proposed concepts as necessary to accommodate existing and future transportation needs. Recommendations for identified concept from this corridor study will include the improvement plan for both street segments, intersections, and funding strategies.

Sincerely,

*Pong Wu*







# RICHLAND COUNTY REGIONAL PLANNING

Joe Gies  
Deanna West-Torrence  
Jotika Shetty

President  
Vice-President  
Executive Director

November 17, 2022

Mike Schafrath - ODOT District 3  
906 Clark Avenue  
Ashland, Ohio 44805

## RCRPC TIP Administrative Modification

Dear Mr. Schafrath:

The Richland County Regional Planning Commission (RCRPC) has authorized its Transportation Technical Director to approve Administrative Modifications to the RCRPC Transportation Improvement Program (TIP). The purpose of this letter is to notify ODOT and FHWA that this administrative modification to the RCRPC FY 2021-2024 TIP has been authorized and approved.

Administrative Modification RCRPC 2023 AM - 10 modifies the following....

### PID:111766 RCTB FY2023 Transit Projects

*Adjust Transit Subaward subphase*

<u>Fund</u>	<u>Billing</u>	<u>Type</u>	<u>Amount</u>	<u>FY</u>
ALI: 11.7A.00				
4TAD	5307	Federal	\$ 480,000	2023
LNTF	LNTF	Local	\$ 120,000	2023
ALI: 11.7C.00				
4TAD	5307	Federal	\$ 176,000	2023
LNTF	LNTF	Local	\$ 44,000	2023
ALI: 30.09.01				
4TAD	5307	Federal	\$ 750,000	2023
LNTF	LNTF	Local	\$ 481,472	2023
ALI: 44.24.00				
4TAD	5307	Federal	\$ 108,000	2023
LNTF	LNTF	Local	\$ 27,000	2023
ALI: 44.26.13				
4TAD	5307	Federal	\$ 84,000	2023
LNTF	LNTF	Local	\$ 21,000	2023

After reviewing the request, We have determined these changes meet the criteria identified by FHWA and ODOT regarding the Statewide Transportation Improvement Program modification procedures of a minor revision that does not cause significant scope or environmental changes, nor does it impact fiscal constraint. RCRPC is currently exempt from air quality conformity.

If you have any questions, please don't hesitate to contact me at 419-774-6200.

Respectfully,

Pong Wu  
RCRPC Transportation Technical Director



# RICHLAND COUNTY REGIONAL PLANNING

Joe Gies President  
Deanna West-Torrence Vice-President  
Jotika Shetty Executive Director

November 17, 2022

Mike Schafrath  
ODOT District 3  
906 Clark Avenue  
Ashland, Ohio 44805

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Dear Mr. Schafrath:

The Richland County Regional Planning Commission (RCRPC) has authorized its Transportation Technical Director to approve Administrative Modifications to the RCRPC Transportation Improvement Program (TIP). The purpose of this letter is to notify ODOT and FHWA that this administrative modification to the RCRPC FY 2021-2024 TIP has been authorized and approved.

Administrative Modification RCRPC 2023 AM – 11 modifies the following....

### **PID:112404 RIC Main St Upgrade (Mansfield)** ***Adjust Real Estate Services subphase***

Event	SAC	Type	Year	Amount	Toll Revenue	Total
<i>Real Estate Services subphase</i>						
<i>RW RW Serv 01</i>	<i>4TA7/RI03</i>	<i>Federal</i>	<i>FY2023</i>	<i>\$ 101,600</i>	<i>\$ 12,700</i>	<i>\$114,300</i>
	<i>LNTF</i>	<i>Local</i>	<i>FY2023</i>	<i>\$ 12,700</i>		<i>\$ 12,700</i>
<i>RW Acquis 01</i>	<i>LNTF</i>	<i>Local</i>	<i>FY2023</i>	<i>\$ 100,000</i>		<i>\$ 100,000</i>

After reviewing the request, we have determined these changes meet the criteria identified by FHWA and ODOT regarding the Statewide Transportation Improvement Program modification procedures of a minor revision that does not cause significant scope or environmental changes, nor does it impact fiscal constraint. RCRPC is currently exempt from air quality conformity.

If you have any questions, please don't hesitate to contact me at 419-774-6200.  
Respectfully,

Pong Wu  
RCRPC Transportation Technical Director