

RCRPC Overall Work Program Completion Report Fiscal Year 2023

Reporting Period: July 1, 2023 – June 30, 2024



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September, 2024

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Richland County Regional Planning Commission (RCRPC)
19 N Main St.
Mansfield, OH 44902

Contents

Abbreviations and Acronyms.....	4
Introduction.....	5
Overall Work Program (OWP).....	6
OWP Completion Report.....	7
Overall Work Program Approval Resolution 23-15.....	8
OWP Completion Report Approval Resolution 25-07.....	9
Subcategory 204 Community Development Block Grants.....	10
Work Element 204.1 CDBG / RLF	10
Activities.....	10
Accomplishments.....	10
Subcategory 206 Ohio Public Works Commission programs	11
Work Element 206.1 OPWC District 16 Administration.....	11
Activities.....	11
Accomplishments.....	11
Subcategory 601 Short Range Planning	12
Work Element 601.1 Short Range Planning	12
Activities.....	12
Accomplishments.....	13
Subcategory 602 Transportation Improvement Program.....	20
Work Element 602.1 Transportation Improvement Program.....	20
Activities.....	20
Accomplishments.....	21
Subcategory 605 Continuing Planning - Surveillance.....	22
Work Element 605.1 Surveillance	22
Activities.....	22
Accomplishments.....	23
<i>Expenditures were lower than original estimated budget. Staff began or completed all activities as expected with staffing levels for FY24</i>	<i>24</i>
Subcategory 610 Transportation Plan	24
Work Element 610.1 Long Range Planning	24
Activities.....	24

Accomplishments.....	25
Subcategory 625 Services.....	27
Work Element 625.1 Planning Assistance, Information Dissemination and GIS Activities	27
Activities.....	27
Accomplishments.....	28
Subcategory 630 Participation in Statewide Planning	28
Work Element 630.1 Participation in Statewide Planning	28
Activities.....	29
Accomplishments.....	29
Subcategory 674 Transit	29
Work Element 674.2 Operational planning for the Richland County Transit Board (RCTB).....	29
Activities.....	30
Accomplishments - RCRPC.....	30
Accomplishments – Operator.....	31
Work Element 674.4 Social Service Transportation	32
Activities.....	32
Accomplishments.....	32
Subcategory 697 Transportation Program Reporting	33
Work Element 697.1 Transportation Program Reporting	33
Activities.....	34
Accomplishments.....	34
Subcategory 901 Local Service.....	35
Work Element 901.1 Local Service (Includes work previously included in 920).....	35
Activities.....	35
Accomplishments.....	36
Subcategory 1001 Administration.....	38
Work Element 1001 Administration.....	38
Activities.....	38
Accomplishments.....	38

Abbreviations and Acronyms

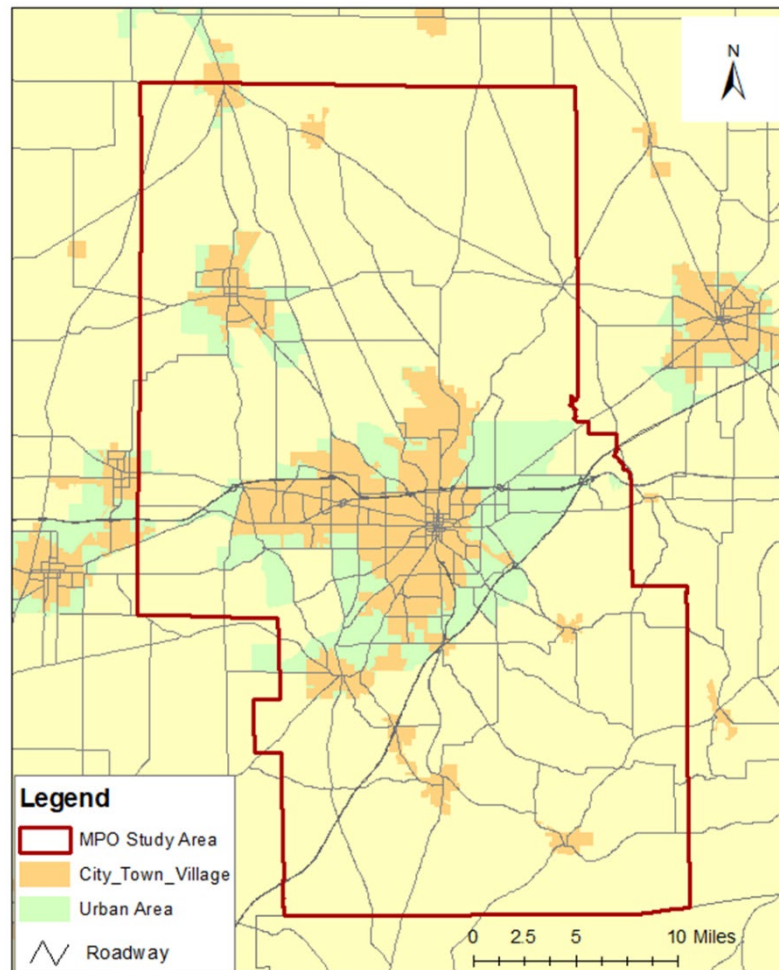
CFR	Code of Federal Regulations
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FY	Fiscal Year
RCRPC	Richland County Regional Planning Commission
HSIP	Highway Safety Improvement Program
IIJA	Infrastructure Investment and Jobs Act
LRTP	Long Range Transportation Plan
MPO	Metropolitan Planning Organization
ODOT	Ohio Department of Transportation
NHPP	National Highway Performance Program
HSIP	Highway Safety Improvement Program
STBG	Surface Transportation Block Grant Program
ATP	Active Transportation Program
PPP	Public Participation Plan
STIP	Statewide Transportation Improvement Program
TAC	Technical Advisory Committee
TIP	Transportation Improvement Program
3-C	Continuing, Cooperative, and Comprehensive

Introduction

The Infrastructure Investment and Jobs Act continues the requirement for a cooperative, continuous, and comprehensive framework for making transportation investment decisions in metropolitan areas. This Federal transportation funding bill authorized federal highway, highway safety, transit, and rail programs for five years from federal fiscal years (FY) 2022 through 2026.

Federal Highway statutes require states and local governments to conduct cooperative, comprehensive, and continuing ("3-C") transportation planning in order to receive federal funds for highway and transit improvements. RCRPC was designated as the Metropolitan Planning Organization (MPO) for the regional transportation planning and study serving the whole Richland County and entities such as Cities, Villages within the County to carry out federal and state required transportation planning and decision-making. The RCRPC Metropolitan Transportation Study Area is shown in **Figure 1**.

Figure 1: RCRPC Metropolitan Transportation Planning & Study Area



Overall Work Program (OWP)

Annual Completion Reports outlines the transportation planning activities undertaken by the Richland County Regional Planning Commission's Metropolitan Planning Organization (MPO) for each State Fiscal Year (SFY) which runs from July 1 to June 30 of the following year. The document includes a description of products completed, status of work as of the end of the SFY, and an overall impact and evaluation of work activities for each task. In addition, the source of funding is identified for each work element.

Each year Richland County Regional Planning Commission (RCRPC) must develop a work program consistent with federal and state regulations. The program must discuss the MPO's planning priorities as well as describe area transportation related activities expected during the next one year period. The program must discuss these activities regardless of funding source, and in sufficient detail to indicate who will perform the work, the schedule for completing it, and the product or products that will be produced.

RCRPC must describe the planning work that will be undertaken over the next fiscal year.

It is a scope of services for implementing the MPO's urban transportation planning process. According to 23 CFR 450.308, the following should be discussed for each major work activity included in the work program.

1. Who will perform the work
2. The resulting work product
3. Funding Summary for the activity (Federal, State, and Local matching fund amounts)

When describing funding, any carryover funds from the previous fiscal year should be shown separately from the current year's Coordinated Planning Grant (CPG) funds. Carryover funds can only be used in the first six months of the new fiscal year.

OWP Completion Report

At the end of each fiscal year RCRPC is required to report to ODOT on the work that they accomplished over the last year in relation to what was planned in the Overall Work Program. This completion report is due to ODOT on September 30 of each year. ODOT will provide a copy of this completion report to FHWA for their review. As per 23 CFR 420.117, this report at a minimum should include:

1. Comparison of actual performance with established goals
2. Progress in meeting Schedules
3. Status of expenditures in a format compatible with the OWP, including a comparison of budgeted amounts and actual costs incurred.
4. Cost overruns and/or underruns
5. Approved OWP revisions
6. Other pertinent supporting data

Overall Work Program Approval Resolution 23-15



RESOLUTION 23-15

OF THE COORDINATION COMMITTEE OF THE CONTINUING COMPREHENSIVE
LAND-USE AND TRANSPORTATION PROGRAM FOR RICHLAND COUNTY, OHIO

A RESOLUTION APPROVING THE OVERALL WORK PROGRAM FOR FISCAL YEAR 2024 (FY2024)

WHEREAS, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

WHEREAS, the RCRPC has prepared a Overall Work Program for Fiscal Year 2024 in defining a scope of transportation and planning activities to meet the needs of this MPO region for which funding can be sought from the FHWA/United States Department of Transportation, the State of Ohio; and

WHEREAS, the Overall Work Program for Fiscal Year 2024 has been reviewed by FHWA and state agencies and changes have been incorporated to address both FHWA's and state's comments; and

WHEREAS, the Overall Work Program for Fiscal Year 2024 hereby certifies that all requirements of 23 CFR, Part 450 relating to the Urban Transportation Planning Process have been met; and

NOW, THEREFORE, BE IT RESOLVED, THAT the Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County, hereby:

Approves the Overall Work Program for Fiscal Year 2024.

Certification:

The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on May 24, 2023

By: Deanna West-Torrence 5-24-23
Deanna West-Torrence
President

Attest: Jotika Shetty 5-24-23
Jotika Shetty
Executive Director/Secretary

OWP Completion Report Approval Resolution 25-07



RESOLUTION 25-07

OF THE COORDINATION COMMITTEE OF THE CONTINUING COMPREHENSIVE
LAND-USE AND TRANSPORTATION FOR RICHLAND COUNTY, OHIO

A RESOLUTION APPROVING THE OVERALL WORK PROGRAM COMPLETION REPORT FOR FISCAL YEAR 2024

WHEREAS, the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission who is designated as the Metropolitan Planning Organization (MPO) for the Mansfield urbanized area by the Governor acting through the Ohio Department of Transportation (ODOT) in cooperation with locally elected officials of Richland County; and

WHEREAS, 23 CFR 420.117 requires the MPO must annually prepare a document that provides an overview of all the major work activities completed and the funds expended for those activities.

WHEREAS, the Overall Work Program Completion Report for Fiscal Year 2024 covering the period from July 1st, 2023 to June 30th, 2024 has been prepared and submitted and now requires official approval, so

NOW, THEREFORE, BE IT RESOLVED, THAT the MPO Coordinating Committee of the Continuing Comprehensive Land Use and Transportation Program for Richland County:

Approves the Overall Work Program Completion Report for Fiscal Year 2024.

Certification:

The foregoing resolution was approved by the Coordinating Committee of the Continuing Comprehensive Land-Use and Transportation Program of the Richland County Regional Planning Commission at its regular meeting held on October 30th, 2024

By:

 10/30/24
Adam Gove
President Date

Attest:

 10/30/24
Jotika Shetty
Executive Director/Secretary Date

Subcategory 204 Community Development Block Grants

Objective: Planning, development, administration and implementation of Community Development Block Grant (CDBG) Program in Richland County, including the Revolving Loan Fund (RLF) activities.

Work Element 204.1 CDBG / RLF

Purpose: Planning, development, administration and implementation of the County's CDBG & RLF.

Activities

Provide planning, development, administration and implementation services to the Richland County Commissioners for Richland County's CDBG Allocation Program, CDBG –CV Program. Active competitive CDBG grants including community development, economic development and targets of opportunity grants.

Administration of the Richland County Revolving Loan Fund. Distributing information; reviewing the program with prospective applicants; reviewing applications; processing and closing loans; servicing all loans, and maintaining appropriate records.

Attend trainings and conferences that build capacity and level of expertise in community development

Accomplishments

Ongoing grant administration and closeout for project activities awarded total \$ 228,000 Richland County allocation grants (PY 21) B-F-21-ICM- including labor compliance, payroll monitoring, invoice submittal, payment distribution, financial reconciliation, grant closeout and state monitoring. – Continual and completion 2nd quarter

Ongoing grant administration for project activities awarded total \$ 228,000 Richland County allocation grants (PY 23) B-F-23-ICM- including labor compliance, payroll monitoring, invoice submittal, payment distribution, financial reconciliation. – Continual

Ongoing grant administration and closeout of for one Critical Infrastructure grant project B-X-20-ICM-1 totaling \$0.5 Million including labor compliance, payroll monitoring, invoice submittal, financial reconciliation, grant closeout and monitoring- Continual and completion 2nd quarter

Ongoing grant administration for one Critical Infrastructure grant project B-X-22-ICM-1 totaling \$0.5Million including labor compliance, payroll monitoring, invoice submittal, financial reconciliation, - Continual.

Staff attended Ohio Conference on Community Development Spring, summer and winter conferences and training opportunities related to fair housing, CDBG Basics and Section 3.

Staff performed Fair Housing Training for Richland County transit staff (July 11, 2024), and mail quarterly brochures. –Continual

204.1 - CDBG In House Staff				
Source of Funding	Budget	Expenditure	\$ Difference	% of budgeted amount
Local	\$39,119	\$64,162	-\$25,043	164.0%
Total	\$39,119	\$64,162	-\$25,043	

Expenditures were higher than original estimated budget. This was due to acting as grant administrator for the two Critical Infrastructure grants.

Staff completed all activities as anticipated in addition to the grant activities associated with the new CDBG-CI grant.

Subcategory 206 Ohio Public Works Commission programs

Objective: Development and Administration of Ohio Public Works Commission (OPWC) Programs in the multi-county area making up District 16.
OPWC District 16 is made up of eight (8) counties as designated by the State Legislature. It includes Ashland, Crawford, Hardin, Marion, Richland, Seneca, Wayne and Wyandot Counties.

Work Element 206.1 OPWC District 16 Administration

Purpose: Development and Administration of OPWC Programs for District 16, including the State Capital Improvement Programs (State Issue #1) and the Job Ready Site Programs.

Activities

Serve as District 16 liaison for Infrastructure projects. Administrative services include the maintenance of the District 16 data base of Issue #1 projects, the communication with appropriate officials in the District concerning the programs rules and regulations, review applications for eligibility and completeness and the maintenance of meeting records and other files.

Serve as District 16 liaison for Natural Resources Assistance Council (NRAC). Administrative services will include maintaining and updating the membership list, the communication with appropriate officials in the District concerning the programs rules and regulations, review applications for eligibility and completeness and the maintenance of the meeting records and other files.

Accomplishments

Routine administrative tasks as liaison associated with District 16 State Capital Improvements Program and Local Transportation Improvement Program to allocate funds. Compiled Round 38 project lists for District 16 approval on 12/01/2023. - Continual

Compiled and submitted approved applications to State for funding and held district meeting on 3/22/2024-completed 2nd & 3rd Qtr.

Created District 16 Round 39 Project manual, methodology and distributed information to solicit applications for R39 Fiscal Year 25 project list. – 4th Qtr.

Provided administrative support for the District 16 Clean Ohio Space Program to the Natural Resource Assistance Council (NRAC) and staff facilitated meetings on 11/09/23. - Continual

Created District 16 NRAC methodology and distributed information to solicit applications for R19, FY 2026. – 4th quarter

206 OPWC District 16 Administration continued

206.1 - OPWC / NRAC		In House Staff		
Source of Funding	Budget	Expenditure	\$ Difference	% of budgeted amount
Local	\$22,924	\$24,709	-\$1,785	
Total	\$22,924	\$24,709	-\$1,785	107.8%

Expenditures were slightly above original estimates. Staff completed all activities as anticipated for FY 24.

Subcategory 601 Short Range Planning

Objective: The identification and analysis of near-term transportation problems/needs and the development of recommended solutions.

Work Element 601.1 Short Range Planning

Purpose: To identify short range transportation needs and problems, present alternative solutions and evaluation criteria, and assist policy makers in development and adoption of plans and programs that include activities and projects that optimize efficient management of the existing transportation system.

Activities

Continuous administration and technical direction of the transportation planning program.

Implement Richland County Safety Plan

- *Updated the GIS analysis for displaying MPO dangerous locations with the highest traffic crash*
- *Updated the GIS analysis for displaying MPO dangerous locations with the highest traffic crash by frequency*
- *Assist local entities with determining low cost safety countermeasures*

- Assist local entities with funding options for safety improvements

Assist jurisdictions with engineering solution related to pavement, traffic signs and markings, congestion and general operational concerns

Promote innovative transportation solutions such as access management or signal coordination to reduce the need for new roadways and added capacity

Implement strategies identified in the RCRPC Active Transportation Plan.

- Develop an outreach program for Ped/Bike Safety
- Identified and created maps showing all locations with Ped/Bike crashes

Assist ODOT with implementation of Walk. & Bike activities:

- Conducted regional-wide sidewalk condition and inventory survey.
- Conducted Bike to Work Day event to promote the complete street, health and increase safety and accessible transportation options for all users.

Encourage active transportation activities through various media outlets

Assist local entities with applying for funds for active transportation projects

MPO staff started to prepare the needed data for Regional Freight Plan

Create level of expertise within the staff on the latest management and operations strategies for existing transportation system – utilize LTAP and other available training tools.

Transit Planning

Monitor transit activities and assist RCT management team and the Richland County Transit Board in identifying operational improvements, service adjustments, safety issues, and capital improvements.

Assist with the development of Transit Development Program (TDP) –

In an effort to improve the transit operations, this report is produced documenting operations of the last calendar year and forecasting the operational and capital needs of the Transit System for the next 5 years.

Planning efforts for the Agency Transportation Advisory Committee (ATAC) and Ohio Coordination Program grant.

Monitor adherence to the Coordinated Public Transit Human Services Transportation Plan

Accomplishments

Updated the GIS analysis for displaying MPO dangerous locations with the highest traffic crash (using ODOT Criteria)

Updated the GIS analysis for displaying MPO dangerous locations with the highest traffic crash by frequency

Conduct Before/after safety and traffic study for MPO existing two roundabouts – *Completed (see page 16-18)*

Conduct Pavement Survey and Inventory for safety using STBG grants – *Completed*

[MPO regions local road pavement condition and inventory survey](#)
[The regional wide sidewalk condition and width inventory survey](#)
[The regional-wide traffic & transit sign condition and inventory survey](#)
[The roadway pavement marks and strip-line condition and inventory survey](#)

GIS Dashboard:

[A. Demo - GIS Database of Roadway Asset Inventory & Assessment](#)
[B. GIS Dashboard - Roadway Asset Inventory & Assessment](#)
[C. GIS Dashboard - Transit Route Assessment](#)

Conduct Airport Access and Corridor Analysis – on going will be done partly by 12/30/2024, the overall project will be done by 12/30, 2025

Bike to Work Day Events for promoting multimodal safety and expanded travel options – Completed (see page 19)

Conducted Bike and Pedestrian Safety Improvement and Crash Data Analysis– On going will be done by 12/30/2024

West 4th St. Corridor and Safety Study - Completed

Weekly or biweekly social media postings promoting traffic safety, transportation news, and community planning activities– continual.

Submitted application for school safety zone outreach program to ODOT Safe Routes to School program. (was not awarded grant)

Staff attended meetings and coordinated with Village of Plymouth for their awarded Safe Routes to School grant

Provide leadership and attend monthly meetings of Housing Development Steering Committee - continual

Decision making guided by the Coordinated Public Transit Human Services Transportation Plan affecting local public transit and transportation services. - Continual

Coordination with local jurisdictions addressing local safety concerns - Continual

Staff reviewed jurisdictions safety plans and studies and provided input - Continual

Staff attended multiple training/webinars – Traffic Safety / Ped Bike Safety /Access management/ Streetlight

Completed work on Strategic 10-year Transit development Plan (TDP). Continual work with Transit consultant on the TDP.

Regularly attend Richland County Transit Board meetings w/ continual planning support

Approved Performance Management targets

A. Short-Range - In-House Staff

Source of Funding	Total Budget	FY 2023 Carryover	FY 2024	Expenditure Total	Expenditure Carryover \$\$	Expenditure Current FY \$\$	\$ Difference	% of budgeted amount
601.1 - Short Range In House Staff								
US DOT	\$68,894	\$34,447	\$34,447	\$106,589	\$53,275	\$53,315	-\$37,695	154.7%
ODOT	\$8,612	\$4,306	\$4,306	\$13,324	\$6,659	\$6,664	-\$4,712	
Local	\$8,612	\$4,306	\$4,306	\$13,324	\$6,659	\$6,664	-\$4,712	
Total	\$86,118	\$43,059	\$43,059	\$133,237	\$66,593	\$66,644	-\$47,119	

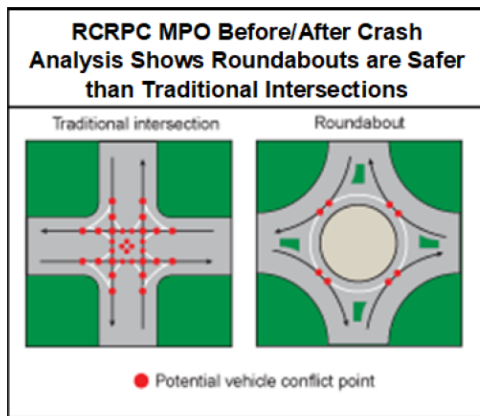
B. Short-Range - Special Projects

Source of Funding	Budget	FY 2023 Carryover	FY 2024	Expenditure Total	Expenditure Carryover \$\$	Expenditure Current FY \$\$	\$ Difference	% of budgeted amount
Special Project Total								
US DOT	\$397,090	\$0	\$397,090	\$227,663		\$227,663	\$169,427	53.2%
ODOT	\$24,740	\$0	\$24,740	\$4,948		\$4,948	\$19,792	
Local	\$24,740	\$0	\$24,740	\$4,948		\$4,948	\$19,792	
Total	\$446,570	\$0	\$446,570	\$237,560		\$237,560	\$209,010	

* SR 13 Corridor & RR Study Delayed, the overall project will be done by 12/30/2025 according to schedule.



Before/After Traffic Crash Analysis of Existing Roundabouts within RCRPC MPO Region



RCRPC MPO has recently conducted a Before/After analysis of the roundabouts at both Straub Rd. & Middle-Bellville Rd. and E Cook Rd. & Mansfield-Lucas Rd., the only two roundabouts in our Region. The results from the before/after analysis indicates that there has been a significant reduction in total crashes and injury related crashes at both intersections after the roundabout installations. These reductions have not only saved lives but also resulted in substantial cost savings to society.

The cost saving calculation indicates that the investment in building both roundabouts in 2012 (Straub Rd. & Middle- Bellville Rd.) or 2022 (E Cook Rd/ Mansfield-Lucas Rd.) have clearly paid off in terms of both saving lives and money for the community even though only 2020-2023 four years crashes reduction was used in the monetary value calculation for Straub Rd/Middle-Bellville or one year crashes reduction was used in the monetary value calculation.

The decrease in crashes translates to lower property damage, reduced medical bills, and decreased overall impact on individuals' time and resources. This success is a testament to the effectiveness of roundabouts in improving traffic safety and reducing accidents at busy intersections.

Visit us at:

www.rcrpc.org/copy-of-read-up

Scan the QR code with your smart phone to Access our website.

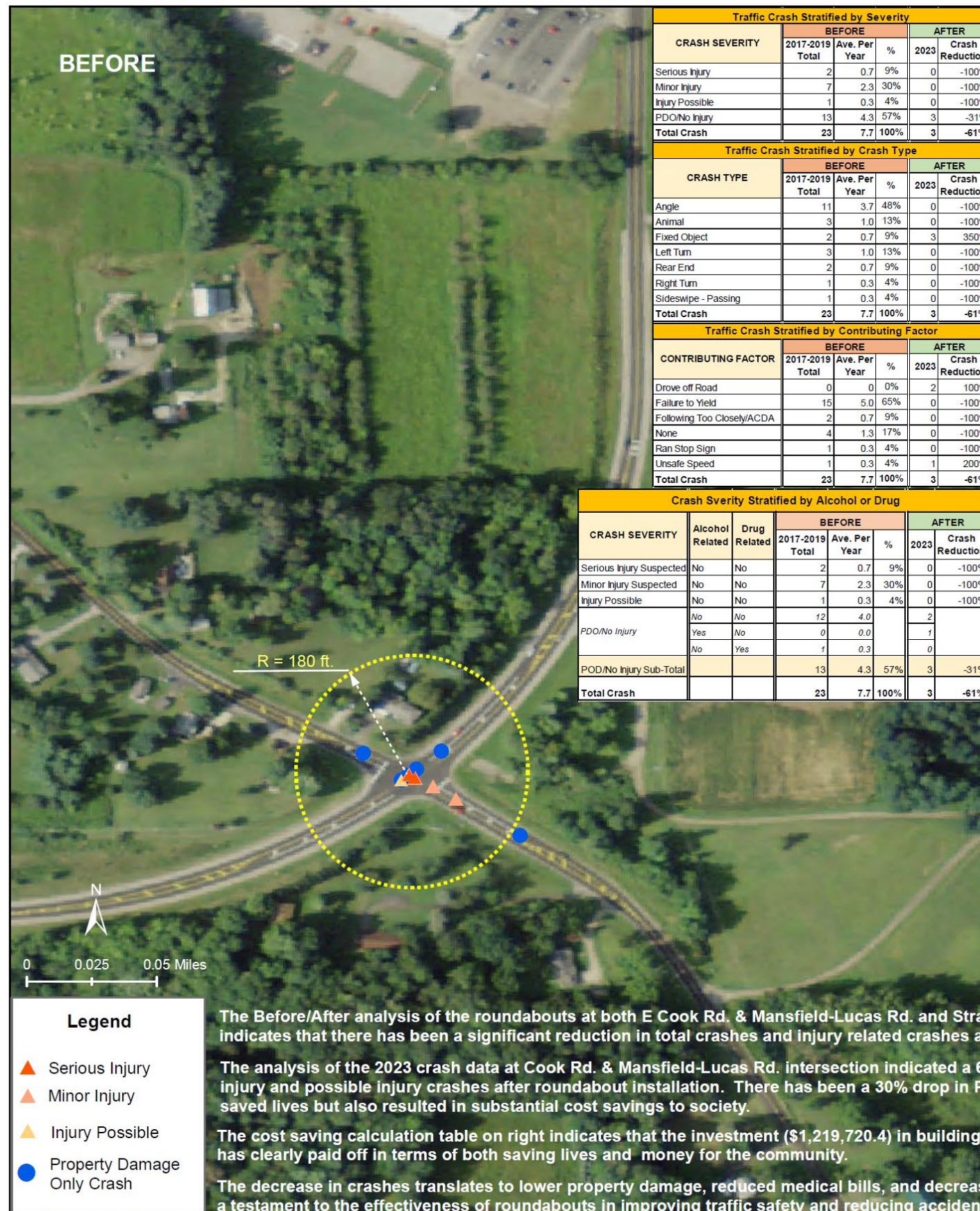


Richland County Regional Planning

19 North Main St
Mansfield, Ohio 44902



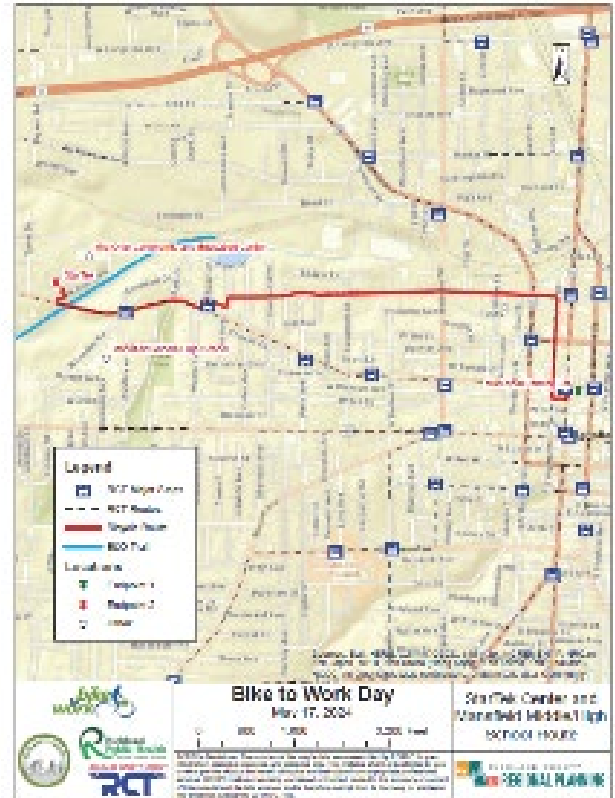
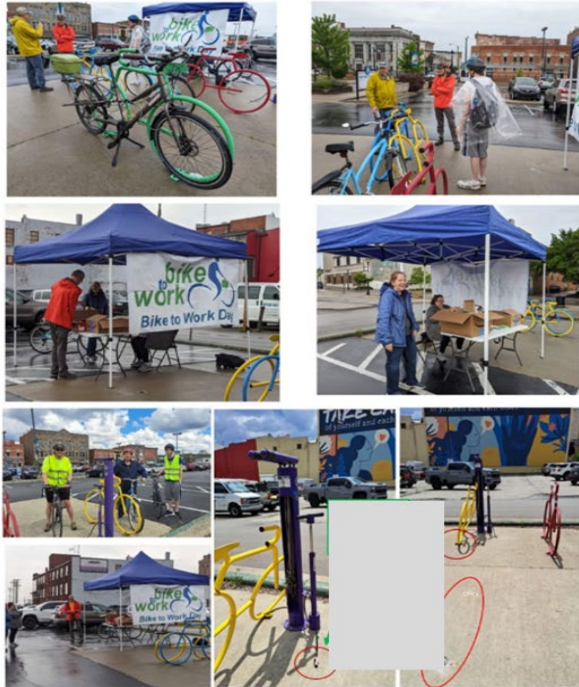




Pictures Taken on Bike to Work Day

Increasing Safe and Accessible Transportation Options for Multiple Travel Modes of all Users

May 17, 2024



CITY CENTER



Subcategory 602 Transportation Improvement Program

Objective: The development, monitoring, and revision of the biennial Transportation Improvement Program (TIP) and project delivery activities associated with projects included in the 4-year program of transportation system improvements.

Work Element 602.1 Transportation Improvement Program

Purpose: The developing, monitoring and revision of the TIP and project delivery activities associated with projects included in the 4-year program of transportation system improvements.

Activities

Continuous administration and technical direction of the transportation planning program.

Development of a 4 year Transportation Improvement Program

Review of all projects in the TIP for consistency with the LRTP

Fiscal constraint review for all projects and programs requested to be in the TIP

Public Involvement as per RCRPC Public Involvement Plan

Continue to improve project selection criteria to insure national and regional goals are addressed.

Emphasize safety improvements within project selection

Support roadway design standards that balance the need to improve operations and traffic carrying capacity with the economic viability of the adjacent land

Promote system preservation throughout the selection process

Continue to support local bike lane stripping and signing.

Encourage design standards that consider community and environmental impacts though the incorporation of context sensitive solutions into projects

Project development monitoring to insure TIP requirements are maintained.

Prepare TIP Amendments and Modifications throughout all phases of project development

Accomplishments

Conducted Call for projects for developing the next 2026-2029 TIP Project.

Conducted MPO regional-wide transportation/roadway improvement needs and priority on-line survey for TIP development

Updated maps showing identified high-crash locations throughout the MPO region for ideas of the next 2026-2029 TIP

A. The high-crash locations in RCRPC MPO Region (ODOT's Criterial)

B. MPO High-Crash Locations by Crash Frequency

Conducted Pavement Condition and Safety Inventory Survey for TIP related projects development and analysis – Completed

MPO regions local road pavement condition and inventory survey

The regional wide sidewalk condition and width inventory survey

The regional-wide traffic & transit sign condition and inventory survey

The roadway pavement marks and strip-line condition and inventory survey

Revised online Transportation Projects map.

Maintained an accurate, fiscally constrained TIP throughout the Fiscal Year that adhered to the RCRPC Public Participation Plan. - Continual

Attended relevant scope meetings for regional projects to ensure local priorities are being met. – Continual

Submitted 25 Administrative Modifications - Continual

Approval of 17 project TIP amendments - Continual

Assisted local jurisdictions with field reviews and initial scoping - Continual

Maintained knowledge of Bipartisan Infrastructure Law funding opportunities - Continual

Source of Funding	Total Budget	FY 2023 Carryover	FY 2024	Expenditure Total	Expenditure Carryover \$\$	Expenditure Current FY \$\$	\$ Difference	% of budgeted amount
602.1 - TIP In House Staff								
US DOT	\$13,118	\$6,559	\$6,559	\$13,158	\$13,660	-\$502	-\$40	100.3%
ODOT	\$1,640	\$820	\$820	\$1,645	\$1,707	-\$63	-\$5	
Local	\$1,640	\$820	\$820	\$1,645	\$1,707	-\$63	-\$5	
Total	\$16,397	\$8,199	\$8,199	\$16,448	\$17,075	-\$627	-\$51	

Subcategory 605 Continuing Planning - Surveillance

Objective: Maintenance of basic data files or input to other aspects of the ongoing transportation planning process.

Work Element 605.1 Surveillance

Purpose: Collection and maintenance of sufficient data to monitor growth of the community; use and efficiency of the transportation system both now and in the future; transportation resources and community attitudes towards transportation.

Activities

Continuous administration and technical direction of the transportation planning program.

Collect and maintain data for the inventory of physical characteristics and conditions of the transportation System

- Regional network and roadway functional classification*
- Roads and Bridges*
- Transit and Paratransit System assets*
- Freight Terminals/Generators*
- Railroads*
- Airports*
- Parking*
- Bike Trails*
- Bike Lanes*
- Walking/Hiking Paths*
- Sidewalks / Crosswalks*
- Signals and Signing*
- Pavement Marking*

Collect and maintain data for the inventory of the operational characteristics of the transportation system

- Traffic Volumes*
- Intersection Movement Counts*
- Crash data*
- Signal operation*
- RCT operation data including ridership, revenue miles, revenue hours, and costs*
- RCT vehicle data*
- Freight Activity – Roadway/Rail/Air*
- Commercial/Other transit data*

Collection and maintenance of Demographic, Employment, Economic, and Land Use data

- Population*
- Workers*
- Vehicles*

Households
Employment

Analysis of Census data relative to transportation system operations

Maintenance of GIS system to be utilized in the collection and maintenance of all transportation planning data.

Environmental Justice Analysis

Accomplishments

*Maintaining current inventories and data files, essential to all planning activities and decision making -
Continual*

[Created map with AADT and traffic counts along the MPO's street network](#)

Traffic counts in response to community requests and MPO needs – Continual

[Created and maintaining regional-wide the GIS based roadway network and FC maps](#)

Created and maintaining regional-wide the GIS based social-economic data in TAC level for modeling

Created and maintaining regional-wide the GIS based high-crash location and database

- *[Updated the GIS analysis for displaying MPO dangerous locations with the highest traffic crash](#)*
- *[Updated the GIS analysis for displaying MPO dangerous locations with the highest traffic crash by frequency](#)*
- *[Maintaining GIS datasets of the regional wide sidewalk condition and sidewalk width GIS inventory data](#)*
- *[Maintaining GIS datasets of the regional-wide traffic & transit sign condition and GIS inventory data](#)*
- *[Maintaining GIS datasets of roadway pavement and marking condition and GIS inventory data](#)*

Created and maintaining GIS datasets for Environmental Justice Analysis for current and proposed TIP – Continual.

Continuing to work with Transit Board to acquire accurate transit data– Continual

Approved the ODOT established adjusted urban area boundaries conforming to the 2020 census with resolution

Source of Funding	Total Budget	FY 2023 Carryover	FY 2024	Expenditure Total	Expenditure Carryover \$\$	Expenditure Current FY \$\$	\$ Difference	% of budgeted amount
605.1 - Surveillance In House Staff								
US DOT	\$112,274	\$56,137	\$56,137	\$54,554	\$24,121	\$30,433	\$57,721	
ODOT	\$14,034	\$7,017	\$7,017	\$6,819	\$3,015	\$3,804	\$7,215	
Local	\$14,034	\$7,017	\$7,017	\$6,819	\$3,015	\$3,804	\$7,215	
Total	\$140,343	\$70,172	\$70,172	\$68,192	\$30,151	\$38,041	\$72,151	48.6%

Expenditures were lower than original estimated budget. Staff began or completed all activities as expected with staffing levels for FY24

Subcategory 610 Transportation Plan

Objective: Development, evaluation, revision and updating of the Long Range Transportation Plan (LRTP)

Work Element 610.1 Long Range Planning

Purpose: Maintain a LRTP that is consistent with the requirements of the present Surface Transportation Act and representative of the needs and desires of the citizens of Richland County. Monitor and evaluate forecasts and assumptions that were used in the development of the adopted long range plan and make adjustments or revise the plan as necessary

Activities

Continuous administration and technical direction of the transportation planning program.

Collecting and maintaining the regional long-range plan and TDM related social-economic database

Updating the regional transportation and roadway network

Prioritizing the regional roadway crash and hot-spots for identifying improvement projects

Coordinate long range planning activities with land use, economic development, and local community organizations

Staff involvement in researching the latest planning and implementation efforts of all multi modal transportation options (Car/Bike/Pedestrian/Transit)

Encourage ODOT and local governments to employ context sensitive solutions in the planning and development of transportation projects

Verify Goals, Objectives, and Strategies presented in the approved Long Range Transportation Plan still serve the region appropriately

Ensure all RCRPC Regional Plans are aligned with statewide Plans.

-Access Ohio 2045

-Walk.Bike.Ohio.

Accomplishments

Verified projects in the region are consistent with Goals, Objectives and Strategies of the LRTP to ensure proper focus of the region's transportation investments– Continual

Reaffirmed the LRTP with Resolution 24-13 dated 05/29/24

Conducted Public meetings for the inputs of transportation improvements for the development of 2050 LRTP ([see fly, next page](#))

Created website & newsletters for 2050 LRTP

[A. 2050 LRTP Website](#)

[B. 2050 LRTP Newsletter \(](#)

Regional Transportation need online survey for the development of 2050 LRTP

[2050 LRTP - Regional-Wide Transportation Need Online Survey](#)

Conducted analysis to the 2050 LRTP on-line need survey results

[2050 LRTP Online Survey Results & Analysis](#)

Conducted regional base year traffic condition analysis for the development of 2050 LRTP

Conducted regional – wide social economic analysis for the development of 2050 LRTP

Source of Funding	Total Budget	FY 2023 Carryover	FY 2024	Expenditure Total	Expenditure Carryover \$\$	Expenditure Current FY \$\$	\$ Difference	% of budgeted amount
610.1 - Long Range								
US DOT	\$70,824	\$35,412	\$35,412	\$102,807	\$27,545	\$75,261	-\$31,983	145.2%
ODOT	\$8,853	\$4,427	\$4,427	\$12,851	\$3,443	\$9,408	-\$3,998	
Local	\$8,853	\$4,427	\$4,427	\$12,851	\$3,443	\$9,408	-\$3,998	
Total	\$88,530	\$44,265	\$44,265	\$128,508	\$34,432	\$94,077	-\$39,978	

* Table above includes Tasks done by consultants for LRTP

Source of Funding	Total Budget	FY 2023 Carryover	FY 2024	Expenditure Total	Expenditure Carryover \$\$	Expenditure Current FY \$\$	\$ Difference	% of budgeted amount
610.1 - Long Range In House Staff								
US DOT	\$70,824	\$35,412	\$35,412	\$64,337	\$27,370	\$36,967	\$6,487	90.8%
ODOT	\$8,853	\$4,427	\$4,427	\$8,042	\$3,421	\$4,621	\$811	
Local	\$8,853	\$4,427	\$4,427	\$8,042	\$3,421	\$4,621	\$811	
Total	\$88,530	\$44,265	\$44,265	\$80,422	\$34,212	\$46,209	\$8,108	

* Table above includes tasks done only by in-house staff, and removed tasks done by consultant for LRTP moved to the group of special projects



OUR FUTURE STARTS **WITH YOU**

RICHLAND COUNTY

The Long-Range Transportation Plan will guide auto, bicycle, bus, and pedestrian projects and funding through 2050.

Learn about our plan and share your thoughts about transportation through events below.



PUBLIC SURVEY

ONLINE TODAY



EXISTING CONDITIONS OPEN HOUSES

**TUESDAY,
JUNE 18, 2024**

9 AM - 1 PM
Plymouth Branch Library
29 W Broadway Street
Plymouth, OH 44865

2 PM - 4 PM
Richland County Regional
Planning Commission
19 N Main Street
Mansfield, OH 44902



NEEDS PLAN OPEN HOUSES

**TUESDAY,
AUGUST 13, 2024**

2 PM - 4 PM*
Main Branch Library
43 W. Third Street Street
Mansfield, OH 44902

5 PM - 7 PM
Richland County Regional
Planning Commission
19 N Main Street
Mansfield, OH 44902



COST- CONSTRAINED PROJECT LIST OPEN HOUSES

**THURSDAY,
OCTOBER 24, 2024**

2 PM - 4 PM*
Bellville Branch Library
97 W Bell Street
Bellville, OH 44813

5 PM - 7 PM
Richland County Regional
Planning Commission
19 N Main Street
Mansfield, OH 44902

* Location and time details to be confirmed.

For more information and project updates,
visit www.rcrpc.org/regional-transportation-plan
or contact the project team.

PONG WU
RCRPC Transportation
Technical Director
OFFICE: 419.774.6200
EMAIL: pwu@rcrpc.org

PHILIP ROTH
Project Manager
American Structurepoint, Inc.
OFFICE: 317.547.5580
EMAIL: proth@structurepoint.org



THANK YOU FOR YOUR PARTICIPATION!

Subcategory 625 Services

Objective: The provision of planning assistance, data, information, and reports to individuals and organizations involved in community development, planning and implementation activities.

Work Element 625.1 Planning Assistance, Information Dissemination and GIS Activities

Purpose: To assist and make available transportation data collected to anyone requesting information about the transportation system in Richland County.

Activities

Continuous administration and technical direction of the transportation planning program.

Continue to be represented on local committees that address transportation, landuse and economic development issues. Including the work required to be a participating member, including but not limited to:

*Safe Routes to School Committees
Richland Community Development Group
Mansfield Rising
Richland Public Health
Transportation Improvement District*

Report to Technical Advisory Committee on all planning program activities

Assist local jurisdictions with reviews of proposed development

*Land use
Access Management
Impact analysis*

Assist ODOT and all local partners with their Safety Goals

Promote region's statistical advantages

Encourage local and state agencies to maintain adequate funding programs for the operation and maintenance of the region's transportation system

Assist ODOT D3 in all regional transportation planning activities

Continue to evaluate, update and implement the RCRPC Comprehensive Plan

Continue to evaluate, update and implement the RCRPC Public Involvement Plan

Continue to be a readily accessible forum for cooperative decision making by local government officials with regards to land use and transportation and development related issues.

Participate in organizations and events that target traditionally underserved population

Maintenance of the RCRPC Website

Accomplishments

Assisted the transit agency to update transit network – Continual

Assisted the transit agency to conduct transit sign condition and inventory survey

Attended community meetings involving transportation, land use and economic development– Continual

Fulfill local requests for traffic count information (realtors/developers/engineers) – Continual

Fulfill local requests for maps and aerial photography (realtors/developers/engineers) – Continual

Website transportation resource page kept updated– Continual

Source of Funding	Total Budget	FY 2023 Carryover	FY 2024	Expenditure Total	Expenditure Carryover \$\$	Expenditure Current FY \$\$	\$ Difference	% of budgeted amount
625.1 - Planning Assistance In House Staff								
US DOT	\$48,459	\$24,229	\$24,229	\$15,685	\$6,482	\$9,203	\$32,773	32.4%
ODOT	\$6,057	\$3,029	\$3,029	\$1,961	\$810	\$1,150	\$4,097	
Local	\$6,057	\$3,029	\$3,029	\$1,961	\$810	\$1,150	\$4,097	
Total	\$60,573	\$30,287	\$30,287	\$19,607	\$8,103	\$11,504	\$40,967	

Following requests from the community, staff began or completed all activities as expected with staffing levels for FY24. In addition many hours staff used for assisting the transit agency were incorrectly placed in the Short-Range Transportation Plan (Code 6011) and caused short-range a 154% about its budget. Some technical assistances requests by local community were done by staff (Exempt) after business hours and haven't been counted due to the staff shortage.

Subcategory 630 Participation in Statewide Planning

Objective: To be an effective planning partner to ODOT

Work Element 630.1 Participation in Statewide Planning

Purpose: Assistance provided to ODOT for all statewide transportation planning activities

Activities

Assistance and participation in meetings, plan reviews, program reviews and other statewide planning and policy issues

Collaboration with FHWA and ODOT on issues, projects, programs and policies impacting the region

Participation on OARC committees that relate to regional transportation planning issues

- OARC Transportation Directors
- OARC Safety Working Group
- OARC Executive Directors Group

Attendance and participation in "Toward Zero Deaths" activities

Accomplishments

Collaborated with ODOT on STIP and attended review and public meetings –

Attended OARC Transportation Directors and Executive Directors Meetings– Continual

Attended OARC Safety Working Group– Continual

Attend Central Ohio GIS group - continual

Source of Funding	Total Budget	FY 2023 Carryover	FY 2024	Expenditure Total	Expenditure Carryover \$\$	Expenditure Current FY \$\$	\$ Difference	% of budgeted amount
630.1 - Statewide Planning In House Staff								
US DOT	\$7,623	\$3,812	\$3,812	\$1,901	\$654	\$1,246	\$5,723	
ODOT	\$953	\$476	\$476	\$238	\$82	\$156	\$715	
Local	\$953	\$476	\$476	\$238	\$82	\$156	\$715	
Total	\$9,529	\$4,765	\$4,765	\$2,376	\$818	\$1,558	\$7,153	24.9%

Expenditures were lower than original estimated budget. Many activities were virtual and hence did not require travel time.

Staff began or completed all activities as expected with staffing levels for FY24.

Subcategory 674 Transit

Objective: Activities and assistance to develop, monitor, analyze, and improve mass transit services and systems including the development of short- and long-range plans and programs to improve operational efficiencies and forecast the need for capital improvements.

Work Element 674.2 Operational planning for the Richland County Transit Board (RCTB)

Purpose: Additional details regarding the work completed in this section are included in Appendix B of OWP.

Activities

Provide staff, administration and office facilities to the Richland County Transit Board, the implementing agency for public transportation projects in Richland County

Accomplishments - RCRPC

Developed, wrote, administered, and reported results for all local, FTA, and ODOT Transit grants—Continual

Managed various procurements, developed scope, RFP, procured consultant services for capital projects including HVAC, parking lot paving, windows and facilities painting and monitored for compliance – continual

Worked with selected consultants on the Transit Development Plan to successfully involve stakeholders, set up public meetings, review technical memo, coordinated the steering and oversight committees, and develop recommendations - continual

Monitored performance of the transit services provided and the contracted management team— Continual

Contracted with local agencies and government entities for contract services and local match— Continual

Managed asset planning, including the development of Transit Asset Management (TAM) performance targets, equipment maintenance and vehicle PM - 4th Qtr.

Planned, budgeted, monitored, and implemented all financial activities, including the annual audit—Continual

Prepared and submitted all required state and federal reports, including the National Transit Database (NTD) and ODOT Blackcat annual reports- 4th Qtr.

Managed operational planning for fixed-route and para-transit services, including ridership, route and fare analysis— Continual

Maintained safety plans, drug and alcohol compliance and proactive operator training— Continual

Planned and hosted all RCTB meetings, including monthly, special and committee meetings with agenda, minutes, board packets, financial and ridership reports— Continual

Conducted partner development activities with community leadership meetings with elected officials, employers, non-profit organizations, funding agencies and foundations.

Utilized RCT services for ATAC coordination effort, including billing for transit services per the documentation needs of the agency– Continual

Completed FTA/NTI trainings, ODOT Transit Academy course, and other transit education, including the OPTA conference, for information related to federal and state program requirements

Oversaw bus advertising program and RCT marketing– Continual

Public outreach through networking, press releases, newspaper and television interviews. – Continual

Accomplishments – Operator

Ridership data monitored and reported – continual

Route analysis – continual

System performance analysis on fixed route service and para transit - continual

Transit Development Plan - Completed surveys, distributed surveys, ride along, attended public meetings, steering committee and oversight committee meetings, review recommendations - 4th qtr.

Timely dissemination of information through social media postings, participated in community events - continual

Effectively marketed services, special events promotions, etc. - continual

RCT Website maintained - continual

Published and distributed route schedule maps – continual

Prepare effective preventive maintenance plan and transit asset management plan - continual

Provided monthly reports to RCTB, attended RCTB meetings - monthly

Responded to and resolved public inquiries, complaints, and comments - continual

Source of Funding	Budget	Expenditure	\$ Difference	% of budgeted amount
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674.2 - Transit Planning				
FTA 5307 - 80%	\$105,785	\$142,431	-\$36,646	
Local RCTB - 20%	\$26,446	\$35,608	-\$9,162	
Total	\$132,231	\$178,039	-\$45,808	134.6%

Expense for data collection and planning by operator as per FY24 OWP Appendix B

Source of Funding	Budget	Expenditure	\$ Difference	% of budgeted amount
674.2 - Transit Operator				
FTA 5307 - 80%	\$96,000	\$163,285	-\$67,285	
Local RCTB - 20%	\$24,000	\$40,821	-\$16,821	
Total	\$120,000	\$204,106	-\$84,106	170.1%

Staff completed all activities as expected with staffing levels for FY24. Budget exceeded due to personnel addition to staff.

Work Element 674.4 Social Service Transportation

Purpose: To facilitate the coordination of transportation provided by Social Service Agencies.

Activities

Maintain a single computerized database of transportation services in Richland County

The broker uses a comprehensive listing of transportation routes and schedules provided by all social service agencies and Richland County Transit.

Meet a significant number of trip requests in a coordinated fashion by matching the request with existing transportation

The broker keeps records of all transportation resources and uses this information to match trip requests from agency representatives to the most appropriate existing transportation service.

Accomplishments

Coordination of transportation resources in Richland County; updated all ATAC resource forms, updated mobility management website, posted on social media about MM resources – Continual

*Schedule trips, provide information and referral, and facilitate the exchange of fares between agencies–
Continual*

Pay the transportation providers and collect reimbursement from the requesting agencies – Continual

Facilitate a single contact for all scheduling and billing concerns. – Continual

*Administration of grants that may be procured for the purpose of coordination activities, such as ODOT's
Ohio Coordination Program – Continual*

Coordinate ATAC meetings

*Attend mobility manager monthly peer meetings, community meetings, mobility workshops, OPTA annual
state conferences - continual*

*The Mobility manager position was discontinued at RCRPC after December 2024. The position and grant
was transferred to Area Agency of Aging. A new position for Regional Mobility Planner for FY 2025 will
be filled.*

Source of Funding	Budget	Expenditure	\$ Difference	% of budgeted amount
674.4 - Mobility Management				
Office of Transit - 14.3%	\$65,456	\$50,067	\$15,389	
ATAC Agencies - 85.7%	\$488,989	\$367,409	\$121,580	
Total	\$554,445	\$417,476	\$136,969	75.1%

Staff began or completed all activities as expected with staffing levels for FY24.

Variance in budget was due to the discontinuation of the trip brokerage service for ATAC agencies after December 2024.

Subcategory 697 Transportation Program Reporting

Objective: To effectively communicate transportation activities to stakeholders

Work Element 697.1 Transportation Program Reporting

Purpose: Includes the preparation of reports and documents that facilitate communication of transportation related issues to the region's transportation stakeholders.

Activities

Continuous administration and technical direction of the transportation planning program

Creation of Overall Work Program and Completion report.

Development and publishing of annual report of transportation planning activities

Review and Updating of Title VI/Environmental Justice formal complaint process

Review and Updating of RCRPC Transportation Prospectus

Review and Updating of RCRPC Transportation Planning Procedural Manual

Continue to develop regional modes of cooperation between multiple agencies

Accomplishments

Prepared presentation and planning documents done in the FY2023 for the FHWA/ODOT joint biennial review meeting

Prepared and reviewed monthly invoice and the associated financial documents

Prepared documents and agendas for TAC meetings and Policy committee meetings

Conducted MPO's first Corridor Study for the West 4th Street from Home Rd to US-30 (around 4.5 miles) in recent years. The final corridor study report and presentation files are also posted on MPO maintained transportation website.

Updated related documents for the website under MPO Transportation

Quarterly meeting of the Richland County Regional Planning Commission and the Coordinating Committee to report on transportation and planning program

Quarterly and special meetings of the Technical Advisory Committee

Prepared RCRPC FY2022_Annual Listing of Federal Obligated Projects and Report. – 3rd qtr

Approved OWP Completion Report with Resolution 23-04 dated 10/26/22

Certified Urban Planning process with Resolution 22-12 dated 04/24/23

Approved OWP with Resolution 22-15 dated 05/24/23

Review of RCRPC prospectus and Planning procedural Manual

Employee personnel succession planning

Quarterly newsletters, press releases highlighting transportation planning and commission activities created and distributed – continual

Source of Funding	Budget	FY 2023 Carryover	FY 2024	Expenditure Total	Expenditure Carryover \$\$	Expenditure Current FY \$\$	\$ Difference	% of budgeted amount
697.1 - Program Reporting In House Staff								
US DOT	\$84,722	\$42,361	\$42,361	\$15,486	\$7,041	\$8,444	\$69,237	
ODOT	\$10,590	\$5,295	\$5,295	\$1,936	\$880	\$1,056	\$8,655	
Local	\$10,590	\$5,295	\$5,295	\$1,936	\$880	\$1,056	\$8,655	
Total	\$105,903	\$52,951	\$52,951	\$19,357	\$8,802	\$10,555	\$86,546	18.3%

Began or completed all activities as expected with staffing levels for FY24.

Under budget as several activities and tasks were completed by staff (Exempt) after business hours and not have been counted due to the staff shortage.

Subcategory 901 Local Service

Objective: Provide professional and technical service to participating governmental subdivisions

Work Element 901.1 Local Service (Includes work previously included in 920)

Purpose: Provide professional and technical service to participating governmental subdivisions and the general public. Provide administration for the Enterprise Zone/Tax Incentive Review Council for Richland County, and the Zoning, Sub-division, and Land use committee of the RCRPC. All services are provided with emphasis on attention to being consistent with the Comprehensive Land Use Plan for 2035.

Activities

The resources of the RCRPC will be made available to participating governmental subdivisions to address identified issues or problems. Requests will be evaluated on a first come first serve basis. Evaluation will be based on, but not limited to, estimated cost, available budget, previous service provided to the requesting entity, and significance to the region as a whole.

The Commission will provide local support for special or new programs that are beneficial to local governments

Enterprise Zone management for Richland County

Richland County Growth Corporation administration

The Commission will continue the process of reviewing, re-evaluating and updating the existing Comprehensive Plan.

Monitor, and update as needed, the Richland County Comprehensive Economic Development Strategy (CEDS).

Assistance provided by staff and the Zoning, Subdivision and Land Use Committee includes, but is not limited to the following:

- a) Administration of the Richland County Subdivision Regulations.*
- b) Advice, recommendations and assistance to cities, villages, townships, and the general public on zoning and subdivision matters, as appropriate*

Review and revise Richland County Subdivision Regulations to reflect new Ohio Laws or local evaluation of potential changes

Develop mapping, data and related materials for the work of RCRPC.

Provide training and technical assistance to the RCRPC membership.

Community outreach to expand the understanding and use of GIS in Richland County.

Staff participation on task forces, committees, focus groups or workshops convened by members to facilitate local planning

Accomplishments

Provided information and assistance to participants in the RCRPC on a request basis. - Continual
Service to members
Specific community development projects

Participated in local planning efforts through sector meetings of community organizations like the Richland Community Development Group, Richland County Foundation, NECIC, Downtown Mansfield Inc. - Continual

Staff prepared RFP for procurement of consultant to prepare City of Ontario Comprehensive plan – 2nd qtr.

Staff participates in local Planning Effort 'Mansfield Rising'- A Plan for Downtown Mansfield and is involved in project development and implementation of identified projects. - Continual

Staff participated and attended stakeholder meetings for the Richland County Community Health Assessment Survey (CHAS), Mansfield West End planning project, the Mansfield Third Street Linear Park project, Reimagining Rural Communities project.

RCRPC put together a housing steering committee and hired a consultant to complete a 'Housing Needs Assessment and Action Plan'. Staff were involved in organizing meetings, public meetings, biweekly plan meetings, monitoring progress on plan completion. – 4th qtr.

Staff continues to work on strategies identified in the Housing Study - Continuous

Staff attended Mansfield Planning Commission meetings biweekly - Continual

Local administration of the State Issue programs dealing with Open Space and Infrastructure grant programs. Richland County applications were reviewed and prioritized at the 10/26/2022 Full commission meeting. – Continual.

Administration for the Richland County Growth Corporation. Facilitated annual audit. Staff organized meetings on 09/22/2022, 11/17/2022, 02/23/2022- Continual

Administration for the Enterprise Zone and Tax Incentive Review Council for Richland County. Tax Incentive Review Council Annual meeting was held on 3/16/2023. Agreement and Zone reports were completed and submitted for the County. – 3rd Qtr. Three new EZ agreements were finalized in the County.

Monitoring of Richland County Comprehensive Land-Use Plan for planned 10 year reevaluation cycle by maintaining files on land use and development. Reviewed two farmland preservation easement applications for confirmation with comprehensive plan. - Continual

Staff distributed information and data from Census 2020 to jurisdictions and interested entities- Continual

Responded to requests for information and service. Fulfill requests for historic aerial, topographic and location maps made by members, real estate agents, environmental companies, consultants and general public. Address Assignments for un-zoned Townships. - Continual

Staff provided staff reports to the ZSL committee who met to consider subdivision regulation variance requests, township map and text amendment requests. - Continual

901.1 - Local Service In House Staff				
Source of Funding	Budget	Expenditure	\$ Difference	% of budgeted amount
Local	\$54,377	\$32,306	\$22,071	59.4%
Total	\$54,377	\$32,306	\$22,071	

Staff completed all activities expected with staffing levels for FY 24

Subcategory 1001 Administration

Objective: To provide for effective and efficient operation of the RCRPC and completion of its work program

Work Element 1001 Administration

Purpose: Provide a charge number for administrative costs

Activities

Organizational development

Office management

Bookkeeping, financial functions to facilitate the flow of funds through the County Auditor and County Treasurer

RCRPC meeting preparation, attendance, and documentation, including regular staff meetings

Work program and budget development, monitoring and progress report (shared with Transportation planning program).

Accomplishments

Effective financial and operational management of RCRPC - Continual

Financial audit – 3rd qtr.

Five Full Commission meetings and 7 Executive Committee meetings - Continual

Staff attendance at meetings for regional and organizational issues - Continual

Regular staff attendance at leadership and stakeholder meetings to represent RCRPC - Continual

Attendance at planning conferences and workshop that benefit the activities of all programs - Continual

Monthly staff meetings to monitor employee activities - Continual

Responsibilities, Manpower and Funding: Indirect costs.

All costs associated with administration are documented in the annual Cost Allocation Plan (CAP) that is developed according to the guidelines that are provided by the ODOT Office of Audits. Upon approval by that Office, the final CAP rate is incorporated into this document.

1001 - Administration		In House Staff		
Source of Funding	Budget	Expenditure	\$ Difference	% of budgeted amount
RCRPC (Wages & Fringe)	\$98,041	\$62,181	\$35,860	63.4%
Total	\$98,041	\$62,181	\$35,860	