

**RICHLAND COUNTY REGIONAL PLANNING
COMMISSION**

**FISCAL YEAR 2009
ANNUAL PROGRESS COMPLETION REPORT
SUMMARY**

And

ANNUAL FINANCIAL REPORT

September, 2009

Richland County Regional Planning Commission
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RICHLAND COUNTY REGIONAL PLANNING COMMISSION

Richland County Regional Planning Commission
35 North Park Street
Mansfield, Ohio 44902

September, 2009

To the Members of the Richland County Regional Planning Commission and Others:

This report to the Richland County Regional Planning Commission, its funding agencies, and the community is intended to provide an overview of the work performed during Fiscal Year 2009 (July 1, 2008 - June 30, 2009) as well as providing a summary of the Regional Planning Commission's finances.

This document summarizes the *Final Progress Completion Report* that will be submitted to the Planning Commission's cognizant funding agencies.

The Progress Completion Reports serve to inform these agencies of the Planning Commission's efforts towards fulfilling the annual planning program as outlined in the *Overall Work Program*, to highlight any delays or problems that are encountered throughout the year, and to explain any corrective actions that need to be taken.

We welcome comments or questions.

Sincerely,

A handwritten signature in black ink that reads "Richard D. Adair".

Richard D. Adair
Executive Director

Progress Report by Fiscal Year 2009 Work Element

Number	Program	Description	FY 2009 Progress Report Summary
204.15	Community Development Block Grant Administration For Richland County	The RCRPC provides planning, administration and implementation services to Richland County/Shelby for CDBG programs for various funding years, as well as administering the Richland County Revolving Loan Fund.	<i>During FY 2009, the RCRPC successfully completed the administration of the FY 2007 CDBG program, and began the process of implementing FY 2008. CDBG projects. Projects include emergency home repair, Imperial Wedgewood Assessment Assistance, ADA doors at the Center and waterline improvement in Shelby. All projects are oriented towards benefiting low and moderate income persons. The Revolving Loan Fund made one new loan.</i>
206.1	District 16, State Capital Improvements Program Administrative Services	The RCRPC provides administrative services to the eight-county District 16 Integrating Committee for the current funding cycle. These services include administration of the District's meetings, data, records, and coordination of the project selection process.	<i>During FY 2009, the RCRPC organized the October & November, 2008 meeting of the District 16 Integrating Committee, where Round 23 projects were selected, and then provided the applications to the Ohio Public Works Commission. The re-organizational meeting of the Integrating Committee was arranged in June 2009. Throughout the year staff provided support and information as needed to the 8-county district. The triennial update of the District 16 roster was also completed</i>
301.1	Job Ready Site Program	At the beginning of FY 2007, the State of Ohio began implementing its "Job Ready Site Program" (JRS). This program is designed to provide grants for the development of large industrial sites and buildings is administered through the State's OPWC Districts.	<i>The program required no activity during Fiscal Year 2009</i>
601.1	Short Range Planning (Transportation)	In this work element, RCRPC efforts are to identify short range transportation needs and problems, and present alternative solutions to decision makers to help them make informed decisions that will optimize the efficiency of the existing transportation system.	<i>During FY 2009, the <u>2009 Transit Development Plan</u> was completed, the safety work to identify <u>High Crash Intersection</u> was continued, staff worked with local agencies and organizations to coordinate transportation service, and also completed numerous special traffic and safety studies for local government agencies.</i>
602.1	Multi-Year Transportation Improvement Program (TIP)	This element maintains and monitors the four-year program of transportation projects and the financial plan that demonstrates that the program can be implemented. The Program must also address the concern for environmental justice, being an analysis of the impact of transportation projects on the areas low income and minority populations.	<i>The <u>FY 2008 – 2011 Transportation Improvement Program</u> was monitored and minor amendments were made during the year. The resources available for transportation through the American Recovery Reinvestment Act of 2009 were also monitored</i>
605.1	Surveillance	This work element maintains the RCRPC's basic data files that are essential for planning.	<i>The traffic counting program during FY 2009 resulted in 63 new counts, of which 40 were detailed intersection counts. Transit miles, ridership,</i>

Number	Program	Description	FY 2009 Progress Report Summary
			<i>building permits and economic and other community demographics were gathered as a part of the ongoing comprehensive planning process. Trip sampling for the fixed route and demand response transit system was a special requirement of the program this year.</i>
610.1	Long Range Planning (Transportation)	The purpose of this element is to develop and maintain a “Long Range Transportation Plan” and to sustain a process which monitors changes in the community and its demographics that may affect the Plan so that it can be revised and amended as needed.	<i>The <u>2030 Long Range Transportation Plan</u> completed in March, 2005. Work focused this year on enhancing mapping information and modeling methodology for the next event, the 2010 Plan Update. Work included the ongoing preparation of data for the transportation model as well as involvement of new initiatives in transportation, such as passenger rail.</i>
625.1	GIS Activities & Information Dissemination	Data collected is incorporated into our GIS to assist in transportation planning, community development, and the general public to be made available.	<i>The enhanced digital ortho aerial photo project that was completed in 2007 serves as the basis for GIS information resources to the community. Work continued to perfect the address point data. GIS maps and information shared on 135 occasions.</i>
625.2	Transportation Planning Assistance	MPO representation on local community committee’s that address transportation improvements and transportation issues. i.e. Safe Communities/Fatality Review Committee, Rail Crossing Safety Committee.	<i>Involvement Safe Routes To School Task Force, safety task force and with public transportation customers and providers to identify potential service improvements. Participated in Shelby’s Comprehensive Plan update.</i>
630.1	Statewide Participation in Transportation Planning	Staff assistance and participation in meetings, reviews of newly developed statewide transportation planning policies, and other statewide transportation planning issues.	<i>Ongoing participation in Ohio Association of Regional Councils (OARC) meetings, Statewide Task Force, & Ohio Public Transit meetings and conferences, Restoring Prosperity and rail meetings.</i>
674.2	Operational Planning For The Richland County Transit Board (RCTB)	The RCRPC provides ongoing administrative services to the Richland County Transit Board, which is the implementing agency for public transportation in Richland County. Services generally include the development of Federal & State grant applications, contract administration, monitoring ADA requirements, operation, insurance and miscellaneous other operational matters.	<i>During FY 2009, the services to the Transit Board included monthly review of fixed route ridership and on-time performance, the preparation of monthly financial reports, facilitation of Transit Board meetings, support for the independent audit of the Transit Board, development of budgets and grants, grants management, administration of the bus pass program and promotion of special events. Services also included support for Transit Board efforts to secure necessary local financial resources to match federal and state grants for public transportation. Work also associated with ARRA grants for 5 new transit vehicles.</i>
674.4	Social Service Transportation	This work element is designed to facilitate the coordination of transportation provided by social service agencies. The program also oversees the RCT-XTRA service that	<i>During FY 2009, the staff maintained continuous contact with all known transportation providers in Richland County. Thousands of trips were scheduled through this service. The RCRPC assumed direct responsibility as a grant recipient for coordination services.</i>

Number	Program	Description	FY 2009 Progress Report Summary
		assists disadvantaged persons with transportation to work, child care or training.	
695.1	Transportation Program Administration	Continuous administration and technical direction of the transportation planning program.	<i>Preparation associated with TAC and Coordinating Committee Meetings, Progress reports; Overall Work Program Development, Public Participation Plan update and various other program management efforts.</i>
697.1	Transportation Report	This work element covers the preparation and distribution of a biennial transportation report to the community.	<i>This report is prepared every-other Fiscal Year. On June 17, 2009 this was presented as an insert in the Mansfield News Journal.</i>
901.1	Local Service	Under this element the RCRPC provides professional and technical services to participating local government subdivisions.	<i>During FY 2009, local services have included support and assistance in the following:</i> <ul style="list-style-type: none"> • 24 House number advisory services • 650 General information requests • 80 demographic request • 100 GIS products developed for customers • 1 Cost-of-Living surveys for the American Chamber of Commerce Research Association • Demographics and specialized GIS mapping • Richland County OPWC program administration. • Assistance with the Clean Ohio Program • Enterprise Zone Administration and monitoring <i>The Commission has also devoted a significant effort to the process of reviewing and reevaluating the Richland County Comprehensive Plan.</i>
910.1	Community Visioning	Funds are set aside under this element to support the community visioning project. The Vision Board is a special committee of the Regional Planning Commission	<i>During FY 2009 The vision board voted to disband and vision concepts will be maintained as a component of our regional planning program. To a great degree the goal of community awareness is achieved and the need for a separate board no longer existed.</i>
915.1	Geographic Information System (GIS)	Coordination services for the Richland County-Wide GIS consortium is provided, with a GIS Manager working approximately 60% of the time for the Consortium and 40% of the time for the Richland County Engineer.	<i>In FY 2009, support was provided for regular meetings of the Consortium membership, which has now grown to include over twenty (20) local governments, departments, agencies and organizations. The GIS program has maintained and improved datasets, created maps and performed geographic analysis for constituent local governments. New software technology training has been ongoing and the Consortium has played a major role in the acquisition of new high quality color aerial photography, which now provides 2-foot contours for all of Richland County. Location Base Response System Grant support given to County Engineer for administration of this grant.</i>
920.1	Zoning And Subdivision Regulations	Land use regulation assistance includes the administration of the Richland County Subdivision Regulations, as well as answering general inquiries, and providing technical assistance to	<i>During FY 2009 the RCRPC facilitated the review of 6 individual rezone or subdivision proposal by the Committee. Responded to 283 requests for technical assistance and information on land use issues to local officials as well as the general public. Efforts included projects working with townships and municipalities to update zoning maps and</i>

Number	Program	Description	FY 2009 Progress Report Summary
		municipalities and townships concerning land use matters. Staff support is provided to the Zoning, Subdivision and Land Use Committee.	<i>documents. Large lot subdivision regulations were presented to the Richland County Commissioners and model land use regulations associate with wind turbines were developed.</i>
1000	Administration	This element covers the work activities associated with office management, bookkeeping, meeting preparation, work program development, budgeting and reporting. The time associated with administration, along with other indirect costs such as rent, utilities, insurance, employee benefits and supplies are applied evenly to all direct time.	<i>In FY 2009 all regular and routine management and administrative functions were accomplished as planned.</i>

Financial Report

The following provides information concerning the Richland County Regional Planning Commission's (RCRPC) financial performance for Fiscal Year 2009, which covers the period from July 1, 2008 to June 30, 2009. The RCRPC maintains its financial records on the accrual basis. This information has not yet been audited.

EXPENSE BY TYPE	Total FY 2009	FY 2009 Budget Revised	YTD % of Budget
Salaries	\$405,926.52	\$425,430	95.42%
Holiday Leave	\$16,758.21	\$16,970	98.75%
Sick Leave	\$21,937.83	\$16,500	132.96%
Vacation Leave Taken	\$32,882.15	\$25,400	129.46%
Total Employee Compensation	\$477,504.71	\$484,300	98.60%
PERS (Employer Share)	\$65,925.42	\$67,000	98.40%
Workers Compensation	\$2,812.95	\$3,300	85.24%
Medicare	\$5,021.42	\$6,000	83.69%
Health Insurance, Dental & Buyout	\$57,349.28	\$68,300	83.97%
Life Insurance	\$975.60	\$3,500	27.87%
Total Employee Benefits	\$132,084.67	\$148,100	89.19%
<i>Sub-Total Salaries and Benefits</i>	<i>\$609,589.38</i>	<i>\$632,400</i>	<i>96.39%</i>
Expenses	\$11,205.42	\$15,363	72.94%
Equipment	\$22,773.48	\$16,000	142.33%
Supplies	\$13,826.38	\$18,000	76.81%
Contractual	\$13,144.45	\$8,000	164.31%
Transportation Coordination Service	\$89,474.20	\$82,500	108.45%
Occupancy & Other	\$33,554.88	\$32,000	104.86%
TOTAL	\$793,568.19	\$804,263.00	98.67%
EXPENSES BY PROGRAM	Year to Date	Budget	YTD % OF BUDGET
Richland County CDBG Admin.	\$35,615.36	\$31,000	114.89%
District 16 Integrating Committee	\$10,599.45	\$18,500	57.29%
Transportation Planning*	\$382,142.50	\$383,636	99.61%
Transit Board	\$63,428.95	\$67,000	94.67%
Transportation Coordination Admin.	\$43,563.42	\$48,000	90.76%
Transportation Coordination Service	\$89,379.20	\$82,500	108.34%
Local Service	\$49,440.74	\$64,627	76.50%
Vision Project	\$2,051.38	\$2,000	102.57%
GIS/ Consortium & Co. Engineer	\$106,221.15	\$107,000	99.27%
TOTAL	\$782,442.15	\$804,263	97.29%

Expenses by Work Element Program

The RCRPC tracks its expenses by eight general program categories. For FY 2009, the total expenditures associated with work elements are presented in the following table.

Fiscal Year 2009 Work Elements		Direct Time Expense	Other Direct Expense	Final Fringe	Final Indirect	Total FY 2009
Community Development Block Grant						
	204.15 CDBG	\$14,062	\$3,520	\$6,826	\$11,207	\$35,615
Ohio Public Works						
	206.1 District 16	\$4,499	\$331	\$2,184	\$3,586	\$10,599
	301.1 JRS	\$0	\$0	\$0	\$0	\$0
Total Ohio Public Works		\$4,499	\$331	\$2,184	\$3,586	\$10,599
ODOT						
	601.1 Short Range Transportation	\$59,348	\$1,518	\$28,808	\$47,301	\$136,975
	602.1 TIP	\$4,463	\$114	\$2,166	\$3,557	\$10,300
	605.1 Surveillance	\$40,253	\$3,810	\$19,539	\$32,082	\$95,683
	610.1 Long Range Transportation	\$29,703	\$55	\$14,418	\$23,673	\$67,849
	625.1 Planning Assistance	\$18,053	\$0	\$8,763	\$14,388	\$41,204
	630.1 Statewide Planning	\$3,422	\$0	\$1,661	\$2,728	\$7,811
	695.1 Program Supervision	\$5,942	\$0	\$2,884	\$4,735	\$13,561
	697.0 Transportation Report	\$2,724	\$2,542	\$1,322	\$2,171	\$8,759
Total ODOT		\$163,908	\$8,038	\$79,561	\$130,635	\$382,142
Public Transportation						
	674.2 RCTB General	\$27,612	\$407	\$13,403	\$22,007	\$63,429
Coordination						
	674.4 Agency Coordination	\$19,085	\$5	\$9,264	\$15,210	\$43,563
	674.5 Transportation Services	\$0	\$89,379	\$0	\$0	\$89,379
Total Coordination		\$19,085	\$89,384	\$9,264	\$15,210	
Local Service						
	901.1 Local Service	\$6,420	\$15,449	\$3,116	\$5,117	\$30,103
	920.0 Development Regulations	\$8,300	\$394	\$4,029	\$6,615	\$19,338
Total Local Service		\$14,720	\$15,843	\$7,145	\$11,732	
Visioning						
	910.1 Vision Project	\$878	\$47	\$426	\$700	\$2,051
Geographic Information Sys.						
	916.1 GIS Engineer	\$15,702	\$120	\$7,622		\$23,445
	916.2 GIS Health	\$4,243	\$0	\$2,059		\$6,302
	916.3 GIS Lexington	\$1,772	\$0	\$860		\$2,632
	915.1 GIS Project	\$29,600	\$6,283	\$14,368	\$23,592	\$73,843
Total Geographic Information Sys.		\$51,317	\$6,403	\$24,909	\$23,592	\$106,222
Grand Total		\$296,082	\$123,974	\$143,718	\$218,669	\$782,442

Indirect Cost Allocation

Annually, the Richland County Regional Planning Commission develops a Cost Allocation Plan (CAP), which evaluates the budget for the coming fiscal year, determines which costs will be charged “directly” to individual work element, and which fringe benefit and indirect costs will be charged to all programs equally. A calculation of these indirect costs is made, and is expressed as a percentage of direct time costs.

For Fiscal Year 2009, the Cost Allocation Plan estimated that all indirect cost would be at a combined rate of 127.78%. The actual FY 2009 combine rate was 128.24%.

Cost Allocation Plan	Approved CAP	Actual Rates
Fringe Benefits	48.24%	48.54%
Indirect Costs	79.54%	79.70%
Total CAP	127.78%	128.24%

The actual experience for FY 2009 is summarized in the table that follows. The cost allocation process utilizes the provisional method, whereby adjustments for over and under recovery are made at the end of each fiscal year.

FY 2009 Cost Allocation Plan – Estimate vs. Actual	Estimated FY 2009	Actual FY 2009
Wages paid for time worked:		
11: All Other Direct Labor	\$ 284,938	\$ 274,365
13: GIS External Direct Labor <i>(for fringe only)</i>	\$ 21,128	\$ 21,717
12: Indirect Labor	\$ 112,812	\$ 107,803
Total Labor - base for fringe allocation	\$ 418,878	\$ 403,884
Fringe Benefits		
211: Holiday Leave Taken	\$ 16,970	\$ 16,758
212: Vacation Leave Accrued	\$ 25,365	\$ 25,363
213: Sick Leave Taken	\$ 14,184	\$ 22,103
<i>Subtotal Fringe Benefit Wages</i>	\$ 56,519	\$ 64,225
Other Fringe Benefits		
22: PERS (Employer Share)	\$ 66,497	\$ 65,685
23: Workers Compensation	\$ 3,345	\$ 2,813
24: Medicare	\$ 5,126	\$ 5,005
25.1: Health Insurance & Dental & Buyout	\$ 68,324	\$ 57,349
25.2: Life - County	\$ 250	\$ 250
25.3: Life - RCRPC	\$ 2,010	\$ 726
25.4: Flexible Administration	\$ -	\$ -
Other	\$ -	\$ -
<i>Subtotal Other Fringe Benefits</i>	\$ 145,552	\$ 131,828
TOTAL FRINGE BENEFITS	\$ 202,071	\$ 196,053
Indirect Costs		
12: Indirect Labor	\$ 112,812	\$ 107,803
Fringe Benefits for Indirect Salaries	\$ 54,422	\$ 52,329
30: Staff Expenses - Other	\$ -	\$ -
31: Travel	\$ 200	\$ 230
32: County Car	\$ 800	\$ 499
33: Professional Memberships	\$ 500	\$ 385
34: Local Registration / Conference	\$ (3,296)	\$ (3,296)
35: Other Registration / Conference	\$ 500	\$ 288
36: RCRPC Meeting Costs	\$ 300	\$ 250
37: Staff Parking	\$ -	\$ 1,665
40: Equipment - Other	\$ -	\$ -
41: Leases - Copy Service	\$ 2,300	\$ 2,432
42: Maintenance	\$ 1,000	\$ 2,170
43: Purchases	\$ 920	\$ 225
44: Depreciation	\$ 7,800	\$ 6,615
51: Office	\$ 7,680	\$ 4,215
52: Drafting	\$ -	\$ -
53: Postage	\$ 5,600	\$ 6,300
55: Publications	\$ 1,000	\$ 1,030
56: Software	\$ 100	\$ 1,407
61: Printing	\$ 650	\$ 603
62: Legal Services & Public Notices	\$ 50	\$ 529
63: Accounting, Audits	\$ 70	\$ 60
64: Other Consultants & Misc.	\$ 500	\$ 235
71: Rent	\$ 30,625	\$ 30,625
73: Telephone	\$ 2,500	\$ 2,930
74: Other	\$ 100	\$ -
4300: Non-Budgeted Revenue	\$ (500)	\$ (857)
Other	\$ -	\$ -
TOTAL INDIRECT COSTS	\$ 226,633	\$ 218,671
Summary		
Fringe Benefit Rate	48.24%	48.54%
Indirect Cost Rate	79.54%	79.70%
Total Overhead Cost Rate	127.78%	128.24%

Special Financial Management Notes for FY 2009

- 1) The Commission incorporated “Program Assets” into its financial system prior to this fiscal year based on the recommendations of an extensive audit of its financial management and compliance procedures with Federal and State regulations and guidelines. This audit was conducted by the Ohio Department of Transportation of the Commission in its role as the Metropolitan Planning Organization (MPO.) Program assets are those pieces of capital equipment that are purchased entirely from specific program funds because usage is devoted to that project. A typical example is traffic counting equipment being purchased using transportation planning funds. In FY 2009 the Commission also added to the program assets the estimated value of a piece of equipment that was donated to the organization. A large format scanner with an estimated value of \$2,750 was added to the program asset list.
- 2) The Vision Project operated through the Commission for a number of years as a special non-operating fund. The Vision would facilitate projects or programs, the Commission would pay the costs, with reimbursement coming from vision funds held by the Richland County Foundation. During Fiscal Year 2009 the Vision Project discontinued its active phase, and the remaining funds were allocated to appropriate projects. A portion of the funds were allocated toward the future costs of reprinting an emergency preparedness booklet. The amount set aside for this work, at some indefinite point in the future is \$2,929.78. That amount was received and an Account 9500 “Vision Future Reserve” was established to hold that amount.
- 3) Funds are allocated to the Commission from various local sources, including county, municipal, township sources and the county engineer. A portion of the local funding is used to provide the required 10% local match for the transportation planning program. The balance supports local projects and planning initiatives, and costs that are ineligible for inclusion in the approved CAP. The Richland County economy is experienced the national recession, and is more stressed by the downturn in the automobile industry and the announced closing of a General Motors facility in the City of Ontario. The economic circumstances have caused some local governments to reduce their local allocation to the Commission. Such reductions extending over several years may eventually hinder the Commission’s ability to carry out a comprehensive planning program.

Additional Annual Financial Report Material

The following pages present additional financial reports and information for the Richland County Regional Planning Commission associated with its Fiscal Year 2009. The reports are:

- Financial Balance Sheet
- Detailed Revenue and Expenses
- Statement of Cash Flow
- Regional Planning Commission Membership as of 6/30/2009 & Executive Committee Membership as of 6/30/2009
- Richland County Regional Planning Commission Staff

Balance Sheet FY 2009

Richland County Regional Planning Commission
Balance Sheet
As of 6/30/2009

	<u>Jun 30, 09</u>	<u>Jun 30, 08</u>	<u>% Change</u>
ASSETS			
Current Assets			
Checking/Savings			
0002 · Richland County Treasury	54,762.44	32,945.90	66.22%
Total Checking/Savings	54,762.44	32,945.90	66.22%
Accounts Receivable			
1000 · Accounts Receivable	139,582.00	145,663.05	(4.18%)
Total Accounts Receivable	139,582.00	145,663.05	(4.18%)
Total Current Assets	194,344.44	178,608.95	8.81%
Fixed Assets			
3000 · Depreciated Value			
3100 · Furniture & Equipment	192,270.80	190,739.47	0.8%
3200 · Accumulated Depreciation	(145,711.52)	(148,683.13)	(2.0%)
Total 3000 · Depreciated Value	46,559.28	42,056.34	10.71%
3500 · Program Assets			
3700 · Program Depreciation (no CAP)	(8,735.17)	(4,394.91)	98.76%
Total 3500 · Program Assets	(8,735.17)	(4,394.91)	98.76%
Total Fixed Assets	37,824.11	37,661.43	0.43%
TOTAL ASSETS	232,168.55	216,270.38	7.35%
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
5900 · Accounts Payable	58,035.41	35,059.11	65.54%
6000 · Accrued Wages & Benefits			
6100 · Wages	26,251.32	24,331.00	7.89%
6400 · Retirement (OPERS)	6,177.38	5,899.43	4.71%
6500 · Workers Comp.	0.00	2,398.94	(100.0%)
6600 · Medicare	276.01	262.25	5.25%
Total 6000 · Accrued Wages & Benefits	32,704.71	32,891.62	(0.57%)
6099 · Long Term Accrued Benefits			
6200 · Compensated Absences Payable	23,984.75	25,016.55	(4.12%)
6300 · Sick Payable on Retirement	8,516.92	4,135.24	105.96%
Total 6099 · Long Term Accrued Benefits	32,501.67	29,151.79	11.49%
Total Accounts Payable	123,241.79	97,102.52	26.92%
Total Current Liabilities	123,241.79	97,102.52	26.92%
Total Liabilities	123,241.79	97,102.52	26.92%
Equity			
9000 · Local Assets			
9100 · Opening Bal Equity	215,346.92	213,922.59	0.67%
9200 · Local Funds Unrestricted	49,542.47	40,284.08	22.98%
9300 · Invested In Fixed Assets	(128,300.70)	(121,792.31)	5.34%
9500 · Vision Future Reserve	2,929.78	0.00	100.0%
Total 9000 · Local Assets	139,518.47	132,414.36	5.37%
9400 · Accumulated Carry-Over	(13,246.50)	17,435.03	(175.98%)
Net Income	(17,345.21)	(30,681.53)	(43.47%)
Total Equity	108,926.76	119,167.86	(8.59%)
TOTAL LIABILITIES & EQUITY	232,168.55	216,270.38	7.35%

Revenue and Expenses

	<u>Jul '08 - Jun 09</u>	<u>Jul '07 - Jun 08</u>	<u>% Change</u>
Revenue			
4000 · Total Revenue			
4200 · Budgeted Revenue			
4201 · Federal	305,756.67	295,685.68	3.41%
4202 · State	38,219.59	47,721.20	-19.91%
4203 · Local (Reimbursements)	282,052.81	262,369.97	7.5%
4250 · Local Participation	0.00	52,915.50	-100.0%
4270 · Coordination Revenue	117,933.44	0.00	100.0%
4800 · County Engineer - GIS	34,153.54	29,800.55	14.61%
4900 · Visioning Project	0.00	12,700.00	-100.0%
Total 4200 · Budgeted Revenue	<u>778,116.05</u>	<u>701,192.90</u>	10.97%
4300 · Non-Budgeted Revenue	848.02	605.64	40.02%
Total 4000 · Total Revenue	<u>778,964.07</u>	<u>701,798.54</u>	11.0%
Total Revenue	<u>778,964.07</u>	<u>701,798.54</u>	11.0%
Expense			
A-1 · Payroll Items	405,317.73	402,413.40	0.72%
A-2 · Payroll - Holiday & Sick	43,077.72	33,630.02	28.09%
A-3 · Vacation	31,850.35	32,866.75	-3.09%
B · Benefits	132,084.67	132,836.65	-0.57%
C · Expenses	11,205.42	11,408.40	-1.78%
D · Equipment	22,773.48	18,120.98	25.68%
E · Supplies	13,826.38	12,320.93	12.22%
F · Contractual	13,144.45	10,140.19	29.63%
G · Occupancy & Other	33,554.88	29,146.64	15.12%
H · Special Projects		<u>33,500.24</u>	
I · Fringe & Indirect	0.00	16,095.87	-100.0%
L · Transportation Coordination	89,474.20	0.00	100.0%
Total Expense	<u>796,309.28</u>	<u>732,480.07</u>	8.71%

Statement of Cash Flow

Richland County Regional Planning Commission
Statement of Cash Flows
As of June 30, 2009

Cash Flows from Operating Activities	FY 2009
Cash Received from Federal Sources	\$ 289,803.41
Cash Received from State Sources	\$ 36,225.18
Cash Received from Local Sources	\$ 400,645.86
Cash Payments to Suppliers for Goods and Services	\$ (612,517.09)
Cash Payments to Employees for Services	\$ (150,461.26)
Other Operating Revenues	\$ 851.77
Net Cash Provided by Operating Activities	\$ (35,452.13)
Cash Flows from Non-Capital Financing Activities	
Cash Received from Local Sources	\$ 44,595.40
Non-Operating Payments	
Net Cash (Used) by Non Capital Financing Activities	\$ 44,595.40
Cash Flows from Capital and Related Financing Activities	
Payments for Capital Acquisitions	\$ (6,944.00)
Net Cash (Used) by Related Financing Activities	\$ (6,944.00)
Net Increase in Cash	\$ 21,816.54
Cash at Beginning of Year	\$ 32,945.90
Cash at End of Year	\$ 54,762.44
Reconciliation of Operating Income to Net Cash Provided by Operating Activities	
Operating Loss	\$ (51,498.75)
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities	
Depreciation	\$ 10,955.65
(Increase) Decrease in Operating Assets:	
Accounts Receivable	\$ 6,081.06
Increase (Decrease) in Operating Liabilities:	
Accounts Payable	\$ 22,976.33
Accrued Wages and Benefits	\$ 7,690.32
Compensated Absences	\$ 3,721.67
Intergovernmental Payable (PERS/WC/Medicare)	\$ (1,236.61)
Due Other Governments - Indirect Costs/Fringes	
Total Adjustments	\$ 50,188.42
Net Cash Provided by Operating Activities	\$ (1,310.33)

Richland County Regional Planning Commission Membership
As of June 30, 2009

Stan Saalman, President / Brian McCartney, Vice President

Membership	Representing	Membership	Representing
Richland County		Township	
Edward Olson	County Commissioner	Wayne Weirick	Township Association
Timothy Wert*	County Commissioner	Mark McDaniel	Madison Township
Gary Utt*	County Commissioner	Russell Reed*	Mifflin Township
Tom Beck*	County Engineer	Bob Entenmann	Washington Township
Stan Saalman*	Health Department	At Large	
Steve Risser	County Official	Judy Villard-Overocker	Agriculture
Sarah Davis	County Official	Alan Wigton	Business (Realtors)
John Hildreth	County Priority Interest	Carol Knapp	Business -Shelby Chamber
Municipal		Kevin Nestor	Business-Man/R Chamber
Donald Culliver*	Mansfield Mayor	Chriss Harris	Civic
Ron Kreuter*	Mansfield S/S Director	Cindy Jakubick	Civic
Linda Price	Mansfield Official	Inez Shepard	Civic
David Remy	Mansfield Official	Skip Allman	Civic
James DeSanto*	City Engineer	Mike Greene*	Civic-REDeC
Pat Hightower*	Chair, Zoning Committee	Mike Ziegelhofer	Education
Phillip Scott*	President City Council	Jerry Kithcart	Elderly/Senior Citizens
Tim Bowersock*	City Priority Interest	Marion Zaugg*	Industry
William Freytag*	Shelby Mayor	Brian McCartney*	Industry
Andy Neer	Shelby Planning Comm.	Mark Kreinbihl	Industry
Pat Carlisle / David Hoover	Shelby Council Member	Don Mitchell*	Minority Interests
Darrell Banks	Bellville Mayor	Deanna West-Torrence	Minority Interests
Gene Parkison*	Lexington Mayor	James Schaum	Persons With Disabilities
Randy Pore	By Lexington Council	Ken Kreiger	Transit Board
Kenneth Bender*	Ontario Mayor	Coordinating Committee	
Charles Au	By Ontario Council	Steve Shepherd	ODOT
Keith Hebble	Plymouth Mayor	John Kindt	ODOT County Manager
Gloria Powers	Shiloh Mayor	Homer Hutcheson	Madison Twp Trustee
Jeffrey Sellers	Butler Mayor	Jack Butler	Trustee Association
Todd Hall / Tim Stallard	Lucas Mayor	Kay Leitenberger	Washington Twp Trustee
		Mike Frye	Springfield Twp Trustee
Past Presidents		Ellen Haring	Mansfield Council
Johnny Givand	Past President (A)	Doug Versaw	Mansfield Council
David Daugherty	Past President (A)	Scott Hazen	Mansfield Council
David Williamson	Past President (A)	Sandra Carmichael	Mansfield Council
James DeSanto	(A- City Engineer)	Mike Hill	Mansfield Council
Robert Houk	Past President (A)	<i>Noel Mehlo</i>	<i>FHwA- Non Voting</i>
Richard Stander	Past President (A)	<i>Libby Rushley</i>	<i>ODOT- Non-Voting</i>
Robert Cunning	Past President (A)		
Grant Milliron	Past President (A)		
Charles Pscholka	Past President (A)		
Robert Soulen	Past President (M)		
Cliff Schutjer	Past President (M)		
Rich McCleery	Past President (M)		
William Olinger	Past President (M)		
Aaron Davis	Past President (M)		
Lewis Remy	Past President (I)		
Richard McFarland	Past President (I)		
(A) = Active (M) = Mailing (I) = Inactive			

Staff

Richard Adair	Executive Director	(419) 774-6205
John Adams	Transportation Technical Director	(419) 774-5968
Kathy Adams	Public Transportation Planner	(419) 774-6396
Ron Hout	Chief Land Use Planner	(419) 774-6202
Ted Stiffler	Planner	(419) 774-6200
Mary Pat Kline	Administrative Assistant	(419) 774-6204
Gene DelGreco	GIS Manager	(419) 774-6203
Paul Bender	Transportation Planner	(419) 774-6201
Ron Laughery	Traffic Engineer	(419) 774-7873

Questions or comments concerning this report may be directed to:

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