

RCTB RICHLAND COUNTY TRANSIT BOARD

19 N. Main St. Mansfield, Ohio 44902 419-774-5684 fax 419-774-5685

MINUTES OF the September 14, 2022 RCT Board meeting

PRESENT:

Board: Scott Heimann, Donna Hight, Carl Neutzling, Ed Pickens, Crystal Weese, Nicole Williams

RCRPC staff: Dave Gentile, Jean Taddie, Pong Wu

First Transit (via Zoom): Tara Burchett, Chris Terry

ABSENT: Clint Knight

Call to Order

Vice Chairman Ed Pickens called the meeting to order at 8:30 a.m.

Recommended Actions

1. Routine Matters – CONSENT AGENDA

The August Bills to Pay, Minutes from the August 10th and 30th RCTB meetings, August TMR and RCTB financial reports, GM report, status of grant programs, ridership reports and an advertising update were provided in advance for review.

Ed Pickens asked for call outs or questions. Jean Taddie noted the RCTB grant funds report shows the new award for window replacements at the bus admin/garage totaling \$31,820 @ 100% Federal funding. There is roughly \$35,000 of unallocated funding for the ODOT Rides to Community Immunity (RCI) grant. The RCI grant will be discussed further at the October meeting.

Scott Heimann made a motion to approve the consent agenda. Carl Neutzling seconded the motion. With no further discussion, the motion carried.

Old Business

The year 3 annual payment for DoubleMap/TransLoc was mailed 8/29, with a copy emailed to VP Reginald Ellis. Chris has not heard much from Megan, although she was off sick.

The radio procurements is coming along, and the radios are on order with VASU. A quote for a digital (DMR) repeater was provided in advance for review. The equipment charge is \$1,966.40 and no extra labor is needed.

Nicole Williams made a motion to approve the purchase of a DMR repeater from VASU. Crystal Weese seconded the motion. With no further discussion, the motion carried.

The Transit Development Plan procurement has been completed and the preliminary kickoff meeting with the consultants is scheduled for 9/23 at 3pm via Zoom. During the meeting we'll clarify goals, update the timeline and make sure we are on the same page.

A quote for flood insurance coverage through the Public Entities Pool of Ohio (PEP) was provided in advance for review. The board opted to decline coverage at this time.

One of the PEP benefits is a cyber audit, which was conducted by Eric Adontag. The recommendations were provided in advance for board review. TMR's IT contractor is addressing the recommendations.

New Business

RCTB's Transit Asset Management (TAM) plan was provided in advance for review. It was noted that while the goal is for all vehicles to be within their useful life benchmark, a small (5%) amount of vehicles may be beyond their ULB due to difficulty obtaining replacement vehicles.

Crystal Weese made a motion to approve the TAM plan. Scott Heimann seconded the motion. With no further discussion, the motion carried.

A request for major repairs was sent in advance for review. Bus 20 needs up to \$6701 for EGR cooler (\$2701) and possibly labor (\$4000); Bus 223 needs \$2254 for an air compressor (in-house repair). Condition assessments were reviewed.

Nicole Williams made a motion to approve the major repairs to bus 20 and 223. Crystal Weese seconded the motion. With no further discussion, the motion carried.

A summary of local match contributions since 2006 was provided in advance. After coming through lean years in 2017-2019, RCTB is in much better shape due to 2020-22 CARES support at 100%. Under typical 50/50 and 80/20 match requirements, RCTB would have had a significant local match deficit in 2021. Jean will prepare a local match training and schedule it with the board when ready.

Other Business from the Floor

There was no other business from the floor.

Executive Session (if necessary)

There was no executive session.

Adjourn

There being no further business, Nicole Williams made a motion to adjourn. Carl Neutzling seconded the motion. With no further discussion, the motion carried.


The meeting adjourned at 9:24 a.m.

Next Meeting

The next regular monthly meeting is scheduled for Wednesday, October 12 @ 8:30am.



Scott Heimann, Secretary



Date

The undersigned duly qualified and acting chairman of the Richland County Transit Board certifies that the foregoing is a true and correct copy of the minutes, approved at a legally convened meeting of the Board, of the RCTB meeting held on September 14, 2022.



Clint Knight, Chairman



Date