



**RICHLAND COUNTY REGIONAL PLANNING COMMISSION
AND
TRANSPORTATION COORDINATING COMMITTEE
MINUTES OF May 29, 2019**

Regional Planning						Coordinating Committee	
Lanie Bauer	Present		Jason Lawrence			Don Bryant (Laura Burns)	
Tracy Bond			Mark Masters				
Darrell Banks	Present		Jim Mawhorr			Jack Butler	
Walter Berg			Tom McCready			David Falquette	Present
Bob Bianchi	Present		Steve McLaughlin			Chris Kocher	
Teri Brenkus (L. Weirich)	Present		Brian McCartney			Dave Moore (ODOT)	
Gary Bishop			Tom McCready				
			Steve McLaughlin				
Jeff Carter			Ambrose Metzger			Garnetta Pender	
			Marc Milliron				
Lori Cope			Gene Parkison	Present		Robert Weaver / Mike Schafrath (ODOT)	Present
Robert Currens (D Siebold)			Jodie Perry	Present		Ruchi Vasudev	
Brad Cyrus			Ed Pickens	Present		Carmen Stemen (FHWA)	
Sarah Davis						Jon VanHarlingen	
			Timothy Redden (B Hudson)				
Bob Entenmann	Present					Mike Schafrath	Present
David Falquette	Present						
Dan Fletcher							
Joe Gies	Present		Steven Schag			Planning Advisory Committee	
Jessica Gribbon	Present		Phillip Scott				
Adam Gove	Present		Andy Smallstey			Tim Bowersock	Present
Jay Goyal	Present		John Spon			David Daugherty	
			Joe Stallard			Johnny Givand	
			Matthew Stanfield	Present		Marion Zaugg	Present
Marilyn "Micky" Hall			Michelle Swank			Brian McCartney	
			Tim Theaker			Rich McCleery	
Todd Hall (T Stallard)			Martin Tremmel			Grant Milliron	
Ellen Haring	Present		Trae Turner	Present		Chuck Pscholka	
Peter Haring			Chelsie Thoompson	Present		Guest(s)	
Chriss Harris	Present		Tony Vero	Present		Larry Weirich	
Randy Hutchinson	Present		Greg Vogt			Mitch Jacobsen	
John Jaholinycky			Deanna West-Torrence			Carrie Kemerer	
Marilyn John	Present		Brian White	Present		Cody albert	
Jennifer Kime			Jeff Wilson				

Staff Members: Todd Blankenship Lyndsie Martin, Nick Leturgey, David Gentile. Jill Rohr, Jotika Shetty

1. **ROLL CALL** – President Haring called the meeting to order at 12 o'clock. Jotika Shetty confirmed that roll call was taken. Everyone introduces themselves.

2. **APPROVAL OF THE MINUTES OF THE March 27, 2019 MEETING**

Minutes were approved by unanimous vote.

3. **TRANSPORTATION COORDINATING COMMITTEE**

A. Public Transportation Report

Todd Blankenship gave the committee an update on Richland County Transit, stating that the Transit Board recently hired Ben Sleva as the General Manager. Todd recapped the route deficiency project, which was to create new service routes to improve efficiency. There were several public outreach events at the transit center to gain public input. After compiling all information the Transit Board approved the route changes and the new routes went into effect May 20, 2019. The Transit Board made May 20th a free fare day to ensure any route confusion could be easily corrected. Todd commended the Transit board and employees for making this large project successful, and stated that the board will continue to look at the changes and ridership and make any additional changes if necessary.

B. Technical Advisory Committee Report

Todd reviewed the Overall Work Program (OWP). He explained that it is basically a yearly document that is submitted to ODOT that dictates the office budget and commits us to the work that we will do in the upcoming year. Todd explained to the committee what the different categories were contained in the OWP.

1. CDBG Block Grant (Admin)
2. Revolving Loan Fund (Admin)
3. Public Works Commission (Admin)
4. Transportation
5. Transportation Improvement Program (TIP)
6. Local Service
7. Administration

Todd presented Resolution 19-11 for approval by the committee.

Resolution 19-11 Approving the OWP for the FY2020

A motion to approve Resolutions 19-11 was made by Chriss Harris and seconded by Gene Parkison and was duly passed by voice vote.

C. Other Transportation issues from the floor.

Adam Gove informed the committee of the Public Comment links on the Richland county Engineers website concerning the Millsboro & LexSpringmill road projects choices, and asked that the committee members share the links.

Adam explained that there are three choices for the LexSpringmill road project.

- Round-a-bout: State Safety money available
- New signal
- 4-way stop
- Do nothing

Joe Gies asked Adam Gove if there were any plans to improve safety on Ganges 5 Points Road. Adam explained that rumble strips and repaving might improve the intersection but that safe driving would be the best solution. Adam stated that the public comments would be open until June 14th.

Todd informed the committee about several projects that are going well Bellville sidewalk projects and will be under construction early next year.

Lucas sidewalk project and talks with Shelby, Lexington and Mansfield for future projects.

RICHLAND COUNTY REGIONAL PLANNING COMMISSION

Committee Reports

A. Zoning, Subdivision and Land Use Committee

The zoning committee met on May 21, 2019. Jotika highlighted actions taken by the ZSL Land Use Sub-Committee. The committee considered a recommendation to change the language in Springfield Township's ordinance to deal with noxious weeds and vegetation. Jotika explaining that the ORC addressed this with an abatement, but zoning is another tool used to enforce the ordinance. The committee approved the language change with improvements. The committee considered a proposal from Jackson Township change in language to address junk, junk motor vehicle and overgrown vegetation in the Township. The committee approved the proposed language change with modifications.

A motion to accept the ZSL committee actions and report as presented was made by David Falquette. Adam Gove seconded and the motion was duly passed.

- **Adoption of the Subdivision Amendments**

Jotika explained to the committee that an adoption of the subdivision amendments was necessary to allow oversight of lot splits by the Health Department as required by the State of Ohio. The ZSL committee looked at the subdivision regulation as a whole, and approved other text adjustments for clarity. Jotika explained that after adoption it would be approved by the Richland County Regional Planning Commission, then forwarded to the Commissioners, who would then have a 30 day public notice for public hearing, a vote to approved it and then finally recorded in the Recorder's office.

David Falquette made a motion to adopt the subdivision amendments as proposed. Joe Gies seconded and the motion was duly passed.

- **Resolution 19-12**

Regional Planning has authority to approve all lot splits within the county and unincorporated areas. For minor subdivisions that are under five acres are delegated to the County Engineers office through the County Tax Map Office. It's been an informal process and has been in place for a long time, and RCRPC wanted to make authority more official.

A motion to approve Resolutions 19-12 approving the Richland County Tax Map Officer as the designated official for subdivision without plat approval was made by Tony Vero and seconded by David Falquette and was duly passed by voice vote.

A motion to approve a memorandum of understanding with the Richland County Engineers office for minor subdivision approval process was made by Tim Bowersock and seconded by Darrell Banks and was duly passed by voice vote.

B. Ohio District 16 (Clean Ohio/Infrastructure/Job Ready Sites)

Jotika explained to the committee that NRAC will meet on June 6 for the next round of clean Ohio funds. There were two applicants none of which were from Richland County. The Next incoming cycle has \$2.1 million allocated for FY2020.

4. EXECUTIVE DIRECTORS REPORT –

Auditor of State completed the audit for FY 18, a management letter was sent out by email. The only recommendation was to reclassify CDBG funds to Federal funds instead of State funds. Jotika gave the committee a staff update, she explained that Kathy Adams has decided to retire completely, the new Transit Fiscal Officer will be Jill Rohr and the engineering position has not been filled. Admin/Fiscal Asst. position

is open Jotika informed the committee that the Village of Butler applied for a residential public infrastructure grant worth \$750,000. This is the first competitive grant that Richland County has received under this program.

Mansfield Rising has been working hard, the branding piece is coming together. They are getting ready to put an RFP out to the public.

5. PRESIDENT'S REPORT –

Ellen told the committee that we now have two vacancies at the Commission and will be seeking nominations for the two positions of Education and Persons with Disabilities representatives. Ellen informed the group of the action taken by the Executive committee on April 10, 2019, a recommendation by the Personnel Committee to get rid of the 15 step pay scale in favor of a minimum/maximum salary range. Executive Committee also voted to eliminate the automatic 4% increases associated with the step scale and replaced them with a 0-4% increase based upon the Executive Director's evaluation of the performance of each staff member. The Executive Directors performance review will still be conducted by the President of the Executive Committee, but any merit increase will be authorized by the Executive Committee.

6. COMMUNITY UPDATES

Bellville's Village Administrator, Larry Weirich, spoke to the committee about updates in Bellville. Larry highlighted two side walk projects, 2020 walkability and painting of the blue bridge. Several paving projects are underway. Larry explained that Bellville awarded a contract to Adena for the Hamilton Drive rehabilitation project. New cemetery addition should be completed within the next three weeks, which will add around 2800 new grave sites. The renovation of the Bike Depot on the bike trail has been completed and is open to the public. The Veterans Memorial, in the current cemetery has been completed and Larry encouraged everyone to take a look at it. Larry told the committee of some new attractions, a Love's/Dunkin Doughnuts is open, a new Edward Jones office, a 2,000 sq. ft. addition to Smith Hardware, also a new Insurance Company is renovating an older building on Main St. Larry told the committee several events coming up in Bellville are, Farmers Market, Christmas in July/Street Mart July 6th, Village wide garage sale June 13th, 14th and 15th and the Annual Fourth of July Parade at 11 am including a Fly over by the 179th battalion. The American Legion is holding a Veterans appreciation picnic. Also starting on June 6th the band stand will have entertainment every 1st and 3rd Thursday thru August.

7. PROGRAM

The Community Improvement Corporation presented an informational timeline of their organization. Cody Albert explained to the committee that the CIC started as funder for Shelby projects including Keyhoe Center, Black fork Commons and Bike Days events. Three or four years ago the organization took a step back to try and decide what its vision was and how it can make an impact. They attended a retreat and came up with new ideas about how to develop a realistic plan. The CIC has a board made up of public and private board members. Dr. Timberlake who became President, was helpful in creating a vision for all of the short-term and long-term goals. The Montrose group was hired to help address gaps in the CIC's economic development. A number of focus groups were formed as well as public surveys. Several issues including aging population and workforce not having high skills to fill jobs in the community. The CIC developed short term and long term goals and turned it into the Shelby Economic Plan. Cody stated that RCRPC has been helpful in developing their plan and that if anyone is interested in viewing the plan please contact him.

8. **OTHERS FROM THE FLOOR** – Nothing at this time.

9. **DATE OF NEXT MEETINGS**

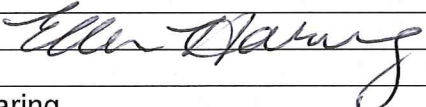
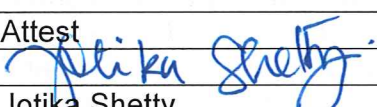
Executive Committee:
Full Commission

June 12, 2019
July 24, 2019

ADJOURNMENT

The meeting was adjourned by declaration.

There being nothing further, President Haring concluded the meeting.

By 	Attest 
Ellen Haring	Jotika Shetty
President	Executive Director

AGENDA

Richland County Regional Planning Commission
Full Commission Meeting
Café on Main – Kobacker Room
May 29, 2019 – 11:30 Lunch – Noon Meeting

1. Roll Call
2. Approval of Minutes of the March 27, 2019 Meetings
3. TRANSPORTATION COORDINATING COMMITTEE
(Business of the Metropolitan Planning Organization MPO)
 - A. Public Transportation Report
 - B. Technical Advisory Committee Report
Action Item(s):
Resolution 19-011 – A Resolution Approving the Overall Work program for FY 2020.
Other Transportation Issues from the Floor

RICHLAND COUNTY REGIONAL PLANNING COMMISSION

Committee Reports

- A. Zoning, Subdivision and Land Use Committee -
 - Review and approval of amendments to the Richland County Subdivision Regulations -
 - Resolution 19-12 – *A Resolution Approving the Richland County Tax Map Officer as the Designated official for Subdivision without Plat Approval –*
 - Approval to sign a Memorandum of Understanding with the County Engineer for Minor Subdivision Approval Process
- B. Ohio District 16 (Clean Ohio/Infrastructure/Job Ready Sites)
4. Executive Director's Report
5. President's Report
6. Community Updates – Larry Weirich, Bellville Village Administrator
7. Program – Shelby Economic Development Plan, Carrie Kemerer and Cody Albert, Shelby Foundation
8. Others from the Floor
9. Date of Next Meetings: Executive Committee: June 12, 2019
 Full Commission: July 24, 2019



RESOLUTION 19-11

OF THE COORDINATING COMMITTEE OF THE CONTINUING COMPREHENSIVE
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

A RESOLUTION APPROVING THE OVERALL WORK PROGRAM FOR Fiscal Year 2020

WHEREAS, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

WHEREAS, the MPO must annually prepare a document that provides an overview of all the major work activities, funding levels and funding sources, and

WHEREAS, the Overall Work Program for Fiscal Year 2020, covering the period from July 1, 2019 to June 30th 2020 has been prepared and submitted and now requires official approval, so

NOW, THEREFORE, BE IT RESOLVED THAT, the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Approves the Overall Work Program for Fiscal Year 2020.

Certification:

The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on May 29, 2019.

By:

Ellen Haring
President

Date

5/31/19

Attest:

Jotika Shetty
Executive Director/Secretary

Date

5/29/2019



RESOLUTION 19-12

OF THE RICHLAND COUNTY REGIONAL PLANNING COMMISSION

A RESOLUTION APPROVING THE RICHLAND COUNTY TAX MAP OFFICER AS THE DESIGNATED OFFICIAL FOR SUBDIVISION WITHOUT PLAT APPROVAL

WHEREAS, The Ohio Revised Code 711.10 grants the Richland County Regional Planning Commission the authority to approve the subdivision of land within the County, other than land within a municipal corporation, and

WHEREAS, the Richland County Regional Planning Commission has adopted general rules, of uniform application, governing plats and subdivisions of land falling within its jurisdiction, and

WHEREAS, Ohio Revised Code 711.131 allows for division of a parcel of land without a subdivision plat and allows the Planning Commission to act through a properly designated representative to approve subdivision of land without plat, and

WHEREAS, Ohio Revised Code 713.21(D) provides Regional Planning Commissions to make agreement with other public agencies for joint use of staff employees and may contract for services, and

WHEREAS, the Richland County Tax Map Office is involved in the R.C. 711.131 division of land without subdivision plat approval process and has the necessary staff to perform those duties

NOW, THEREFORE, BE IT RESOLVED, THAT the Richland County Regional Planning Commission designates the Richland County Tax Map officer to approve division of land without a subdivision plat and sign such approvals on its behalf, and

BE IT FURTHER RESOLVED , THAT the Richland County Regional Planning Commission and the Richland County Engineer have entered into a Memorandum of Understanding to manage the R.C. 711.131 Subdivision Without Plat approval process.

Certification:

The foregoing resolution was approved by the Richland County Regional Planning Commission at its regular meeting held on May 29, 2019.

By:

Ellen Haring
President

Date

Attest:

Jotika Shetty
Executive Director/Secretary

Date