



**RICHLAND COUNTY REGIONAL PLANNING COMMISSION  
AND  
TRANSPORTATION COORDINATING COMMITTEE  
MINUTES OF March 25, 2020**

Regional Planning				Coordinating Committee	
Lanie Bauer		Jason Lawrence		Jack Butler	
Tracy Bond		Mark Masters		David Falquette	
Darrell Banks	Present	Jim Mawhorr		Paul Gleisinger	
Walter Berg	Present	Tom McCready		Chris Kocher (ODOT)	
Bob Bianchi	Present	Steve McLaughlin		Robert Weaver / Mike Schafrath (ODOT)	
Teri Brenkus (L. Weirich)		Marc Milliron		Andrew Shepler (ODOT)	Present
Gary Bishop		Jodie Perry		Carmen Stemen (FHWA)	Present
Jeff Carter		Ed Pickens		Jean Taddie	Present
Lori Cope		Steven Schag		Jon VanHarlingen	
Brad Cyrus	Present	Phillip Scott		Mike Schafrath (ODOT)	Present
Sarah Davis		Andy Smallstey	Present	Jordan Whisler (ODOT)	
Bob Entenmann	Present	John Spon			
Dan Fletcher		Joe Stallard			
Cassandra Fryman		Matthew Stanfield	Present		
Joe Gies	Present	Michelle Swank	Present		
Jessica Gribben	Present	Lee Tasseff	Present		
Adam Gove	Present	Tim Theaker	Present		
Marilyn "Micky" Hall	Present	Trae Turner			
Todd Hall (T Stallard)	Present	Chelsie Thompson		Planning Advisory Committee	
Ellen Haring	Present	Tony Vero			
Randy Hutchinson	Present	Greg Vogt		Tim Bowersock	Present
Sarah Humphrey	Present	Deanna West-Torrence	Present	Chriss Harris	
John Jaholinycky	Present	Brian White	Present	Marion Zaugg	
Marilyn John	Present	Jeff Wilson		Brian McCartney	
				Chuck Pscholka	
				<b>Guest(s)</b>	
				Larry Weirich	
				<b>Guest</b>	
				Anthony Hill (ODOT)	Present
				Katie Ellington	Present

**Staff Members:** Todd Blankenship David Gentile. Terri Kiser, Jotika Shetty

1. **ROLL CALL –** President Haring called the meeting to order at 12:07 Roll Call was taken, and everyone introduced themselves.

2. **APPROVAL OF THE MINUTES OF THE October 23, 2019 MEETING**

With one correction to add Jean Taddie as present at the October 23, 2019 meeting, Minutes stand approved as corrected.

3. **TRANSPORTATION COORDINATING COMMITTEE**

**A. Public Transportation Report:** No report

**B. Technical Advisory Committee Report**

Todd presented Resolutions 20-04, 20-05, 20-06, 20-07, 20-08 and 20-09 that were emailed to all members on March 18, 2020. (20-09 emailed on March 23, 2020).  
Action Item(s)

Todd presented **Resolution 20-04** – A yearly resolution to Certify that we agree to properly plan in our MPO region.

Todd presented **Resolution 20-05**. A yearly resolution authorizing the RCRPC Executive Director to execute and file application for grants with Ohio Department of Transportation. Todd explained that this is primarily the Mobility Management Grant the we apply for.

Todd presented **Resolution 20-06**. A resolution to approve amending the FY2018-FY2021 Transportation Improvement Program to include PID:112404 RIC Main Street (Mansfield) project. Todd referenced Bob Bianchi's presentation illustrating the Main Street project that was emailed to the Committee for their review March 20, 2020 and asked Bob Bianchi for any further comment. Bob encourage anyone with questions to reach out to him.

Todd presented **Resolution 20-07**. A resolution to approve amending the FY2018-FY2021 Transportation Improvement Program to include PID 112728 RIC CR 0134 04.75 Cook Rd Sidewalk. Todd further explained this would be sidewalk additions to the heavily traveled area by the apartment buildings up over St Rt 13. This necessary to alleviate a real pedestrian safety issue in this area.

Todd presented **Resolution 20-08**. A resolution in which we are agreeing to support. ODOT established statewide performance management targets.

Todd presented **Resolution 20-09**. A resolution to approve amending the FY2018-FY2021 Transportation Improvement Program to add the project PID113164 RCTB 5339 Bus Replacement. Todd cited that this would purchase two new busses, with zero local dollars, to help replace busses that are 13 years old and well over their lifespan.

John Jaholinycky questioned whether we have researched natural gas busses. Todd explained for an organization like ours utilizing different types of busses becomes a challenge and strained to have the different resources needed to service and upkeep them.

Todd closed his presentation with a big thanks for everyone joining the teleconference to pull this all together during the COVID19 Shelter in Place.

President Haring asked for a motion to approve the above amendments.

**John Jaholinycky moved to accept the Resolutions. David Falquette seconded, the Resolutions were approved by a unanimous vote.**

**C. Other Transportation issues from the floor.** Nothing at this time.

7. **OTHERS FROM THE FLOOR** Nothing at this time.

**8. EXECUTIVE DIRECTORS REPORT**

Jotika Shetty gave a summary of how the staff are continuing business during COVID19. Explaining Terri and Jill are going into the office intermittently to ensure financial functions are continuing. All staff are working normal business hours from home. Notice was issued to the public and partner agencies with instructions on how to contact staff to ensure all services are ongoing, as close to normal as possible.

Jotika noted the Auditor of State completed their Auditor Report and emailed those documents to herself and members of the Executive Committee. There were two minor items needing clarification. Both items were immaterial amounts misclassified by Julian & Grubb Group Financial Statements. The Auditor assured Jotika that these items did not require modification of our Financial Statements and Julian & Grubb were made aware by Auditor of the misclassification.

In closing Ellen Haring brought before the Commission one item of business to cancel the April 8, 2020 Executive Committee meeting in light of the COVID19 Directives. As it stands now the meeting will be canceled unless the Executive Committee is otherwise notified by Jotika Shetty.

**DATE OF NEXT MEETINGS**


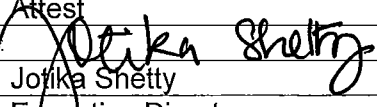
Executive Committee:  
Full Commission

May 13, 2020  
June 24, 2020

**ADJOURNMENT**

The meeting was adjourned by declaration at 12:25 p.m.

***There being nothing further, President Haring concluded the meeting.***

By 	Attest 
Ellen Haring	Jotika Shetty
President	Executive Director



## RESOLUTION 20-04

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE  
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

### A RESOLUTION CERTIFYING THE URBAN PLANNING PROCESS

**WHEREAS**, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

**WHEREAS**, In accordance with Fixing America's Surface Transportation Act (FAST Act) hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is conducted in accordance with all applicable requirements including;

- a) 23 USC 134, USC 5303 CFR part 450 and this subpart;
- b) Title VI of the Civil Rights Act of 1964, as amended (42 USC 2000 d-1 and 49 CFR Part 21);
- c) 49 USC 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex or age in employment or business opportunity
- d) 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in US DOT funded planning process
- e) 23 CFR part 230 regarding the implementation of the equal employment opportunity program on Federal and Federal Aid highway construction contracts;
- f) The provisions of the American with Disabilities Act of 1990 (42 USC 12101 et seq.) and 49 CFR parts 27, 37, and 38.
- g) The older Americans Act, as amended (42 USC 6101) prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance.
- h) Section 324 of Title 23 USC regarding the prohibition of discrimination based on gender; and
- i) Section 504 of the Rehabilitation Act of 1973 (29 USC 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Certifies, in consideration of the requirements listed herein and to the degree appropriate for the size of the area and the complexity of its transportation problems, that the urban transportation planning process is being carried out in accordance with all applicable federal requirements as outlined in Fixing America's Surface Transportation Act (FAST Act)

**Certification:**

*The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on March 25, 2020.*

By:

Ellen Haring  
President

Date

Attest:

Jotika Shetty  
Executive Director/Secretary

Date

3/25/2020





## RESOLUTION 20-05

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE  
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

### A RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS WITH THE OHIO DEPARTMENT OF TRANSPORTATION

**WHEREAS**, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission (RCRPC) who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

**WHEREAS**, RCRPC is authorized to apply for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Law, as codified, 49 USC Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities, Ohio's Specialized Transportation Program and executing a contract with the ODOT upon project approval.

**WHEREAS**, the Director of the ODOT is authorized to make grants for the Specialized Transportation Program;

**WHEREAS**, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program;

**WHEREAS**, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under 49 USC Section 5310 the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation (U.S. DOT) requirements thereunder; and


**NOW, THEREFORE, BE IT RESOLVED THAT**, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

1. Authorizes the RCRPC Executive Director to execute and file
  - a) Proposals to aid in the financing of capital and operating assistance projects
  - b) Grant agreements with ODOT for the aid in the financing capital and operating assistance projects
  - c) An assurance or any other document required by the U.S DOT effectuating the purposes of Title VI of the Civil Right Act of 1964
  - d) Set forth affirmative disadvantaged business policies in connection to any procurement made as part of the project
2. Authorizes the RCRPC Executive Director to furnish such additional information as ODOT may require in connection with the proposal for the program of projects submitted to the Federal Transit Administration.

**Certification:**

*The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on March 25, 2020.*

By:

  
Ellen Haring  
President

Attest:

 3/25/2020  
Jotika Shetty  
Executive Director/Secretary



# RICHLAND COUNTY REGIONAL PLANNING

## RESOLUTION 20-06

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE  
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

### A RESOLUTION AMENDING THE FY2018 – FY2021 TRANSPORTATION IMPROVEMENT PROGRAM

**WHEREAS**, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

**WHEREAS**, the MPO has prepared and approved a Transportation Improvement Program for Fiscal Years 2018 – 2021 and found this project is consistent with the approved Long Range Transportation Plan, *DIRECTION Looking Forward 2040*.

**WHEREAS**, The City of Mansfield is sponsoring a pedestrian and traffic safety project on Main Street.

MPO and local funds will be used on this project

**WHEREAS**, RCRPC has requested the following project be added to the TIP

#### PID:112404 Main Street (Mansfield)

	SAC	Year	Amount	Type
<b><u>PE Phase</u></b>				
PE PE	4TA7	FY2020	\$ 482,999	RCRPC
	Local	FY2020	\$ 120,750	City of Mansfield
<b><u>PE Phase</u></b>				
PE DD	4TA7	FY2021	\$ 206,999	RCRPC
	Local	FY2021	\$ 51,750	City of Mansfield
<b><u>CO Phase</u></b>				
CO CO/CE	4TA7	FY2023	\$ 3,924,000	RCRPC
	Local	FY2023	\$ 2,772,425	City of Mansfield

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Adopts this Amendment to the Transportation Improvement Program for fiscal years 2018 – 2021 that recommends the addition of PID:112404 RIC Main Street (Mansfield)

#### **Certification:**

*The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on March 25, 2020.*

By:

Ellen Haring  
President

Date

Attest:

Jotika Shetty  
Executive Director/Secretary

Date



## RESOLUTION 20-07

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE  
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

### A RESOLUTION AMENDING THE FY2018 – FY2021 TRANSPORTATION IMPROVEMENT PROGRAM

**WHEREAS**, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

**WHEREAS**, the MPO has prepared and approved a Transportation Improvement Program for Fiscal Years 2018 – 2021 and found this project is consistent with the approved Long Range Transportation Plan, *DIRECTION Looking Forward 2040*.

**WHEREAS**, The City of Mansfield is sponsoring a pedestrian safety project on Cook Road

**WHEREAS**, RCRPC has requested the following project be added to the TIP

#### PID:112728 RIC CR 0134 04.75 (Cook Sidewalk)

	SAC	Year	Amount	Type
<b><u>PE Phase</u></b>				
PE PE	4TC7	FY2020	\$ 21,600	RCRPC
	Local	FY2020	\$ 5,400	City of Mansfield
PE DD	4TC7	FY2021	\$ 16,000	RCRPC
	Local	FY2021	\$ 4,000	City of Mansfield
<b><u>RW Phase</u></b>				
RW RW	4TC7	FY2021	\$ 2,200	RCRPC
	Local	FY2021	\$ 550	City of Mansfield
<b><u>CO Phase</u></b>				
CO CO/CE	4TA7	FY2021	\$ 344,440	RCRPC
	Local	FY2021	\$ 86,110	City of Mansfield

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Adopts this Amendment to the Transportation Improvement Program for fiscal years 2018 – 2021 that recommends the addition of PID:112728 RIC CR 0134 04.75 (Cook Sidewalk)


#### **Certification:**

The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on March 25, 2020.

By:

  
Ellen Haring  
President

Attest:

 3/25/2020  
Jorika Shetty  
Executive Director/Secretary





## RESOLUTION 20-08

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE  
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

### A RESOLUTION SUPPORTING ODOT ESTABLISHED STATEWIDE PERFORMANCE MANAGEMENT TARGETS

**WHEREAS**, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

**WHEREAS**, The Moving Ahead for Progress in the 21st Century Act (MAP-21) require State Department of Transportation and Metropolitan Planning Organizations to establish targets for safety. Fixing America's Surface Transportation Act (FAST Act) reaffirms this requirement.

**WHEREAS**, ODOT has established 5 Safety Measures and have set a target of 1% reduction in all five categories.

#### 2020 Statewide Safety Measures

<u>Type</u>	<u>Target</u>
Number of fatalities	1,055
Number of serious injuries	8,348
Fatality rate	0.91
Serious injury rate	7.21
Number of non-motorized fatalities and serious injuries	824

**WHEREAS**, MPOs must establish targets for their respective areas or adopt a resolution supporting ODOT in achieving the state targets; and

**WHEREAS**, Richland County Regional Planning Commission agrees to plan and program projects that will contribute toward the achievement of these targets

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

approves supporting ODOT's Safety Performance Measures as identified.

#### Certification:

*The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on March 25, 2020.*

By:

Ellen Haring  
President

Date

Attest:

Jotika Shetty  
Executive Director/Secretary

Date

3/25/2020





## RESOLUTION 20-09

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE  
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

### A RESOLUTION AMENDING THE FY2018 – FY2021 TRANSPORTATION IMPROVEMENT PROGRAM

**WHEREAS**, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

**WHEREAS**, the MPO has prepared and approved a Transportation Improvement Program for Fiscal Years 2018 – 2021 and found this projects consistent with the approved Long Range Transportation Plan, *DIRECTION Looking Forward 2040*.

**WHEREAS**, The Richland County Transit Board has requested an amendment to the 2018-2021 TIP to adding the following project.

#### PID:113164 RCTB 5339 Bus Replacement

##### Transit Program/Grant - Transit Subaward

<u>Item</u>	<u>SAC</u>	<u>Funds</u>	<u>Year</u>	<u>Amount</u>	<u>Adjusted Total</u>
Bus/Bus Facilities	4TAD	5339/0002	2020	\$ 720,000	\$ 900,000
	LNTF	Local	2020	\$ 180,000	\$ 0 (\$180,000 TDC)

FTA ALI 110-00 11.12.04

RCTB is part of the Governor's Apportionment area, ODOT is allocating \$900,000 in FTA 5339 Funds at 100% using Toll Development Credits for the purchase of 2 new vehicles

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Adopts this Amendment to the Transportation Improvement Program for fiscal years 2018 – 2021 that recommends the adding of project PID113164 RCTB 5339 Bus Replacement.

##### Certification:

The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on March 25, 2020.

By:

  
\_\_\_\_\_  
Ellen Haring  
President

Date

Attest:

 3/25/2020  
\_\_\_\_\_  
Jotika Shetty  
Executive Director/Secretary

Date